



Student Planning | Course enrolment *redefined*

WebAdvisor & Student Planning Guide

My Progress: Undergraduate and Diploma Students

Undergraduate, diploma and graduate students can select their courses online using any computer with internet access. Please read this guide and watch the videos to help you get started.



UNIVERSITY OF
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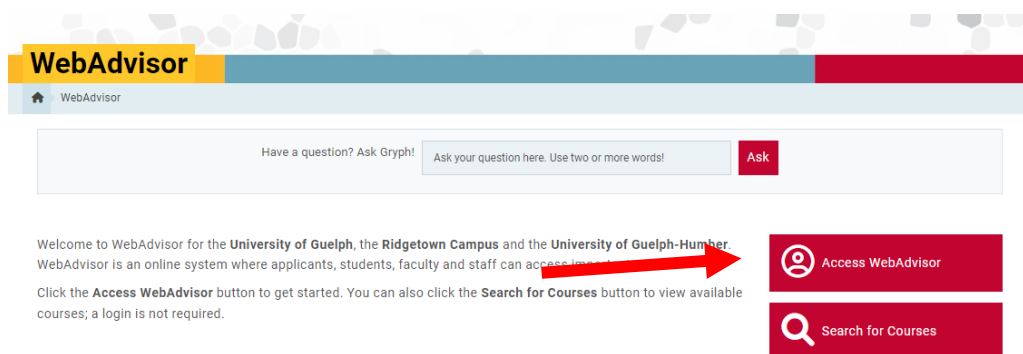
Overview

Welcome to the Student Planning informational booklet for the University of Guelph, Ridgetown Campus and University of Guelph-Humber. Student Planning is a self-serve system available to all U of G, Ridgetown and Guelph-Humber students who are actively enrolled in a program. It combines optional degree planning with intuitive course search tools and registration in a new, easy to navigate online environment. To assist both new and returning students, a series of training videos and corresponding information sheets have been developed to help guide you through the most common features of Student Planning.

My Progress – Undergraduate and Diploma Students

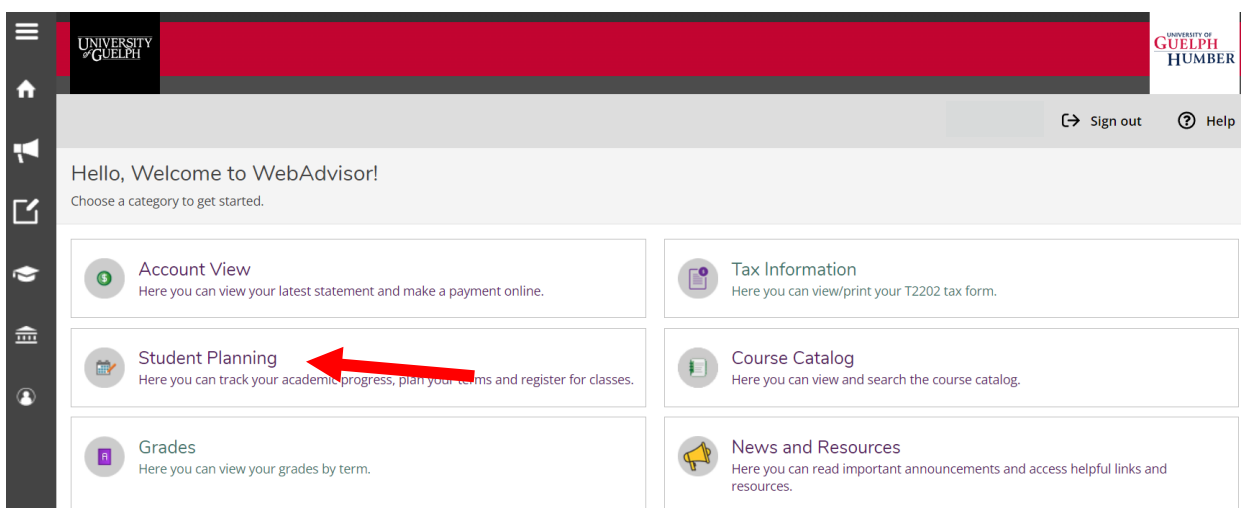
My Progress provides a detailed view of your program's course work completion requirements. My Progress also clearly displays up-to-date information of your personal academic progress within your program.

- 1.1 Using your web browser, go to *WebAdvisor* at <https://www.uoguelph.ca/webadvisor> and click the “**Access WebAdvisor**” button.



- 1.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.

- 1.3 Select “**Student Planning**”.



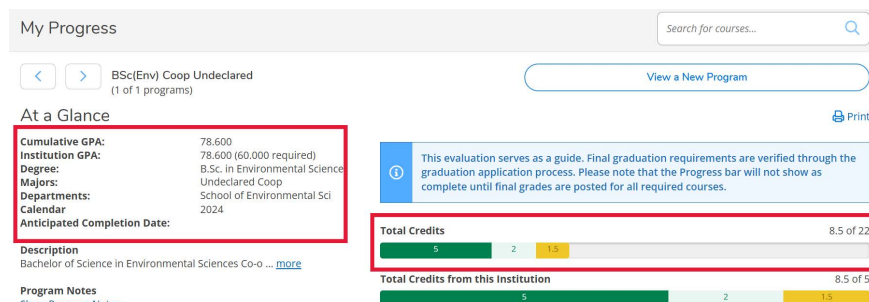
1.4 This brings us to the **Planning Overview** page. This page offers you a summarized view of your courses once you begin course planning or course registration within the current term. Also displayed is your enrolled program title. From the Planning Overview page select the **Go to My Progress** option.

The screenshot shows the 'Planning Overview' page for a student at the University of Guelph. The page has a sidebar with navigation icons and a top header with the university logo. The main content area is titled 'Steps to Getting Started' and contains two numbered steps. Step 1, 'View Your Progress', includes a link 'Go to My Progress' which is highlighted with a red arrow. Step 2, 'Plan your Degree & Register for Classes', includes a link 'Go to Plan & Schedule'. Below these steps is a table with three columns: 'Programs', 'Cumulative GPA', and 'Progress'. The first row shows 'BSc Biochemistry' with a GPA of 80.089 and a green progress bar. Below this is a 'Winter 2021 Schedule' table with columns for days of the week and time slots from 10am to 1pm. Two class slots are filled with 'DEV 3400-01'.

1.5 You've now reached the **My Progress** page:

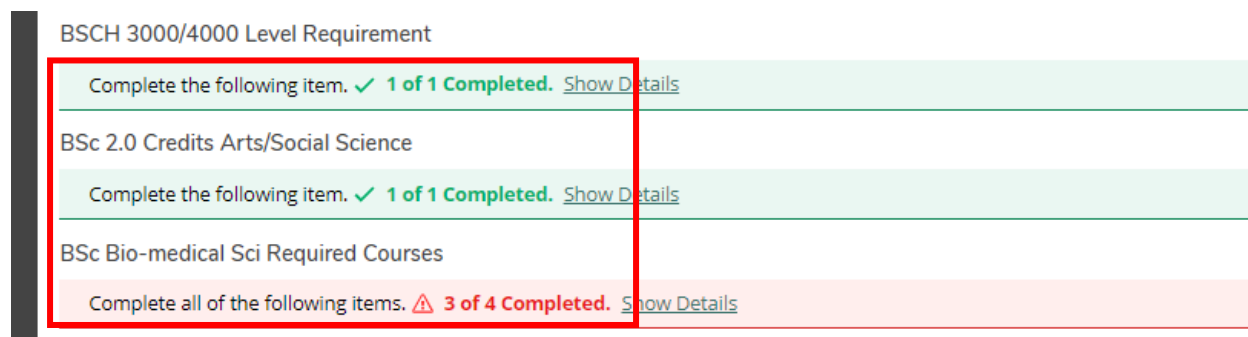
The screenshot shows the 'My Progress' page for a student. The page has a top header with a search bar and a sidebar with navigation icons. The main content area is titled 'My Progress' and shows the program 'BSc(Env) Coop Undeclared' with a cumulative GPA of 78.600. There is a 'View a New Program' button and a 'Print' button. The 'At a Glance' section lists program details: Cumulative GPA: 78.600, Institution GPA: 78.600 (60.000 required), Degree: B.Sc. in Environmental Science, Majors: Undeclared Coop, Departments: School of Environmental Sci, Calendar: 2024, and Anticipated Completion Date. A 'Description' section shows the program name 'Bachelor of Science in Environmental Sciences Co-o ...' and a link to 'Show Program Notes'. A 'Total Credits' section shows a progress bar for 8.5 of 22 credits, with a breakdown of 5 credits from this institution and 3.5 from elsewhere.

- 1.6 When browsing **My Progress**, you see the general details of your enrolled program in the “**At a Glance**” section at the top of the page. These details include your overall cumulative GPA, total credits earned, the title of your degree or diploma, and the titles of your majors and minors, if applicable.

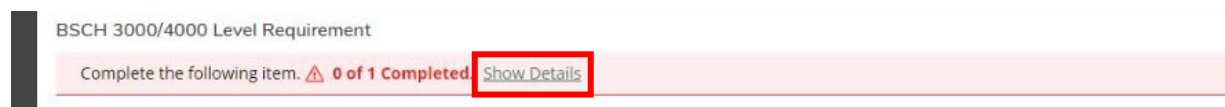


- 1.7 Within the “**Requirements**” section of My Progress, you can see the detailed requirements for your degree or diploma, and specializations such as majors and minors, as it applies to your *planned, in-progress and completed course work*.

- Status indicators and standard colour coding are applied to each requirement and its related course work details to make it easy to see what course work is still outstanding. You will find this standard colour coding throughout the Student Planning system. The status of the requirement displays at the top of each section.
- For example, a fully completed requirement is displayed in **green**. A partially completed or not started requirement is displayed in **red**.



- 1.8 Within each requirement are the course work details. At any time, you can click the **Show Details** option to expand the requirement and view the details.



1.9 Course work details within a requirement also use colour coding to make the details easier to interpret.

- The status of an *in-progress or completed course* displays in **green**.
- The status of a course that you have *planned* to take but have not yet registered in is displayed in **brown**.
- The status of a course that you have *not yet planned or registered for* is displayed in **red**.

A course may be labelled as "**Possible replacement**" if you are currently registered in it **AND** also have that course planned in another semester. By removing the course from the additional semester(s), this message should disappear.

Int'l Dev Minor Required Courses

Complete the following item. 0 of 1 Completed. [Hide Details](#)

A. Required Courses

Complete all of the following items. 3 of 5 Completed. [Hide Details](#)

1. [ECON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDEV*2300](#) 3 of 5 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
✓ Completed	POLIS*2080 Development & Underdevelopment	078	F16	0.5
✓ Completed	ECON*1050 Introductory Microeconomics	073	F16	0.5
✓ Completed	ECON*1100 Introductory Macroeconomics	066	W17	0.5
🕒 Planned	IDEV*1000 Understanding Development		F21	0.5
🕒 Not Started	IDEV*2300 Theoretical Perspectives			

1.10 My Progress also acts as a **course search tool**.

1. [ECON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDEV*2300](#) 3 of 5 Courses Completed. [Hide Details](#)

Status	Course	Search	Grade	Term	Credits
✓ Completed	POLIS*2080 Development & Underdevelopment		078	F16	0.5
✓ Completed	ECON*1050 Introductory Microeconomics		073	F16	0.5

- Each requirement offers a search feature and once clicked uses the Student Planning Course search to list all the courses that meet the requirement.

Search for Courses and Course Sections

[Back to My Progress](#)

Search for courses...

Filter Results [Hide](#)

Availability

☐ Open and Waitlisted Sections

☐ Open Sections Only

Subjects

☐ Economics (2)

☐ International Development Studies (3)

Locations

☐ Guelph (5)

☐ Ridgetown Campus (1)

Terms

☐ Fall 2021 (4)

Days of Week

☐ Tuesday (1)

☐ Thursday (1)

The following results match requirement: [ECON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDEV*2300](#)

Filters Applied: None

IDEV-1000 Understanding Development (0.5 Credits) [Add Course to Plan](#)

The objective of the course is to provide an introduction to the study of international development as a contested and evolving effort to counteract global inequalities. Students will learn about the historical and political origins of the international development system, as well as the main development actors and institutions. The course will provide an introduction to foundational concepts within development studies, including poverty, inequality, human rights, foreign aid, and sustainable development. [Offerings: Also offered through Distance Education format.] [Departments: Dean's Office, College of Social and Applied Human Sciences]

☒ This course is planned.

Requisites: None

Locations: Guelph

Offered: Summer, Fall, and Winter, All Years

[View Available Sections for IDEV-1000](#)

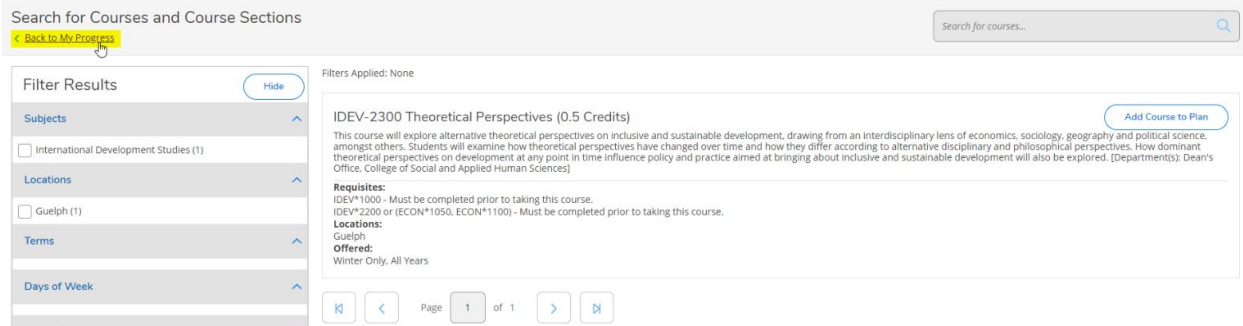
ECON-1050 Introductory Microeconomics (0.5 Credits) [Add Course to Plan](#)

This course gives students an introduction to the economy including the topics of price determination, market structure and resource allocation, the behaviour of consumers and firms, and market intervention by government. Some of the economic issues addressed may include agricultural price supports, rent control, trade policy, environmental regulation, price discrimination, and taxation. [Offerings: Also offered through Distance Education format.] [Departments: Department of Economics and Finance]

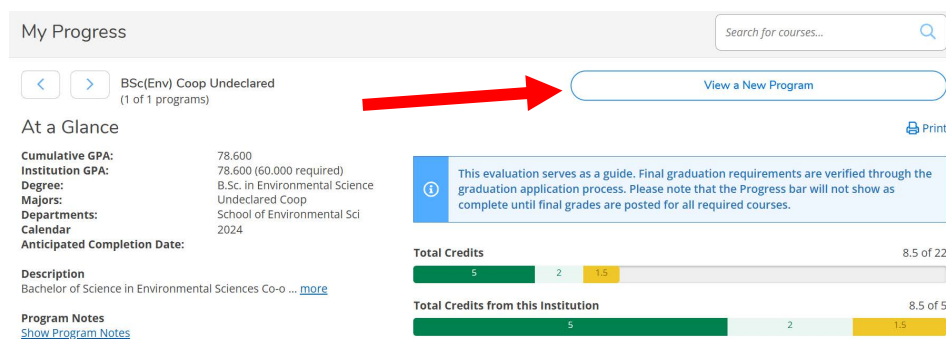
- Additionally, you can click directly on the course name to search for the course.

🕒 Planned	IDEV-1000	Understanding Development
🕒 Not Started	IDEV-2300	Theoretical Perspectives

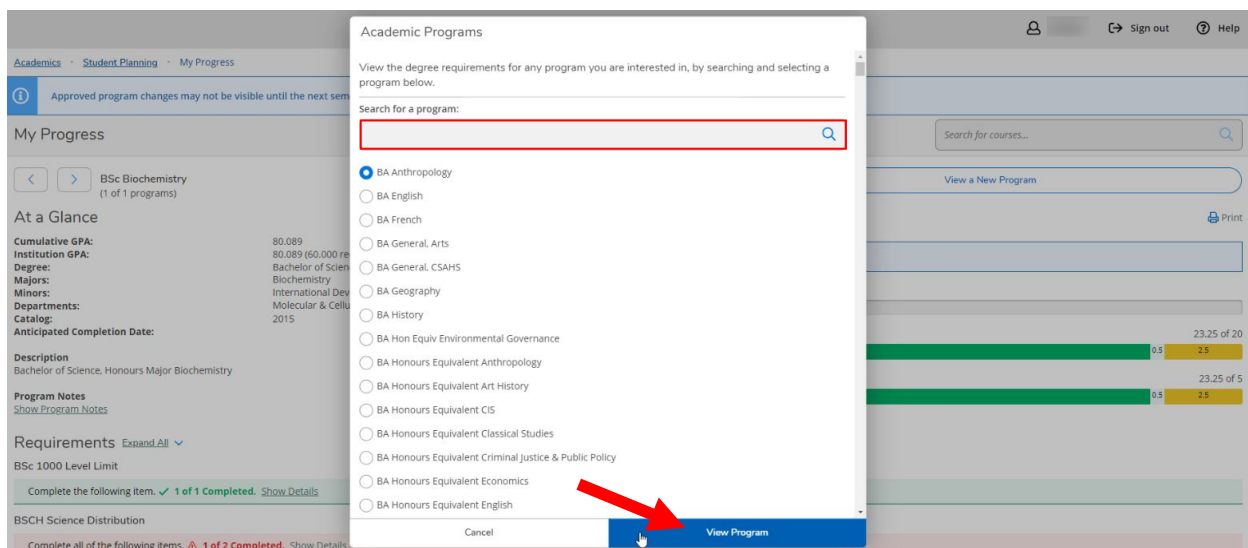
- At any time, you can click the **“Back to My Progress”** link to return to the My Progress page.



- 1.11 My Progress lets you see what your academic progress would look like if you were to change your major or degree/diploma program. Click the **“View a New Program”** button at the top of the page.



- 1.12 From the displayed list, select the program to which you want to apply your planned and completed course work and click **“View Program”** at the bottom.

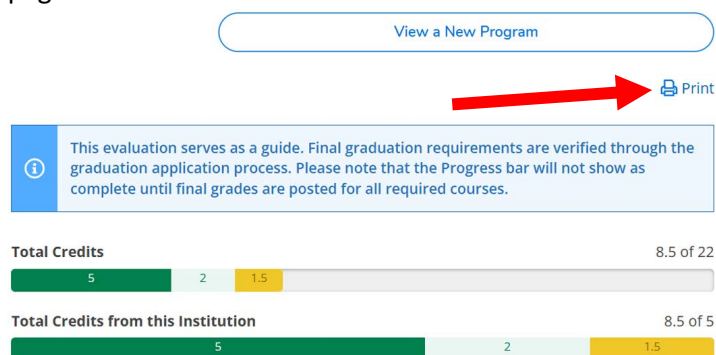


Information about adding or changing minors is not available through the View a New Program feature; see the academic calendar for requirements for minors.

If you are a University of Guelph student exploring a change to your major within your current degree program, please keep in mind that you will need to submit a Schedule of Studies change form and have it approved by your Program Counsellor to make the change official. You must apply to Admission Services if you are requesting a change to your degree or diploma program, such as Bachelor of Arts to Bachelor of Science.

If you are a University of Guelph-Humber student and you want to change your program, please submit an '*Application for Program Transfer*'. Please contact your Academic Advisor for more information.

- 1.13 Your personal My Progress details can be printed using the ***“Print”*** button located near the top of the My Progress page.



Questions?

Watch our Student Planning videos and read the FAQs on your campus's Student Planning website for more information about degree planning and course enrolment at the University of Guelph, Ridgetown campus and University of Guelph-Humber.

- [Student Planning website for Guelph and Ridgetown students](#)
- [Student Planning website for Guelph-Humber students](#)