PROGRAM INFORMATION & PLANNING SHEET

Business Administration

Important Information 2026-2027

What courses do I need to complete in order to graduate?

You must complete 20 credits (40 courses), including the following:

- **13.0 credits** - 26 Core Courses
- **5.0 credits** - 10 Restricted Business Courses (see pages 6-7 for full list)
- **2.0 credits** - 4 General Electives (non-business courses)

I am a Transfer Student. How do I know which courses I can select?

Transfer Students should use this document, in conjunction with their official credit assessment to determine which courses they have the required pre-requisites to select. Transfer students should meet with their Academic Advisor to confirm the schedule they have developed in advance of the course selection dates.

Is there Co-op in the Business Program?

Yes. Students will have the opportunity to apply for the Co-op stream during the Winter semester of 1st year (not applicable to transfer students). For those accepted, the Co-op stream will commence in the following Summer semester. Students who are not eligible for Co-op will be required to complete a 100-hour placement with BADM*4400 - Applied Business Study. In addition, non Co-op students have the option to take BADM*3300 - Business Workplace Learning (420 hours) or BADM*3500 - Business Practicum (200 hours) for additional hours. If you have any questions about BADM*3300, BADM*3500 or BADM*4400, please contact the BBA Placement Coordinator (career@guelphhumber.ca).

Will my degree and/or diploma note my Specialization?

Upon successful completion of **3.0 credits (6 courses)** in a specific subject area, students may request to receive a notation on their Humber College diploma. Students may only declare ONE specialization. Students are not required to declare a specialization and may choose to take courses from several different subject areas.

Where can I go for more information?

Visit your Academic Advisor, **Kelsey Orlando (A-K) or Hilton Lieu (L-Z)** in GH108 during office hours. Call 416.798.1331 to speak with the front desk, or email your questions to advisors@guelphhumber.ca. You can also use our online booking system at **https://www.guelphhumber.ca/advising/advisors.**

For more support, visit the Learning Support Peers (LSPs) in the Learning Commons or email them at lsp@guelphhumber.ca.

Visit our **Frequently Asked Questions** webpage for more information on Course Selection and Enrollment, Degree Requirements, Academic Consideration/Accommodations, Academic Standing, and Academic Resources.



Kelsey Orlando
(Last Names A-K)



Hilton Lieu
(Last Names L-Z)

Note: This program plan has been designed to assist you with course selection and program planning. In the case of any discrepancies between this document and the approved Schedule of Studies, the Schedule of Studies (as found in the Academic Calendar at www.guelphhumber.ca) will serve as the official record.

Semester One - Fall

Course Code	Course Name	Prerequisite(s)	Credit
AHSS*1000	Microeconomics		0.5
BADM*1010	Business Law		0.5
BADM*1040	Marketing		0.5
BADM*1050	Introduction to Financial Accounting		0.5
BADM*1100	Business Communications		0.5

Semester Two - Winter

Course Code	Course Name	Prerequisite(s)	Credit
AHSS*1010	Macroeconomics	AHSS*1000	0.5
AHSS*1030	Introduction to Organizational Behaviour		0.5
BADM*1020	Business Information Systems		0.5
BADM*1070	Introduction to International Business		0.5
SCMA*1000	Business Statistics		0.5

Semester Three - Fall

Course Code	Course Name	Prerequisite(s)	Credit
BADM*2000	Human Resources Management		0.5
BADM*2010	Managerial Accounting	BADM*1050 or BADM*1060	0.5
BADM*2020	Consumer Behaviour	BADM*1040	0.5
SCMA*2060	Applied Decision Making Techniques	SCMA*1000	0.5
	General Elective		0.5

Semester Four - Winter

Course Code	Course Name	Prerequisite(s)	Credit
BADM*2030	Advertising in Business	5.0 credits, including: BADM*1040	0.5
BADM*2050	Ethics & Values in Business	5.0 credits, including: BADM*1100	0.5
BADM*2060	Operations Management	5.0 credits, including: SCMA*1000	0.5
BADM*3000	Finance	5.0 credits, including: BADM*1050 or (BADM*1030 & BADM*1060)	0.5
	General Elective		0.5

Semester Five - Fall

Course Code	Course Name	Prerequisite(s)	Credit
BADM*3110	Entrepreneurial Studies	7.5 credits	0.5
BADM*3160	Corporate Finance	SCMA*1000 & BADM*3000	0.5
SCMA*3010	Research Methods in Business	7.5 credits including: SCMA*1000	0.5
	General Elective		0.5
	Restricted Business Elective		0.5

Semester Six - Winter

Course Code	Course Name	Prerequisite(s)	Credit
BADM*4360	Negotiation in Business	10.0 credits, including: BADM*1100	0.5
	General Elective		0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5

Semester Seven - Fall

Course Code	Course Name	Prerequisite(s)	Credit
BADM*4000	Business Strategy	13.0 credits	0.5
BADM*4200	Project Management	13.0 credits including: BADM*2060	0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5

Semester Eight - Winter

Course Code	Course Name	Prerequisite(s)	Credit
BADM*4340	Leadership in Business	15.0 credits, including: AHSS*1030 & BADM*2050	0.5
BADM*4400	Applied Business Study	15.0 credits	0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5
	Restricted Business Elective		0.5

*Students are strongly encouraged to plan out their entire schedule before selecting any courses to ensure all requirements will be met at the end of their studies. This is especially important for transfer students.

Restricted Business Electives

5.0 credits (10 courses are required).

Course Code	Course Name	Prerequisite(s)
Fall Electives		
BADM*3060	International Law	7.5 credits including: BADM*1010
BADM*3080	Professional Selling	BADM*1010, BADM*1040
BADM*3200	Business and Government	7.5 credits including: AHSS*1010
BADM*3210	Case Studies in Business Management	10.0 credits including: BADM*1100
BADM*3310	Compensation	BADM*2000
BADM*3320	Human Resource Planning	BADM*2000
BADM*3400	Introduction to Business Analytics	SCMA*2000 or SCMA*2060
BADM*4040	E-Commerce	10.0 credits including: BADM*1020 & BADM*1040
BADM*4060	Investment Finance	SCMA*1000 & BADM*3160
BADM*4070	Personal Financial Planning	BADM*3000
BADM*4100	Small Business Management	BADM*3110
BADM*4140	Event Management I	BADM*1010 & BADM*2030
BADM*4160	Event Management II	BADM*4140
BADM*4170	Asia Pacific Regional	10.0 credits
BADM*4180	Latin America Regional	10.0 credits
BADM*4370	History of Business	7.5 credits

***Restricted Business Elective course availability varies by semester.**

Restricted Business Electives

5.0 credits (10 courses are required).

Course Code	Course Name	Prerequisite(s)
Fall Electives		
BADM*4390	Relationship Marketing	BADM*1040 & BADM*2020
BADM*4410	Managing Not-for-Profit Enterprise	10.0 credits including: BADM*1040 & BADM*2050
Winter Electives		
AHSS*1350	Intercultural Understanding and Communication	
BADM*2040	Customer Service	5.0 credits including: BADM*1040
BADM*3030	Direct Marketing	BADM*1040 & BADM*2020
BADM*3040	International Finance	10.0 credits including: AHSS*1000 & AHSS*1010 & BADM*3000
BADM*3090	Money, Banking & Finance	BADM*1010 & BADM*3000
BADM*3100	Applied Case Studies in Business Management	10.0 credits including: BADM*1100
BADM*3140	International Trade	10.0 credits including: AHSS*1000 & AHSS*1010 & BADM*3000
BADM*3240	Social Media Marketing	BADM*2020 & BADM*2030
BADM*3270	Real Estate Finance	BADM*3000, Co-requisite: BADM*3160
BADM*3330	Labour Relations	BADM*2000
BADM*3340	Occupational Health and Safety	BADM*2000
BADM*3360	Recruitment and Selection	BADM*2000
BADM*3410	Training and Development	BADM*2000

***Restricted Business Elective course availability varies by semester.**

Restricted Business Electives

5.0 credits (10 courses are required).

Course Code	Course Name	Prerequisite(s)
Winter Electives		
BADM*3410	Programming for Analytics	BADM*3400 or BADM*4300
BADM*3500	Business Practicum	11.0 credits
BADM*4050	Marketing Research Project	10.0 credits including: BADM*1040 & SCMA*3010
BADM*4080	Insurance & Risk Management	10.0 credits
BADM*4090	Portfolio Management	BADM*3160 & BADM*4060
BADM*4110	Planning a Small Business	BADM*3110
BADM*4120	Business Consulting	10.0 credits including: BADM*1100
BADM*4140	Event Management I	BADM*1010 & BADM*2030
BADM*4160	Event Management II	BADM*4140
BADM*4190	Europe Regional	10.0 credits
BADM*4310	Entrepreneurial Finance	BADM*3110 & BADM*3160
BADM*4420	Business Management Simulation	5.0 credits including: BADM*4000
Summer Electives		
BADM*3300	Business Workplace Learning (1.0 credit)	12.0 credits

***Restricted Business Elective course availability varies by semester.**

CPA Chartered Professional Accountant
UNDERGRADUATE COURSE REQUIREMENTS

Minimum grade requirement: 70% Cumuative (overall) GPA

Required CPA Accounting Courses	Recommended CPA Accounting Courses
BADM*3120 / Intermediate Accounting I (W)	BADM*3400 / Introduction to Business Anayltics (F)
BADM*3130 / Intermediate Accounting II (F)	BADM*4260 / Auditing II (F)
BADM*3150 / Managerial Accounting II (F)	BADM*4280 / Advanced Managerial Accounting (W)
BADM*3160 / Corporate Finance (F)	
BADM*4210 / Advanced Financial Accounting (W)	
BADM*4220 / Taxation I (F)	
BADM*4240 / Auditing I (W)	

Note: Please see Accounting Program Plan for detailed academic path.

CHRL/P Certified Human Resources
LEADER/PROFESSIONAL - UNDERGRADUATE COURSE REQUIREMENTS

Core Courses	Restricted Business Electives
Minimum grade 65% in each course, 70% overall	**Minimum grade 65% in each course, 70% overall**
BADM*1050 / Introduction to Financial Accounting (F)	BADM*3310 / Compensation (F)
BADM*2010 / Managerial Accounting (F)	BADM*3320 / Human Resource Planning (F)
BADM*2000 / Human Resources Management (F)	BADM*3330 / Labour Relations (W)
AHSS*1030 / Intro to Organizational Behaviour (W)	BADM*3340 / Occupational Health & Safety (W)
	BADM*3350 / Recruitment and Selection (W)
	BADM*3360 / Training and Development (W)

Disclaimer: These courses have been outlined as required courses for the designations above. This course list is not a degree requirement mandated by the University of Guelph-Humber and should be used as a guide for students looking to pursue a designation after graduation. Please note, at any time these requirements can change without notice. Students are encouraged to confirm these requirements with the appropriate designating body. The University of Guelph-Humber will not be responsible for any course revisions made by the designating bodies after publication (as of August 2026).

Chartered Professional Accountant (CPA): https://www.cpaontario.ca/
Human Resources Professional Association (HRPA): https://www.hrpa.ca/

Specialization Checklist and Restricted Business Electives

To be eligible for a Specialization, **3.0 credits (6 courses)** of your 5.0 credits (10 courses) must be from one specific area to declare a Specialization. This would be noted on the Humber Parchment and the University of Guelph-Humber Transcript. A Specialization Declaration form must be submitted to the Academic Advisor prior to your 7th semester.

Finance

- BADM*3040 / International Finance (W)
- BADM*3090 / Money, Banking & Finance (W)
- BADM*3200 / Business and Government (F)
- BADM*3270 / Real Estate Finance (W)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4060 / Investment Finance (F)
- BADM*4070 / Personal Financial Planning (F)
- BADM*4080 / Insurance & Risk Management (W)
- BADM*4090 / Portfolio Management (W)
- BADM*4310 / Entrepreneurial Finance (W)
- BADM*4370 / History of Business (F)

International Business

- BADM*3040 / International Finance (F)
- BADM*3060 / International Law (F)
- BADM*3140 / International Trade (W)
- BADM*3200 / Business and Government (F)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4120 / Business Consulting (F)
- BADM*4170 / Asia Pacific – Regional (F)
- BADM*4180 / Latin America – Regional (F)
- BADM*4190 / Europe – Regional (W)
- BADM*4370 / History of Business (F)
- AHSS*1350 / Intercultural Understanding & Communication (W)

Marketing

- BADM*2040 / Customer Service (W)
- BADM*3030 / Direct Marketing (W)
- BADM*3080 / Professional Selling (F)
- BADM*3200 / Business and Government (F)
- BADM*3240 / Social Media Marketing (W)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4040 / E-Commerce (F)
- BADM*4050 / Marketing Research Project (W)
- BADM*4140 / Event Management I (F/W)
- BADM*4160 / Event Management II (F/W)
- BADM*4370 / History of Business (F)
- BADM*4390 / Relationship Marketing (F)

Small Business Management & Entrepreneurship

- BADM*3080 / Professional Selling (F)
- BADM*3200 / Business and Government (F)
- BADM*3240 / Social Media Marketing (W)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4100 / Small Business Management (F)
- BADM*4110 / Planning a Small Business (W)
- BADM*4120 / Business Consulting (W)
- BADM*4140 / Event Management I (F/W)
- BADM*4160 / Event Management II (F/W)
- BADM*4310 / Entrepreneurial Finance (W)
- BADM*4370 / History of Business (F)
- BADM*4390 / Relationship Marketing (F)

Accounting

- BADM*3120 / Intermediate Accounting I (W)
- BADM*3130 / Intermediate Accounting II (F)
- BADM*3150 / Managerial Accounting II (F)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4210 / Advanced Financial Accounting (W)
- BADM*4220 / Taxation I (F)
- BADM*4230 / Taxation II (W)
- BADM*4240 / Auditing I (W)
- BADM*4260 / Auditing II (F)
- BADM*4280 / Advanced Managerial Accounting (W)

Management

- BADM*3200 / Business and Government (F)
- BADM*3210 / Case Studies in Business Management (F)
- BADM*3400 / Introduction to Business Analytics (F)
- BADM*4100 / Small Business Management (F)
- BADM*4120 / Business Consulting (W)
- BADM*4140 / Event Management I (F/W)
- BADM*4160 / Event Management II (F/W)
- BADM*4370 / History of Business (F)
- BADM*4410 / Managing Not-for-Profit Enterprise (F)
- BADM*4420 / Business Management Simulation (W)

Human Resources

- BADM*3310 / Compensation (F)
- BADM*3320 / Human Resource Planning (F)
- BADM*3330 / Labour Relations (W)
- BADM*3340 / Occupational Health & Safety (W)
- BADM*3350 / Recruitment and Selection (W)
- BADM*3360 / Training and Development (W)

Unspecialized (Restricted Elective)

- BADM*3100 / Applied Case Studies in Business Management (W)
- BADM*3300 / Business Workplace Learning (S)
- BADM*3410 / Programming for Analytics (W)
- BADM*3500 / Business Practicum (W)