



Student Planning | Course enrolment *redefined*

WebAdvisor & Student Planning Guide

Finding Courses

Undergraduate, diploma and graduate students can select their courses online using any computer with internet access. Please read this guide and watch the videos to help you get started.



UNIVERSITY OF
GUELPH

UNIVERSITY OF
GUELPH-HUMBER

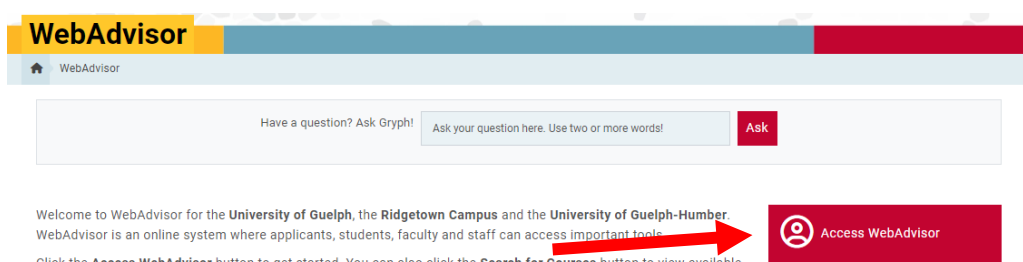
Overview

Welcome to the Student Planning informational booklet for the University of Guelph, Ridgetown Campus and University of Guelph-Humber. Student Planning is a self-serve system available to all U of G, Ridgetown and Guelph-Humber students who are actively enrolled in a program. It combines optional degree planning with intuitive course search tools and registration in a new, easy to navigate online environment. To assist both new and returning students, a series of training videos and corresponding information sheets have been developed to help guide you through the most common features of Student Planning.

Finding Courses

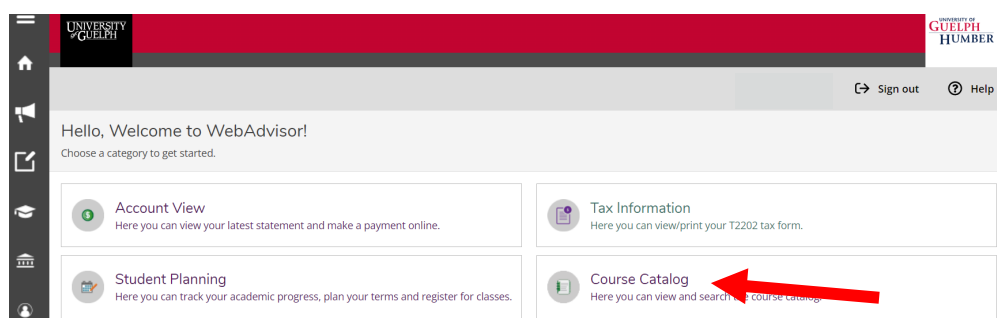
You can use Student Planning to find courses.

- 4.1 Using your web browser, go to *WebAdvisor* at <https://www.uoguelph.ca/webadvisor> and click the “**Access WebAdvisor**” button.

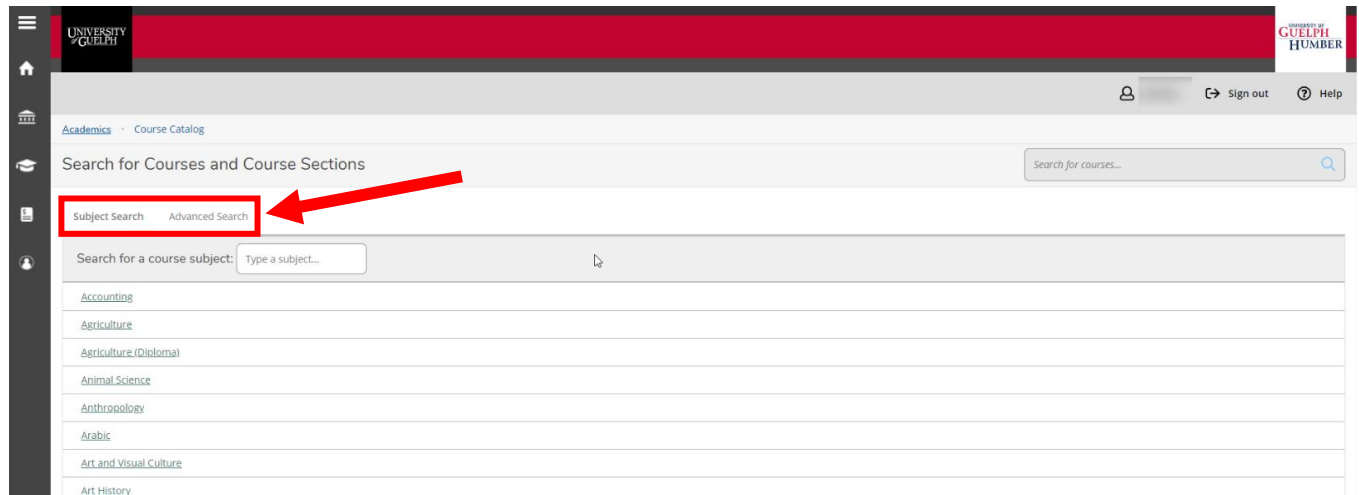


- 4.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.

- 4.3 Select “**Course Catalog**”.



4.4 In the Course Catalog, the first thing you will notice is that there are two tabs: **“Subject Search”** and **“Advanced Search.”**



Subject Search Tab

4.5 On the default tab of **“Subject Search”**, you can search for courses using common words.

*For example, if you are looking to enrol in a management course, you can simply type in **“Management”** in the field next to **“Search for a course subject”**. The subjects that match your keyword will populate as you type in real-time.*



4.6 Click one of the subject results and all the courses for this subject will be populated.

For example, after searching and clicking Computing and Information we are brought all the related results.

Search for Courses and Course Sections

[Back to Course Catalog](#)

Search for courses...

Filter Results Hide

Availability

☐ Open and Waitlisted Sections

☐ Open Sections Only

Subjects

☒ Computing and Information Science (80)

Locations

☐ Guelph (78)

☐ Ridgetown Campus (1)

Terms

☐ Fall 2021 (33)

Days of Week

☐ Monday (20)

☐ Tuesday (18)

☐ Wednesday (18)

☐ Thursday (18)

☐ Friday (10)

☐ Saturday (1)

Time of Day

Filters Applied: Computing and Information Science X

CIS-1000 Intro to Computer Applications (0.5 Credits) Add Course to Plan

This course provides a survey of computer systems and software, including an introduction to computer programming, data organization and the social impact of computing. The course emphasizes application packages for personal and business use. [Offering(s): Offered through Distance Education format only. Last Offering: - Summer 2021][Restriction(s): CIS*1200. Not available to students registered in BASCAHN, BCOMP degree or a CIS minor.][Department(s): School of Computer Science]

Requisites: None

Locations: Guelph, Ridgetown Campus

Offered: Summer, Fall, and Winter, All Years

[View Available Sections for CIS-1000](#)

CIS-1050 Web Design & Development (0.5 Credits) Add Course to Plan

An introduction to the basics of designing and developing a website. It examines the basic concepts, technologies, issues and techniques required to develop and maintain websites. The course is suitable for students with no previous programming experience. [Offering(s): Offered through Distance Education format only.][Department(s): School of Computer Science]

Requisites: None

Locations: Guelph

Offered: Winter and Summer, All Years

CIS-1200 Introduction to Computing (0.5 Credits) Add Course to Plan

This course covers an introduction to computer hardware and software, data organization, problem-solving and programming. The course includes exposure to application packages for personal and business use and is intended for students who wish a balance between programming and the use of software packages. [Offering(s): Offered through Distance Education format only.][Restriction(s):

4.7 Note that coloured dialog boxes will appear on certain courses to provide helpful information. This information can be to let you know that you have *completed a course, a course is in progress or a course is planned*.

➤ **Planned Course:**

IDEV-2400 Social Justice & Human Rights (0.5 Credits) Add Course to Plan

This course will explore the nature of social justice and links to concepts and practice of human rights. It examines how development can be seen in terms of the advancement of social justice. Students will identify and critically assess alternative approaches to promoting social justice within a development context and the related actions by actors locally and globally. It will explore the related ethical issues associated with development policy and practice. Key topics will include poverty, hunger, power, gender, race, and class. [Department(s): Dean's Office, College of Social and Applied Human Sciences]

 **This course is planned.**

Requisites: IDEV*1000 or JLS*1000 - Must be completed prior to taking this course.

Locations: Guelph

Offered: Winter Only, All Years

➤ **Unplanned Course:**

IDEV-1000 Understanding Development (0.5 Credits) Add Course to Plan

The objective of the course is to provide an introduction to the study of international development as a contested and evolving effort to counteract global inequalities. Students will learn about the historical and political origins of the international development system, as well as the main development actors and institutions. The course will provide an introduction to foundational concepts within development studies, including poverty, inequality, human rights, foreign aid, and sustainable development. [Offering(s): Also offered through Distance Education format.][Department(s): Dean's Office, College of Social and Applied Human Sciences]

Requisites: None

Locations: Guelph

Offered: Summer, Fall, and Winter, All Years

[View Available Sections for IDEV-1000](#)

➤ Completed Course:

CIS-1500 Introduction to Programming (0.5 Credits)

[Add Course to Plan](#)

This course introduces problem-solving, programming and data organization techniques required for applications using a general purpose programming language. Topics include control structures, data representation and manipulation, program logic, development and testing. This course is intended for students who do not intend to enroll in further CIS courses. If your degree requires further CIS courses, CIS*1300, is required. [Restriction(s): CIS*1300. Not available to students registered in a BCOMP degree, a CIS minor, BENG.CENG or BENG.ESC.][Department(s): School of Computer Science]

i

This course was attempted or already completed.

Requisites:
None
Locations:
Guelph
Offered:
Fall and Winter, All Years

[View Available Sections for CIS-1500](#)

➤ In-Progress Course:

IDEV-3400 Managing/Evaluating Change (0.5 Credits)

[Add Course to Plan](#)

This course explores the key practical skills required by those engaged in the implementation of development policy and practice including logical frameworks, theories of change, impact assessment, and project management. It aims to equip students with an understanding of the nature of these techniques, and how and where they are employed. The strengths and weaknesses of these techniques and their implications for development policy and practice are explored. [Department(s): Dean's Office, College of Social and Applied Human Sciences]

✓

This course is in progress.

Requisites:
7.50 credits including 1.00 credit in IDEV courses at the 2000 level - Must be completed prior to taking this course.
Locations:
Guelph
Offered:
Winter Only, All Years

Filters

4.12 To narrow down your search results, you can use the filter options found on the left-hand side.

Search for Courses and Course Sections

[Back to Course Catalog](#)

Filter Results

Hide

Availability

☐ Open and Waitlisted Sections
☐ Open Sections Only

Subjects

☒ International Development Studies (25)

Locations

☐ Guelph (25)

Terms

☐ Fall 2021 (13)

Days of Week

☐ Tuesday (1)
☐ Wednesday (1)
☐ Thursday (4)
☐ Saturday (1)

Time of Day

Filters Applied: International Development Studies X

IDEV-1000 Understanding Development (0.5 Credits)

The objective of the course is to provide an introduction to the study of international development as a contested and evolving effort to counteract global inequalities. 5 historical and political origins of the international development system, as well as the main development actors and institutions. The course will provide an introduction development studies, including poverty, inequality, human rights, foreign aid, and sustainable development. [Offering(s): Also offered through Distance Education form College of Social and Applied Human Sciences]

Requisites:
None
Locations:
Guelph
Offered:
Summer, Fall, and Winter, All Years

[View Available Sections for IDEV-1000](#)

IDEV-2000 The Development Landscape (0.5 Credits)

This course examines the local and global context within which inclusive and sustainable development takes place. It explores why particular economic, social, political a place and the implications of those structures for inclusive and sustainable development. Key issues will include global institutions, religion, the global economy, natural gender, urbanization, power structures, aid architecture, nature of non-governmental organizations, local and international business, governance and fragility, and corn Office, College of Social and Applied Human Sciences]

Requisites:
IDEV*1000 or POLS*1150 - Must be completed prior to taking this course.
Locations:
Guelph
Offered:
Fall Only, All Years

[View Available Sections for IDEV-2000](#)

You can search for courses taught by a specific professor, courses offered in a specific term (such as Fall 2021, Winter 2022), specific course levels (such as 1st year, 2nd year, etc.) and more. By selecting any of the filters, the results will automatically update to reflect your request.

4 | Page

Advanced Search Tab

4.15 If you wish to search for courses directly using the course code or certain filters, you can use the Advanced Search tab. In this tab, you have many search criteria options to narrow down your search.

The screenshot shows the 'Advanced Search' tab selected in the 'Course Catalog' section. The search bar at the top is labeled 'Search for Courses and Course Sections'. Below it, the 'Catalog Advanced Search' section is visible. Under 'Results View', 'Catalog Listing' is selected. The 'Term' dropdown is set to 'Fall 2021'. The 'Meeting Start Date' and 'Meeting End Date' fields are empty. The 'Courses And Sections' section has 'Management' selected in the dropdown, with '1000' entered in the 'Course number' field. The 'Section' field is empty. There are also 'Subject' and 'Section' fields at the bottom.

As an example, we will search for a course with the code “MGMT 1000” in the term “Fall 2021”. Select “Section Listing” under “Results View” and click the “Search” button. You will receive the results in a format that makes it easy to compare details about course sections, including seat availability, meeting times and instructors.

This screenshot shows the same search form as the previous one, but with several elements highlighted in red boxes and a red arrow pointing to the 'Search' button. The 'Section Listing' radio button is selected. The 'Term' dropdown is set to 'Fall 2021'. The 'Courses And Sections' dropdown is set to 'Management', and the 'Course number' field contains '1000'. The 'Search' button is highlighted with a red arrow pointing to it. Other fields like 'Meeting Start Date', 'Meeting End Date', 'Subject', and 'Section' are empty. There are also checkboxes for 'Days Of Week' (Sunday through Saturday), a 'Location' dropdown, an 'Academic Level' dropdown, and 'Time Of Day', 'Time Starts by', and 'Time Ends by' fields.

Search for Courses and Course Sections

[Back to Course Catalog](#)

Search for courses...

Filter Results Hide

Advanced Search Selection: MGMT-1000

Filters Applied: Fall 2021 X

Add To Schedule	Term	Status	Section Name	Title	Planned Status	Dates	Location	Meeting Information	Faculty	Availability	Credits	Academic Level
Add	Fall 2021	Open	MGMT-1000-0101	Introduction to Business		9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) Th 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0102	Introduction to Business		9/9/2021-12/17/2021	Guelph	T, Th 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) W 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0103	Introduction to Business		9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) F 10:30 AM-12:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0104	Introduction to Business		9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) Th 7:00-8:50 PM 9/9/2021 - 12/17/2021		0 / 0 / 0	1 Credits	Undergraduate

Starts by Ends by

4.16 Again, the filter options are available on the left-hand side, and you can further refine or revise your search.

Alternatively, if you select "Catalog Listing" under "Results View" in the Advanced Search, the search results will be laid out in the same format as the "Subject Search" tab, but the filters are already applied.

☒ Catalog Listing

☐ Section Listing

Term: Fall 2021

Meeting Start Date: M/d/yyyy

Meeting End Date: M/d/yyyy

Courses And Sections: Management

1000

Section

Subject: Course number

Section

Subject: Course number

Section

[+ Add More...](#)

Days Of Week

☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday

☐ Thursday ☐ Friday ☐ Saturday

Location

Select Location

Academic Level

Select Academic Level

Time Of Day

Select Time Of Day

Time Starts by

hh:mm AM/PM

Time Ends by

hh:mm AM/PM

[Clear](#) [Search](#)

Adding a Course

Now that you know how to find a course using either the **“Subject Search”** or the **“Advanced Search”** options, we can look at adding a desired course. There are two ways you can add a course. You can add it to your plan or directly to your schedule if course offerings for the semester have been posted. Course offerings for the semester are usually posted about two weeks before the course enrolment period.

4.19 Let’s begin by looking at how to add a course to your plan. Once you have found the course that you are interested in, click the **“Add Course to Plan”** button.

MGMT-1000 Introduction to Business (1 Credits)

This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. [Restriction(s): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits.][Department(s): School of Hospitality, Food and Tourism Management]

Requisites:
None

Locations:
Guelph

Offered:
Fall Only, All Years

[View Available Sections for MGMT-1000](#)

Course Details

MGMT-1000 Introduction to Business

This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. [Restriction(s): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits.][Department(s): School of Hospitality, Food and Tourism Management]

Credits 1

Locations Offered Guelph

Requisites None

Term Fall 2021

Warnings:

- This course is typically offered: Fall Only
- This course is typically offered: All Years

[Close](#) [Add Course to Plan](#)

4.20 A confirmation message will immediately pop up towards the top right notifications.

Academics > Course Catalog

Search for Courses and Course Sections

[Back to Course Catalog](#)

Filter Results [Hide](#)

Availability

- ☐ Open and Waitlisted Sections
- ☐ Open Sections Only

Subjects

- ☐ Management (1)

Advanced Search Selection: MGMT-1000

Filters Applied: Fall 2021

MGMT-1000 Introduction to Business (1 Credits)

This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. [Restriction(s): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits.][Department(s): School of Hospitality, Food and Tourism Management]

Requisites:
None

Locations:

[Add Course to Plan](#)

Notification: MGMT-1000 has been added to plan.

Add Section to Schedule

- 4.21 To add a course to your planned schedule, find a course that you are interested in. Once you have found that course, click the drop-down menu entitled “View available sections”.

MGMT-1000 Introduction to Business (1 Credits) Add Course to Plan

This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. (Restriction(s): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits. (Department(s): School of Hospitality, Food and Tourism Management)

Requisites:
None
Locations:
Guelph
Offered:
Fall Only, All Years

[View Available Sections for MGMT-1000](#)

- 4.22 Here you can browse the available sections. If the course timetable has not yet been posted for the semester, section information will not be available. Once you have found the section that you would like, click on the “**Add Section to Schedule**” button towards the top right-hand corner.

MGMT-1000 Introduction to Business (1 Credits) Add Course to Plan

This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. (Restriction(s): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits. (Department(s): School of Hospitality, Food and Tourism Management)

Requisites:
None
Locations:
Guelph
Offered:
Fall Only, All Years

[View Available Sections for MGMT-1000](#)

Fall 2021

MGMT-1000-0101	Introduction to Business			Add Section to Schedule
Seats	Times	Locations	Instructors	
Unlimited	M/W 2:30 PM - 3:20 PM 9/9/2021 - 12/17/2021	Guelph LEC		
	Th 3:30 PM - 5:20 PM 9/9/2021 - 12/17/2021	Guelph SEM		

MGMT-1000-0102

Introduction to Business

MGMT-1000-0102	Introduction to Business			Add Section to Schedule
Seats	Times	Locations	Instructors	
Unlimited	M/W 2:30 PM - 3:20 PM 9/9/2021 - 12/17/2021	Guelph LEC		
	Th 3:30 PM - 5:20 PM 9/9/2021 - 12/17/2021	Guelph SEM		

Section Details

MGMT-1000-0102 Introduction to Business
Fall 2021

Instructors

Meeting Information
M, W 2:30 PM 3:20 PM
9/9/2021 - 12/17/2021
Guelph, TBD (LEC)
W 3:30 PM 5:20 PM
9/9/2021 - 12/17/2021
Guelph, TBD (SEM)

Dates
9/9/2021 - 12/17/2021

Seats Available
Unlimited

Credits
1

Grading
Graded

Requisites
None

Course Description
This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. (Restrictions): CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits. [Department(s): School of Hospitality, Food and Tourism Management]

Books Total

Close **Add Section**

4.23 Another way to add sections directly to your schedule is through the **“Section Listing”** view in the Advanced Search. In your search results, click on the **“Add”** button in the first column of the table for the course section you would like to add to your schedule.

Filter Results Hide

Subjects

☐ Management (20)

Locations

☐ Guelph (20)

Terms

☒ Fall 2021 (20)

Days of Week

☐ Monday (19)
☐ Tuesday (4)
☐ Wednesday (20)
☐ Thursday (6)

Advanced Search Selection: MGMT-1000
Filters Applied: Fall 2021 X

Add To Schedule	Term	Status	Section Name	Title	Planned Status	Dates	Location	Meeting Information	Faculty	Availability	Credits	Academic Level
Add	Fall 2021	Open	MGMT-1000-0101	Introduction to Business		9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) Th 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0102	Introduction to Business		9/9/2021-12/17/2021	Guelph	T, Th 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) W 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0103	Introduction to Business		9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) F 10:30 AM-12:20 PM		0 / 0 / 0	1 Credits	Undergraduate

4.24 Review the details in the pop-up window and then click on “Add Section.”

Section Details

MGMT-1000-0101 Introduction to Business
Fall 2021

Instructors

Meeting Information
M, W 2:30 PM 3:20 PM
9/9/2021 - 12/17/2021
Guelph, TBD (LEC)
Th 3:30 PM 5:20 PM
9/9/2021 - 12/17/2021
Guelph, TBD (SEM)

Dates
9/9/2021 - 12/17/2021

Seats Available
Unlimited

Credits
1

Grading
Graded

Requisites
None

Course Description
This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups.

Restriction(s):
CME*1000, MGMT*2150. Registration in BCOMM and fewer than 7.50 credits.

Department(s):
School of Hospitality, Food and Tourism Management

Books Total

Close Add Section

4.25 The Planned Status column will now show as “Planned” for that section.

Academics Course Catalog

Search for Courses and Course Sections

Back to Course Catalog

Filter Results

Advanced Search Selection: MGMT-1000
Filters Applied: Fall 2021 X

Add To Schedule	Term	Status	Section Name	Title	Planned Status	Dates	Location	Meeting Information	Faculty	Availability	Credits	Academic Level
Add	Fall 2021	Open	MGMT-1000-0101	Introduction to Business	Planned	9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) Th 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate
Add	Fall 2021	Open	MGMT-1000-0102	Introduction to Business		9/9/2021-12/17/2021	Guelph	T, Th 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC) W 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SEM)		0 / 0 / 0	1 Credits	Undergraduate

Whether you added a course to your plan or to your schedule, these changes will be reflected in the Plan & Schedule section.

Questions?

Watch our Student Planning videos and read the FAQs on your campus's Student Planning website for more information about degree planning and course enrolment at the University of Guelph, Ridgetown campus and University of Guelph-Humber.

- [Student Planning website for Guelph and Ridgetown students](#)
- [Student Planning website for Guelph-Humber students](#)