

Student Planning | Course enrolment redefined

WebAdvisor & Student Planning Guide

Undergraduate, diploma and graduate students can select their courses online using any computer with internet access. Please read this guide and watch the videos to help you get started.



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Overview

Welcome to the Student Planning informational booklet for the University of Guelph, Ridgetown Campus and University of Guelph-Humber. Student Planning is a self-serve system available to all U of G, Ridgetown and Guelph-Humber students who are actively enrolled in a program. It combines optional degree planning with intuitive course search tools and registration in a new, easy to navigate online environment. To assist both new and returning students, a series of training videos and corresponding information sheets have been developed to help guide you through the most common features of Student Planning.

Section 1: My Progress – Undergraduate and Diploma Students

My Progress provides a detailed view of your program's course work completion requirements. My Progress also clearly displays up-to-date information of your personal academic progress within your program.

1.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.

ebAdvisor	
WebAdvisor	
Have a question? Ask Gryph! Ask your question here. Use two or more words!	sk
elcome to WebAdvisor for the University of Guelph , the Ridgetown Campus and the University of Guelph-Humber , bbAdvisor is an online system where applicants, students, faculty and staff can access laws the	Access WebAdvisor
ick the Access WebAdvisor button to get started. You can also click the Search for Courses button to view available urses; a login is not required.	Q Search for Courses

- 1.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 1.3 Select "Student Planning".

≡	UNIVERSITY	GUELPH HUMB	ER
		[→ Sign out ⑦ H	elp
	Hello, Welcome to WebAdvisor! Choose a category to get started.		
Ġ	Account View Here you can view your latest statement and make a payment online.	Tax Information Here you can view/print your T2202 tax form.	
fiii (*	Bit Student Planning Here you can track your academic progress, plan your carms and register for classes.	Course Catalog Here you can view and search the course catalog.	
	Grades Here you can view your grades by term.	News and Resources Here you can read important announcements and access helpful links and resources.	

1.4 This brings us to the *Planning Overview* page. This page offers you a summarized view of your courses once you begin course planning or course registration within the current term. Also displayed is your enrolled program title. From the Planning Overview page select the *Go to My Progress* option.

=	UNIVERSITY GUELPH							GUELPH HUMBER
_							۵	G C→ Sign out ⑦ Help
	Academics ·	Student Planning Plannin	ng Overvlew					
•	Steps to There are man	Getting Started y options to help you plan you	ir courses and earn your degree. Here	are 2 steps to get you started	t	Ŀ	Search for courses	٩
•	1 Frograms	View Your Progress Start by going to My Progre courses.	ess to see your academic progress in y	our degree and search for	Cumulative GPA	Plan your Degree & Re Next. take a look at your pla Next. take at your pla Next.	gister for Classes an to see what you've accomplished and regist	er your remaining classes
	BSC Blocher	nistry			80.089			
	Winter 2	021 Sched <mark>u</mark> le						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
	10am							*
	11am			100/ 3400-01		1009-1400-01		
	12pm			1010-3400-01				
	1pm							

1.5 You've now reached the *My Progress* page:

٠	My Progress			9	ech for counts		
•	(1 of 1 programs)			v	ew è New Program		
	At a Glance						@ Print
~	Cumulative 6PA Institution 6PA Degree	80.009 80.009 (s0.000 required) Bachelor of Science Honours	O Program Completion must be verified by the Registrat	8			
	Majori: Minore Departments: Calendar	Biohemoty International Development Millerular & Cellular Biology 2000	Progress				
۰	Anticipated Completion Date:		Total Credits				23.25 of 20
	Description Bachelor of Science, Horiours Major Biochemistry		Tastal Credits from this School	83		4.5	25.25 of 5
	Program Notes Show Program Notes			88		0.5	13
	Requirements creed.At ~						
	BSc 1000 Level Limit						
	Complete the following item. 🖌 1 of 1 Compl	eted. Show, Details					
	BSCH Science Distribution						
	Complete all of the following items. 📥 1 of 2 0	Completed. Show Details					
	BSCH 3000/4000 Level Requirement						
	Complete the following item. 🔥 0 of 1 Complete	eted. Show,Details					
	BSc 1.00 Credit Arts/Social Science						
	Complete the following item. 🖉 1 of 1 Complete	eted. Show Details					

1.6 When browsing *My Progress*, you see the general details of your enrolled program in the "*At a Glance*" section at the top of the page. These details include your overall cumulative GPA, total credits earned, the title of your degree or diploma, and the titles of your majors and minors, if applicable.

My Progress		Search for courses		
C Bisc Biochemistry		View a New Program		
At a Glance				B Print
Consultative BPA Institution BPA Degree Majore: Majore: Departments: Calendar Anticipated Completion Date:	80.089 80.099 (30.000 required) Buchstor of Science Honours Buchstory Noterinational Development Motorial & Celular Buckgy 2009	Program Completion must be verified by the Registrat Program Forgania Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forder Forde		23.25 of 25
Description	0.84.8	8.8 -	0.5	21
Bachelor of Science, Honours Major Bioche	emestry	Total Credits from this School		23.25 of 5
Show Program Notes		80	0.5	

- 1.7 Within the *"Requirements"* section of My Progress, you can see the detailed requirements for your degree or diploma, and specializations such as majors and minors, as it applies to your *planned*, *inprogress and completed course work*.
- Status indicators and standard colour coding are applied to each requirement and its related course work details to make it easy to see what course work is still outstanding. You will find this standard colour coding throughout the Student Planning system. The status of the requirement displays at the top of each section.
- > For example, a fully completed requirement is displayed in green. A partially completed or not started requirement is displayed in red.

BSCH 3000/4000 Level Requirement	
Complete the following item. ✓ 1 of 1 Completed. Show D	tails
BSc 2.0 Credits Arts/Social Science	
Complete the following item. ✓ 1 of 1 Completed. Show D	tails
BSc Bio-medical Sci Required Courses	
Complete all of the following items. <u>A</u> 3 of 4 Completed.	now Details

1.8 Within each requirement are the course work details. At any time, you can click the **Show Details** option to expand the requirement and view the details.



- 1.9 Course work details within a requirement also use colour coding to make the details easier to interpret.
- > The status of an *in-progress or completed course* displays in *green*.
- The status of a course that you have *planned* to take but have not yet registered in is displayed in *brown*.
- > The status of a course that you have not yet planned or registered for is displayed in red.

A course may be labelled as "**Possible replacement**" if you are currently registered in it **AND** also have that course planned in another semester. By removing the course from the additional semester(s), this message should disappear.

	Intl' Dv	t Minor Required Courses					
	Com	plete the following item. 🖄 0 of 1 Completed. His	de Details				
	A. Re	equired Courses					
	Com	plete all of the following items. <u>A</u> 3 of 5 Complete	ed. Hide Details				
	1. E	CON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDEV	*2300 🗥 3 of 5 Courses	Completed. Hide Details			
l		Status	Course	Search	Grade	Term	Credits
	- 1	✓ Completed	POLS*2080	Development & Underdevelopment	078	F16	0.5
	- 1	✓ Completed	ECON*1050	Introductory Microeconomics	073	F16	0.5
	- 1	✓ Completed	ECON*1100	Introductory Macroeconomics	066	W17	0.5
		Planned	IDEV-1000	Understanding Development		F21	0.5
		① Not Started	IDEV-2300	Theoretical Perspectives			
-							

1.10 My Progress also acts as a *course search tool*.

1. ECON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDE	2300 🖄 3 of 5 Course	s Completed. Hide Details			
Status	Course	Search	Grade	Term	Credits
✓ Completed	POLS*2080	Development & Underdevelopment	078	F16	0.5
✓ Completed	ECON*1050	Introductory Microeconomics	073	F16	0.5

Each requirement offers a search feature and once clicked uses the Student Planning Course search to list all the courses that meet the requirement.

	Search for Courses and Cours < Back to My Progress	e Sections		Search for courses	
5	Filter Results	Hide	The following results match requirement: ECON*1050 ECON*1100 IDEV*1000 IDEV*2000 IDEV*2300 Filters Applied: None		
	Availability	^	IDE/ (1000 Hedersterder Development (0.5. Coults)		
	Open and Waitlisted Sections Open Sections Only		IDEV-1000 Deroids an introduction to the study of international development as a contested and excling effort historical and political origins of the international development system, as well as the main development actors and institutions. The development studies, including powerty, inequality, immarringth, original and assistantiab development. [Offerings]: Also offered	to counteract global inequalities. Students will learn course will provide an introduction to foundational through Distance Education format.]Department(s	about the concepts within s): Dean's Office,
	Subjects	~	College of Social and Applied Human Sciences		
	Economics (2) International Development Studies (3)		This course is planned.		
	Locations	^	Requisites: None		
	Guelph (5) Ridgetown Campus (1)		Colations. Guelph Offered: Summer, Fall, and Winter, All Years		
	Terms	~	View Available Sections for IDEV-1000		~
	Fall 2021 (4)				
	Days of Week	^	ECON-1050 Introductory Microeconomics (0.5 Credits)	Add	Course to Plan
	Tuesday (1) Thursday (1)		This ourse gives students in introduction to the economy including the topics of price determination, market structure and resource introduction by generative to the economy including the topics of price determination, market structure and resource introduction by generative to the economy including the topics of price determination, market structure and resource (offering); 4 and offere through Distance Education for small (Departments) Separations of Economics and Hannerg (Offering); 4 and offere through Distance Education for small (Departments) Separative of Conomics and Hannerg (Departments) and the conomic and the conomic and Hannerg (Departments) and the conomic	allocation, the behaviour of consumers and firms, i y, environmental regulation, price discrimination, a	and market and taxation.

Additionally, you can click directly on the course name to search for the course.

Planned	IDEV-1000	Understanding Development
① Not Started	IDEV-2300	Theoretical Perspectives

At any time, you can click the "Back to My Progress" link to return to the My Progress page.

0		search for courses
Filter Results	Hide	Filters Applied: None
Subjects	^	IDEV-2300 Theoretical Perspectives (0.5 Credits)
International Development Studies (1)		Imis course will explore atternative theoretical perspectives on inclusive and sustainable development, drawing from an internaciopinary teris of economics, sociology, geography and policial science, amongst others. Students will examine how theoretical perspectives have changed over time and how they differ according to alternative disciplinary and philosophila george. Society and the second perspectives how changed over time and how they development will also be explored. [Department(s): Dean's Office, changes of development and tumos of creative policy and practice aimed at bringing about inclusive and sustainable development will also be explored. [Department(s): Dean's Office, changes of development and tumos of creatives of the second science.
Locations	^	Once conego o social and Appreciational Sciences) Requirities UPUPUPUPUPUPUPUPUPUPUPUPUPUPUPUPUPUPUP
Guelph (1)		IDEV*1200 or (ECON*1050, ECON*1010) - Must be completed prior to taking this course. Locations:
Terms	^	Gueloh Offered: Winter Only, All Years
Days of Week	^	K C Page 1 of 1 D D

1.11 My Progress lets you see what your academic progress would look like if you were to change your major or degree/diploma program. Click the *"View a New Program"* button at the top of the page.

My Progress		Search for courses	Q
BSc Biochemistry (1 of 1 programs)		View a New Program	
Cumulative GPA: Institution GPA: Degree: Majors: Departments:	80.089 80.089 (60.000 required) Bachelor of Science Honours Biochemistry International Development Molecular & Cellular Biology	Program Completion must be verified by the Registrar. Progress	
Catalog: Anticipated Completion Date:	2015	Total Credits	23.25 of 20
Description Bachelor of Science, Honours Major Biochemistry		2025 0.3 Total Credits from this School	2.5 23.25 of 5
Program Notes Show Program Notes		20.25 0.5	2.5
Requirements Expand All V			

1.12 From the displayed list, select the program to which you want to apply your planned and completed course work and click *"View Program"* at the bottom.

	Academic Programs		A C→ Sign out	(?) Help
Academics Student Planning My Progress	View the degree requirements for any program you are in program below.	nterested in, by searching and selecting a		
Approved program changes may not be visible until the next serred	Search for a program:			
My Progress		Q	Search for courses	
BSc Biochemistry (1 of 1 programs)	BA Anthropology BA English		View a New Program	
At a Glance	BA French			🔒 Print
Cumulative GPA: 80.089 Institution GPA: 80.089 Institution GPA: 80.089 Go.000 rr Bachelor of Scien Majors: Bichemistry Minors: International De Departments: Molecular & Cell Catalog: 2015 Anticipated Completion Date:	BA General, Arts BA General, CSAHS BA Geography BA History BA Hon Equiv Environmental Governance			23.25 of 20
Description Bachelor of Science, Honours Major Biochemistry	BA Honours Equivalent Anthropology			23.25 of 5
Program Notes Show Program Notes	BA Honours Equivalent Art History		0.5	2.5
Requirements Expand All 🗸 BSc 1000 Level Limit	BA Honours Equivalent Classical Studies BA Honours Equivalent Criminal Justice & Public Policy			
Complete the following item. ✓ 1 of 1 Completed. Show Details	BA Honours Equivalent Economics			
BSCH Science Distribution	BA Honours Equivalent English			
Complete all of the following items. A 1 of 2 Completed. Show Details	Cancel	View Program		

Information about adding or changing minors is not available through the View a New Program feature; see the academic calendar for requirements for minors.

If you are a University of Guelph student exploring a change to your major within your current degree program, please keep in mind that you will need to submit a Schedule of Studies change form and have it approved by your Program Counsellor to make the change official. You must apply to Admission Services if you are requesting a change to your degree or diploma program, such as Bachelor of Arts to Bachelor of Science.

If you are a University of Guelph-Humber student and you want to change your program, please submit an '*Application for Program Transfer*'. Please contact your Academic Advisor for more information.

1.13 Your personal My Progress details can be printed using the *"Print"* button located near the top of the My Progress page.

		View a New Program		
		_		🔒 Print
Program Completion must	t be verified by the Registrar.			
Progress				
Total Credits	20.25		0.5	23.25 of 20 2.5

Section 2: My Progress – Graduate Students

My Progress provides a detailed view of your program's most common or recommended course work completion requirements. My Progress also clearly displays up-to-date information of your personal academic progress within your program.

2.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.

Have a question? Ask Gryph!	Ask your question here. Use two or more words!
elcome to WebAdvisor for the University of Guelph , the Ridgeto ebAdvisor is an online system where applicants, students, facul	wn Campus and the University of Guelph-Humber.
ick the Access WebAdvisor button to get started. You can also purses; a login is not required.	Slick the Search for Courses button to view available

2.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.

2.3 Select "Student Planning".

≡	UNVERSITY		GUELPH HUMBER
		〔→ Sign out	Help
С С	Hello, Welcome to WebAdvisor! Choose a category to get started.		
۲	Account View Here you can view your latest statement and make a payment online. Tax Information Here you can view/print your T2202 tax form.		
≜	Student Planning Here you can track your acade. It's progress, prime, and register for classes. Course Catalog Here you can view and search the course catalog.		

2.4 This brings us to the *Planning Overview* page. This page offers you a summarized view of your courses once you begin course planning or course registration within the current term. Also displayed is your enrolled program title. From the Planning Overview page select the *Go to My Progress* option.

There are many options to help you plan yo	ur courses and earn your degree. Here a	are 2 steps to get you started:		5 search for courses			
View Your Progress	ress to see your academic progress in yo	our degree and search for	2	Plan your Degree & Register for I Next, take a look at your plan to see wh	Classes at you've accomplished and register your rer	maining classes	
Go to My Progress				Go to Plan & Schedule			
Ga to My Programs		Cumulativ	e GPA	Bo to Plan & Schedule Progress			
Courses, Southy Programs		Cumulativ 83.000	e GPA	Progress			
Courses Sound Your Sou		Cumulativ 85.000	e GPA	onwaro your ung ere. Go to Plan & Schedule Progress			

2.5 You've now reached the *My Progress* page:

							GUELPH HUMBER
Anadamaa -	Student Parring My Propress					A (+ ;	lign out 🕐 Help
a 🕕 Appre	ved program changes may not be visible	e until the next semester					
My Progr	ess					Search for counter	Q
	MPH, Public Health				<u> </u>	View a New Program	
At a Glar	ce						8 Piere
Cumulative BA Institution BA Degree. Majors: Minors:	A.	83.000 83.000 (5.000 required) Marber of Public Health Public Health Course Based Devidering Mediting	Þ	Program Completion must	be verified by the Registrar.		
Departments Calendar Anticipated Co	mpletian Date:	2020 4/7/2023		Total Credits			2 of 0
Master of Publ	c Health, Public Health			41	13		
Program Note Show Program	Notes			Total Creats from this school	0	100 C	206
Requirem	nents ExamLAI ~						
Required for	all graduate students UNIV*7100						
Complete t	e following item. 🗸 1 of 1 Completed.	Show Details					
MPH/PHLTL	Required Courses						
Compilete 3	of the following 4 items. 🔥 0 of 3 Comp	eleted. Show Defails					

2.6 When browsing *My Progress,* you see the general details of your enrolled program in the *"At a Glance"* section at the top of the page. These details include your *overall cumulative GPA, total credits earned and degree and program title.*

My Progress					Search for counter	Q
MPH, Public Health at a Glance				(View a New Program.	ane.
Currulative BAA Insolution BAA Degree Manager Degaartmonte: Celander Antocipated Completion Date:	83.000 83.000 (5.000 required) Matore of Public Health Public Health Counter Based Population Medicine 2009 4/7/2023	4	Trogram Completion must be verifie	d by the Registrae.		
Description Matter of Public Health, Public Health			Total Credits	41	100 C	2,970
Program Notes Show Program Notes			Total Credits from this School	10		2470

- 2.7 Within the "*Requirements*" section of My Progress, you can see your program's most common detailed degree and major requirements as it applies to your *planned*, *in-progress and completed course work*.
- It is important to understand that My Progress displays the usual courses and provides a similar overview as in the Graduate academic calendar. Alternate courses are commonly approved for degree requirements at the graduate level and consultation with an advisor/Graduate program coordinator is required.
- Status indicators and standard colour coding are applied to each requirement and its related course work details to make it easy to see what course work is still outstanding. You will find this standard colour coding throughout the Student Planning system. The status of the requirement displays at the top of each section.

For example, a *fully completed requirement* is displayed in *green*. A *partially completed or not started requirement* is displayed in *red*.

Requirements Expand All ~

Required for all graduate students UNIV*7100

Complete the following item. </ 1 of 1 Completed. Show Details

MPH.PHLT:L Required Courses

Complete 3 of the following 4 items. \Lambda 0 of 3 Completed. Show Details

2.8 Within each requirement are the course work details. At any time, you can click the **Show Details** option to expand the requirement and view the details.



- 2.9 Course work details within a requirement also use colour coding to make the details easier to interpret.
- > The status of an *in-progress or completed course* displays in *green*.
- The status of a course that you have *planned* to take but have not yet registered in is displayed in *brown*.
- > The status of a course that you have *not* yet planned or registered for is displayed in red.

A. Required Courses

Students must complete PABI*6500, POPM*6200, POPM*6510, POPM*6520 POPM*6530, POPM*6540, POPM*6550, POPM*6580. Complete all of the following items. A 0 of 1 Completed. <u>Hide Details</u> A 0 of 8 Courses Completed. <u>Hide Details</u>

Status	Course		Ş	Search Grade	Term	Credits
⊘ In-Progress	PABI*6500	Infectious Diseases			W21	0.5
() Planned	POPM-6200	Epidemiology I			S21	0.5
() Planned	POPM-6510	Health Promotion			F21	0.5
③ Not Started	POPM-6520	Epidemiology and Statistics				
Not started	POPM-6530	Health Communication				

2.10 My Progress also acts as a *course search tool*.

▲ 0 of 8 Courses Completed. Hide Details							
Status	Course			 Search	Grade	Term	Credits
	PABI*6500	Infectious Diseases		0		W21	0.5
() Planned	POPM-6200	Epidemiology I				S21	0.5

Each requirement offers a search feature and, when clicked, uses the Student Planning Course search to list all the courses that meet the requirement.

Search for Courses and Course Sections < <u>Back to My Progress</u>	Search for causes Q
Filter Results	The following results match requirement: Students must complete PABI*6500, POPM*6200, POPM*6510, POPM*6520 POPM*6530, POPM*6540, POPM*6550, POPM*6550, POPM*6580, Filters Applied: None
Availability	DODM 6200 Enidemialogy I /0 E Cradita)
Open and Waitlisted Sections Open Sections Only	This course overs concets, brainfailes and methods of basic and applied epidemiology, including the following topics: sampling, measuring disease frequency, clinical epidemiology, causal reasoning and design, interpretation and critical appriatal of surveys, observational studies, field trials and critical application of the surveys, observational studies, field methods, descent application of the surveys, observational studies, field methods, descent application of the surveys, observational studies, field methods, descent application of the surveys, observational studies, field methods, descent application of the surveys, observational studies, field methods, descent application of the surveys, observational studies, field methods, descent applications, described to Public Health and Population Medicine students. [Descriptive epidemiology, descent applications, described and Population Medicine students.][Descriptive epidemiology, descriptive epidemiology, descent application of the surveys, observational studies, field methods, descriptive epidemiology, descent application of the surveys, observational studies, field methods, descriptive epidemiology, descriptive epi
Subjects	
Pathobiology (1) Population Medicine (7)	Requisites:
Locations	None Locations:
Guelph (8)	Odepn La Offered: Fall Only
Terms	View Available Sections for POPM-6200
Fall 2021 (5) Summer 2021 (1)	
Days of Week	PABI-6500 Infectious Diseases (0.5 Credits)
Tuesday (2) Wednesday (1) Thursday (2)	Prevention and control of infectious diseases is an important aspect of public health. This course will involve detailed discussion of selected infectious diseases of public health concern. excluding zoonolic diseases. Relevant aspects of microbiology, epidemiology, clinical presentation, diagnosis and treatment will be covered, with additional emphasis on prevention and control. [Restriction(s): Restricted to students in Public Health programs.][Department(s): Department of Pathobiology]
Time of Day	This course is in progress.

Additionally, you can click directly on the course name to search for the course.

O Planned	POPM-6510	Health Promotion
③ Not Started	POPM-6520	Epidemiology and Statistics
③ Not Started	POPM-6530	Health Communication

> At any time, you can click the "Back to My Progress" link to return to the My Progress page.

Search for Courses and Course	Sections	Search for courses Q
Filter Results	Hide	Filters Applied: None
Subjects	^	POPM-6520 Epidemiology and Statistics (0.5 Credits)
Population Medicine (1)		This is a 0.5 credit Introductory graduate course for MPH students and students interested in epidemiology. The course will provide an introduction to research design, grant proposal writing, and critical appraisal, as well as survey (questionnaire) design and basic statistical methods for epidemiological studies. [Department(s): Department of Population Medicine]
Locations	^	Requisites: POPM*6200 - Must be taken either prior to or at the same time as this course. Locations:
Guelph (1)		Guelph Offered:
Terms	^	Pall VILY, All Teals
Fall 2021 (1)		View Available Sections for POPM-6520

2.11 My Progress lets you see what your academic progress would look like if you were to change your program to a different program. Click the *"View a New Program"* button at the top of the page.

5	My Progress		Search for courses Q
۲	MPH, Public Health (1 of 1 programs)	L2	View a New Program
	At a Glance		🔒 Print
	Cumulative GPA: Institution GPA: Degree: Majors: Departments:	83.000 83.000 (0.000 required) Master of Public Health Public Health Course Based Population Medicine	Program Completion must be verified by the Registrar. Progress
	Catalog:	2020	

2.12 From the displayed list, select the program to which you want to apply your planned and completed course work and click *"View Program"* at the bottom.

UNIVERSITY				GUELPH HUMBER
Academics · Student Planning · My Progress	Academic Programs	are interested in, by searching and selecting a	8	C→ Sign out ⑦ Help
() Approved program changes may not be visible until the next sem	Search for a program:			
My Progress	com	Q	Search for courses	
MPH, Public Health (1 of 1 programs)	BAA(M&CS) age Visual Communication BAA(MS) age Digital Communications		View a New Program	
At a Glance	BASc Family & Commun Social Serv (GH)			🔒 Prin
Custinuitor GPA: B3:000 (0.000 me) Degree: Majors: Public of Public Majors: Public relation Color Degration Medic Degratiments: Population Medic Catalog: 2020	BBA(MS) ace visual communications BComm Accounting BComm Coop Accounting BComm Coop Food & Agricultural Business			
Description	BComm Coop Gvt, Economics & Management		1	2 of
Master of Public Health, Public Health Program Notes Show Program Notes	BComm Co-op Hospitality & Tourism Management BComm Coop Hotel & Food Administration BComm Co-op Management		1	2 of 1
Requirements Expand All ~	BComm Coop Management Ec & Finance			
Required for all graduate students UNIV*7100	BComm Coop Marketing Management			
Complete the following item. ✓ 1 of 1 Completed. Show Details	BComm Coop Public Management			
MPH.PHLT:L Required Courses	O BComm Coop Real Estate			
Complete 3 of the following 4 items. 🔬 0 of 3 Completed. Show Details	Cancel	View Program		

Please note that changing programs requires an *Application for Admission* to the new program or Transfer Application in certain instances. Please refer to the Graduate Calendar.

2.13 Your personal My Progress details can be printed using the *"Print"* button located near the top of the My Progress page.

	View a New Program				
			🔒 Print		
Program Completion must be veri	ified by the Registrar.				
Progress					
Total Credits			2 of 0		
0.5	0.5	t			
Total Credits from this School			2 of 0		

Section 3: Creating a Plan

Creating a plan of your degree/diploma allows you to take a proactive step in determining the best path for completing your program requirements, all the way to graduation! This can be done by planning current and future semesters based on previous terms.

You create a plan by adding the desired courses to a "*course plan*". It is important to understand that you have **not** registered in these courses but rather you *plan* to register for the course in the term you have added the planned course to. You are not obligated to register for a planned course nor are you billed for the planned course until you register. You can add, remove or move planned courses into any path that is suitable based on prerequisites, semester offerings and other considerations.

3.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.

ebAdvisor			
WEDAGVISOI			
	Have a question? Ask Gryph!	Ask your question here. Use two or more words!	
Icome to WebAdvisor for t bAdvisor is an online syste	he University of Guelph , the Ridget em where applicants, students, facu	wn Campus and the University of Guelph-Humber. (ty and staff can access important tools Access WebAdviso	

- 3.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 3.3 Select "Student Planning".

= •	の の 時代 、 、 、 、 、 、 、 、 、 、 、 、 、		GUELPH HUMBER
		〔→ Sign out	Help
Г	Hello, Welcome to WebAdvisor! Choose a category to get started.		
	Account View		
	Here you can view your latest statement and make a payment online.		
•	Student Planning Here you can track your academic, paress, prony severe register for classes.		

3.4 This brings us to the "*Planning Overview*" page.

Steps to Getting Started There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you s					J.		
View Your Progress Surt by going to My Progress to see your audemic progress in your degree and search Surt by going to My Progress				2	Plan your Degree & Register for Cl Next take a look at your plan to see what toward your degree. Ge to Plan & Schedule	asses you've accomplished and register you	ur remaining classes
Programs BSc Biochemistry			Cumul	ative GPA	Progress		
			80.089	80.089			
Winter	2021 Schedule						
Winter 2	2021 Schedule	Mon	Tue	Wed	Thu	Fri	Sat
Winter 2	2021 Schedule _{Sun}	Mon	Tue	Wed	Thu	Fri	Sat
Winter 2	2021 Schedule Sun	Mon	Tue	Wed	Thu IDDY-3469 BI	Fri	Sat

3.5 At a glance, you will find a variety of features which may be helpful for planning your degree. Such features include your overall cumulative average, your **approximate** overall progress towards your degree completion and your program and major, if applicable. Additional majors, minors and areas of specialization are not displayed here.

Programs	Cumulative GPA	Progress
BSc Blochemistry	80.089	

3.6 This page also shows your current semester's timetable. Lectures for registered courses are represented in green, and labs and seminars are shown in purple. Planned courses are shown in yellow. Don't forget to register in your planned courses! Distance Education courses that do not have scheduled lectures, labs or seminars will be listed below the table. For students on the Guelph campus, final exams will also show in this timetable in blue once the schedule has been posted. Because exams are generally spread out over multiple weeks and this schedule shows a single week, you may see overlap in your exams. We recommend going to the *"Plan your Degree & Register for Classes"* page for full exam details.

'48.6°			E	xam	S		193
Registered	7am 8am	Sun	Mon	ue	Wed	Thu	Fri
Labs/Seminars	9am 10am	\rightarrow	BIOL-1070-0102 LEC	PSYC-1000-DE01 EXAM	BIOL-1070-0102 LEC	<u>CHEM-1050-0103 EXAM</u> ×	
	12pm 1pm	\rightarrow	BIOL-1070-0102 SEM				
Planned	2pm 3pm 4pm	\rightarrow	MGHT-1000-0101 LEC ×		MGHT-1000-0101 LEC ×	MGHT-1000-0101 SEM ×	
	5pm 6pm						
Distance Education	7pm Sections ✓ GEOG-:	with no meetir 3020 Global Environ	ng time mental Change Section DE	:01 Faculty:			

3.7 Aside from the helpful information, this page has two main options - (1) *View Your Progress* where the most powerful planning features are located and (2) *Plan your Degree & Register for Classes.* Click on *Go to My Progress.*



3.8 The *My Progress* page shows all the degree requirements for your program including up-to-date information about what requirements have been completed, what requirements remain and what requirements are currently planned. Scrolling down on this page, you will find more in-depth

requirements related to the types of courses that must be completed and the number of credits for each one.

_											
	Requirements Expand All 🗸										
	BSc 1000 Level Limit										
	Complete the following item. ✓ 1 of 1 Complete	ed. Show Details									
à	BSCH Science Distribution										
	Complete all of the following items. \Lambda 1 of 2 Co	Complete all of the following items: 🔬 1 of 2 Completed. Show Details									
5	BSCH 3000/4000 Level Requirement										
-	Complete the following item. 🔬 0 of 1 Complete	ed. Show Details									
	BSc 1.00 Credit Arts/Social Science										
0	Complete the following item										
	BSc Biochemistry Required Courses										
	Complete the following item. 🔬 0 of 1 Complete	ed. Hide Details									
	A. Required Courses										
	Complete all of the following items. 🛕 0 of 4 Co	mpleted. Hide Details									
	1.										
	Take courses BIOC-2580, BIOC-3560, BIOC-35 PHYS-1080, STAT-2040, A 4 of 23 Courses C	70. BIOC-4540. BIOL-1070, E Completed. <u>Hide Details</u>	IOL-1080, BIOL-1090, CHEM-1040, CHEM-1050), CHEM-2480, CHEM-2700, CHEM-	2880. CHE <mark>M-3750. MATH-1080</mark>	, MATH-2080, MBG-2040, MB	IG-3350, MCB-2050, MICR-242	0, MICR-2430, PHYS-1070,			
	Status	Course		Þ	6	Grade	Term	Credits			
				19							
	✓ Completed	MATH*1080	Elements of Calculus I			085	F15	0.5			
	✓ Completed	CHEM#1040	General Chemistry I			076	F15	0.5			
	✓ Completed	BIOL*1080	Biological Concepts of Health			078	F15	0.5			
	✓ Completed	STAT*2040	Statistics I			071	F16	0.5			
	Planned	CHEM-1050	General Chemistry II				F21	0.5			
	Planned	BIOL-1070	Discovering Biodiversity				F21	0.5			
	Not Started	BIOC-2580	Introduction to Biochemistry								

3.9 On the *My Progress* page, there are key course search and planning features available within the Requirements section. To plan for courses in bulk, go to a requirement with courses that have a status of "*Not Started*". For this section, click on the "*Search*" button towards the top. This performs a custom search, loading only the courses listed under that requirement section.

A. Required Courses										
Complete all of the following items. 🗥 0 of 4 Complete	omplete all of the following items. 🔥 0 of 4 Completed. Hide Details									
1. Take courses BIOC-2580, BIOC-3560, BIOC-3570, BIO PHYS-1080, STAT-2040. 🔥 4 of 23 Courses Comple	DC-4540, BIOL-1070, BIOL eted . <u>Hide Details</u>	1080, BIOL-1090, CHEM-1040, CHEM-1050, CHEM-2480, CHEM-2700, CHEM-2880, CHEI	M-3750, MATH-1080, MATH-203	80, MBG-2040, MBG-3350	MCB-2050, MICR-2420, MICF	R-2430, PHYS-1070,				
Status	Course		Search	Grade	Term	Credits				
✓ Completed	MATH*1080	Elements of Calculus I		085	F15	0.5				
✓ Completed	CHEM*1040	General Chemistry I		076	F15	0.5				
✓ Completed	BIOL*1080	Biological Concepts of Health		078	F15	0.5				
✓ Completed	STAT*2040	Statistics I		071	F16	0.5				
O Planned	CHEM-1050	General Chemistry II			F21	0.5				
O Planned	BIOL-1070	Discovering Biodiversity			F21	0.5				
① Not Started	BIOC-2580	Introduction to Biochemistry								
① Not Started	BIOC-3560	Structure & Function in Bioche								
 Not Started 	BIOC-3570	Analytical Biochemistry								
① Not Started	<u>BIOC-4540</u>	Enzymology								

3.10 To add an *unplanned course*, simply click on the "*Add Course to Plan*" button.

PHYS-1070 Physics for Life Sciences II (0.5 Credits)	
This course discusses physics of matter and energy at the macroscopic and microscopic levels, with special emphasis on topics of importance to the biological sciences. Topics include proverties of waves, acoustics and hearing, optical systems and vision, quantum nature of radiation and its interaction with biomolecules, electricity, high energy radiation and radioactivity. [Restriction(5): IPS*1510 PHYS*1130, PHYS*1910, PHYS*101, PHYS*14130, PHYS*1430, PHYS*1430, PHYS*1	
Requisites: (4U Physics or PHYS*1020), 4U Mathematics - Must be completed prior to taking this course. Locations: Guelph Offered: Winter Only, All Years	

3.11 In the Course Details pop-up, from the dropdown select the *Term* you want to add the planned course to and then click the *"Add Course to Plan"* button.

 PHYS-1070 Physics for This course discusses p. demphasis on topics of i hearing, optical system electricity, high energy Priority Access Course. during certain periods. of Physics] 	Life sciences II hysics of matter and energy at the macroscopic and microscopic levels, with special myortance to the biological sciences. Topics include properties of waves, acoustics and s and vision, quantum nature of radiation and its interaction with biomolecules, radiation and radiactivity. (Restriction(s): JPS*1510, DPYS*1130, DPYS*130, Dris is a Enrolment may be restricted to particular programs, specializations or semester levels Please see the departmental website for more information.][Department(s): Department
Credits	0.5
Locations Offered	Guelph
PF Requisites thi var ve ve Rec	(4U Physics or PHYS*1020), 4U Mathematics - Must be completed prior to taking this course.
or jui Off	This course is typically offered: Winter Only
31	This course is typically offered: All Years
hi ft hr Term hc	Winter 2022 👻

3.12 Once you are done, you can view all updated changes by clicking on the "*Back to My Progress*" towards the top left of the page.

Search for Courses and Course	e Sections	Search for courses Q
Filter Results	Hide	The following results match requirement: Take courses BIOC-2580. BIOC-3560. BIOC-3570. BIOC-4540. BIOL-1070. BIOL-1080. BIOL-1090. CHEM-1040. CHEM-1050. CHEM-2480. CHEM-2700. CHEM-2880. CHEM- 3750. MATH-1080. MATH-2080. MBG-2040. MBG-3350. MCB-2050. MICR-2420. MICR-2430. PHYS-1070. PHYS-1080. STAT-2040. Filters Applied: None
Open and Waltlisted Sections Open Sections Only		CHEM-1040 General Chemistry I (0.5 Credits) Add Course to Plan This course introduces concepts of chemistry. the central link between the physical and biological sciences. Principles discussed include chemical bonding, simple reactions and stoichiometry, chemical equilibria and solution equilibria (acids, bases, and buffers), and introductory organic chemistry. (Department(s): Department of Chemistry)
Subjects Blochemistry (4) Blology (3) Chemistry (6) Mathematics (1) Microbiology (2) Show All Subjects	^	This course was attempted or already completed. Requistes: 4U Chemistry (or equivalent) or CHEM*1060 - Must be completed prior to taking this course. Locations: Guelph, Rußgetown Campus Offered:
Locations Guelph (22) Ridgetown Campus (2)	^	View Available Sections for CHEM-1040

3.13 To plan for a single course at a time, scroll down to a requirement that has several unplanned courses and click on the course code of a desired unplanned course. By clicking the *course code*, this will perform a custom search with results only for that course.

() Planned	BIOL-1070	Discovering Biodiversity
③ Not Started	BIOC-2580	Introduction to Biochemistry
(i) Not Started	BIOC-3560	Structure & Function in Bioche

3.14 You can add this course to your plan by clicking the *"Add Course to Plan"* button.



Once you have planned your required courses, you can search and plan electives and make modifications based on your major, minor, specialization or overall progression. We recommend that you review the Schedule of Studies or program requirements for your program in the Academic Calendar to ensure your plan meets all of the requirements for completing your degree.

3.15 You can navigate to the *Plan and Schedule* page by clicking on Student Planning in the top lefthand corner and selecting Plan & Schedule from the dropdown.



3.16 In the *Plan and Schedule* page you can navigate among terms using the arrows on the left-hand side.

an your Degree and Schedule your courses						bio 1070		
Schedule Timeline								
Fall 2021 - +				\subset	Remove Planned Co	urses	Register	Now
Filter Sections	₿ P	rint				Planned: 1 Credi	ts Enrolled: 0 Credits	Waitlisted: 0 Credit
BIOL-1070-0102: Discovering Biodiversity	×	Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Planned	7am							
Credits: 0.50 Credits	8am					CHEH-1050-0102 EXAM ×		
Grading: Graded Instructor:	9am		B10L-1070-0102 LEC ×		BIOL-1070-0102 LEC ×			
9/9/2021 to 12/17/2021 Seats Available: Unlimited	10am							
V Meeting Information	11am							
Register	12pm		BISC 1079 VIG2 SIM ×					
						-		

3.17 To receive a greater view of your degree, click the *Timeline* tab. The timeline displays *completed courses, in-progress courses and courses planned in the future* for each term you add to the view.



3.18 Here, you can easily rearrange your planned courses by term using the drag and drop feature. You can move any course you have not completed or have not registered for.

	Add a Term Remove Planned	Courses		
<	Winter 2021	Summer 2021 X IDEV-2400: Social Justice & Human X Rights Credits: 0.50 Credits	Fall 2021 × BioL-1070-0101: Discovering Biodiversity × Credis: 0.50 Credis × CHEM-1050-0101: General Chemistry II Credis: 0.50 Credis × BioCr-2580: Introduction Biochemistry Credis: 0.50 Credits ×	Winter 2022 × SIOC-2580: Introduction to Credits: 0.50 Credits HYTS-1070: Physics for Life Sciences × Credits: 0.50 Credits to
3	0.50 Enrolled Credits	0.50 Planned Credits	1 Planned Credits	1 Planned Credits
thedu	le Timeline Petitions & Waivers	I Courses		
<	Add a Term Petitions & Walvers Add a Term Remove Planned Winter 2021 IDEV*3400-01: Managing/Evaluating Changy Credits: 0.50 Credits	I Courses Summer 2021 × Highs Credit: 0.50 Credita Credit: 0.50 Credita	Fall 2021 × BioC 2550: Introduction to Biochemistry × Credit: 0.50 Credit: × Credit: 0.50 Credit: × Credit: 0.50 Credit: × Credit: 0.50 Credit: × BiOL-1070-010: Discovering Biodiversity × Credit: 0.50 Credit: × Statis: 0.50 Credit: × Credit: 0.50 Credit: ×	Winter 2022 X PHYS-1070: Physics for Life Sciences X II Credits: 0.50 Credits

Please note that most courses are not offered every term. If you drag a course into a term that it is not usually offered in, a message will appear below the course title. If a course is missing a prerequisite, a warning message will also appear below the course title. It is the student's responsibility to ensure that prerequisites are planned accordingly to avoid scheduling complications in future terms.

all 2021	×
BIOL-1070-0101: Discovering Biodiversity Credits: 0.50 Credits	×
CHEM-1050-0101: General Chemistry II Credits: 0.50 Credits	×
IDEV-2400: Social Justice & Human Rights Credits: 0.50 Credits	×
LDEV*1000 or JLS*1000 - Must be completed prior to taking this course.	
Course is not typically onered this term.	
1.50 Planned Cre	dits

3.19 To add more terms to your plan, simply press the "Add a term" button and select the desired term.

	Add a Term Remove Planned	Courses					
	Winter 2021	Summer 2021	×	Fall 2021	×	Winter 2022	×
	IDEV*3400-01: Managing/Evaluating Changy Credits: 0.50 Credits	PI	dd a Term to	Your Plan to be added to your plan:			
<			Summer 2022				~
				Cancel		Ju Add Term	
				Course is not typically offered th	is term.		

3.20 If you wish to discard a course or an entire term, hit the **X** located next to each one.



3.21 To discard all planned courses, hit the *"Remove Planned Courses"* button.



NOTE: It is important to keep your planned courses/semesters up to date. Information may display incorrectly on the "My Progress" page if you leave a course planned in a future semester when you are currently registered in it or have already completed it.

You can register for courses in the "Schedule" tab if you're within the course enrolment period for one of the terms.

3.22 You can also print your planned schedule using the *"Print"* button on the page.

< > Fall 2021 - +						Remove Planned Co	ourses	Regi	ter Now
√ Filter Sections)	🔒 Pr	int				Planned: 1 Credit	5 Enrolled: 0 Cred	ts Waitlisted: 0 Cred
BIOL-1070-0102: Discovering Biodiversity	×	^	Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Planned		₿ 7am							
Credits: 0.50 Credits		8am					CHEM-1050-0103 EXAM ×		
Instructor:		9am		B101-1070-0102 LEC ×		BIOL-1070-0102 LEC ×			
9/9/2021 to 12/17/2021 Seats Available: Unlimited		10am							
V Meeting Information		11am		BIOL-1070-0102 SEM ×					
Register		12pm							
View other sections		1pm					· · · · · · · · · · · · · · · · · · ·		
		2pm					· · · · · · · · · · · · · · · · · · ·		
CHEM-1050-0103: General Chemistry II	×	3pm							
✓ Planned		4pm							

Section 4: Finding Courses

You can use Student Planning to find courses.

4.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.

WebAdvisor			
WebAdvisor			
	Have a question? Ask Gryph!	Ask your question here. Use two or more words!	Ask
Welcome to WebAdvisor for the WebAdvisor is an online system	University of Guelph, the Ridgeta where applicants, students, facu	wn Campus and the University of Guelph-Humb Ity and staff can access important tools	Access WebAdvisor

- 4.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 4.3 Select "Course Catalog".

=	の影響	GÜELPH Humber
		〔→ Sign out ⑦ Help
יי רא	Hello, Welcome to WebAdvisor! Choose a category to get started.	
	Account View	Tax Information
č	Here you can view your latest statement and make a payment online.	Here you can view/print your T2202 tax form.
	Student Planning Here you can track your academic progress, plan your terms and register for classes.	Course Catalog Here you can view and search a course catalog

4.4 In the Course Catalog, the first thing you will notice is that there are two tabs: "Subject Search" and "Advanced Search."

=	UNVERSTY		GUELPH HUMBER
"		A C→ Sign out	⑦ Help
	Academics // Course Catalog		
•	Search for Courses and Course Sections	Search for courses	Q
5	Subject Search Advanced Search		
۲	Search for a course subject. Type a subject.		
	Accounting		
	Agriculture		
	Agriculture (Diploma)		
	Animal Science		
	Anthropology		
	Arabic		
	Art and Visual Culture		
	Art History		

Subject Search Tab

4.5 On the default tab of *"Subject Search"*, you can search for courses using common words.

For example, if you are looking to enrol in a management course, you can simply type in **"Management"** in the field next to **"Search for a course subject"**. The subjects that match your keyword will populate as you type in real-time.

Academics · Course Catalog	
Search for Courses and Course Sections	Search for courses Q
Subject Search Advanced Search	
Search for a course subject: management	
Environmental Management	
Environmental Management (Diploma)	
Hospitality and Tourism Management	
Management	
Turf Management (Diploma)	

4.6 Click one of the subject results and all the courses for this subject will be populated.

For example, after searching and clicking Computing and Information we are brought all the related results.

Search for Courses and Course Se < Back to Course Catalog	ections	Search for courses	Q
Filter Results	Hide	Filters Applied: (Computing and Information Science X)	
Availability	^	CIS-1000 Intro to Computer Applications (0.5 Credits) Add Course to Plan This course provides a survey of computer systems and software, including an introduction to computer programming, data organization and the social impact of computing. The course emphasizes	
Open and Waitlisted Sections Open Sections Only		application polyages for personal and business use. [Offering(s): Offered through Distance Education formation (L. Last Offering: - Summer 2021)[Restriction(s): CIS+1200, Not available to students registered in BASCAHN, BCOMP degree or a CIS minor][Department(s): School of Computer Science]	
Subjects	^	Requisites: Là None Locations:	
Computing and Information Science (80)		Gueiph, Ridgetown Campus Offered: Summer Eilal and Winter All Vears	
Locations	^	שווחות, דמו, מוע יחועת, איו דכמש	
Guelph (78) Ridgetown Campus (1)		View Available Sections for CIS-1000	
Terms	^	CIS-1050 Web Design & Development (0.5 Credits) Add Course to Plan	
Fall 2021 (33)		An introduction to the basics of designing and developing a website. It examines the basic concepts, technologies, issues and techniques required to develop and maintain websites. The course is suita for students with no previous programming experience. [Offering(s): Offered through Distance Education format only.][Department(s): School of Computer Science]	ble
Days of Week	^	Requisites: None	
Monday (20) Tuesday (18) Wednesday (18) Thursday (18) Friday (10)		Locations: Guelph Offered: Winter and Summer, All Years	
Saturday (1)		CIS-1200 Introduction to Computing (0.5 Credits) Add Course to Plan	
Time of Day	^	This course covers an introduction to computer hardware and software, data organization, problem-solving and programming. The course includes exposure to application packages for personal and business use and is intended forstudents who wish a balance between programming and the use of software packages. [Offering(s): Offered through Distance Education format only][Restriction(s):	

4.7 Note that coloured dialog boxes will appear on certain courses to provide helpful information. This information can be to let you know that you have *completed a course, a course is in progress or a course is planned.*

Planned Course:

IDEV-2400 Social Justice & Human Rights (0.5 Credits) Add Course to Plan This course will explore the nature of social justice and links to concepts and practice of human rights. It examines how development can be seen in terms of the advancement of social justice. Students will identify and critically assess alternative approaches to promoting social justice within a development context and the related actions by actors locally and globally. It will explore the related ethical issues associated with development policy and practice. Key topics will include poverty, hunger, power, gender, race, and class. [Department(s): Dean's Office, College of Social and Applied Human Sciences]
This course is planned.
Requisites: IDEV*1000 or JLS*1000 - Must be completed prior to taking this course. Locations: Guelph Offered: Winter Only, All Years

> Unplanned Course:

IDEV-1000 Understanding Development (0.5 Credits) The objective of the course is to provide an introduction to the study of international development as a contested and evolving effort to counteract global inequalities. Students will lean historical and political origins of the international development system, as well as the main development actors and institutions. The course will provide an introduction to foundationa development studies, including poverty, inequality, human rights, foreign aid, and sustainable development. [Offering(s): Also offered through Distance Education format.][Department college of Social and Applied Human Sciences]	Course to Plan in about the I concepts within (s): Dean's Office,
Requisites: None Locations: Guelph Offered: Summer, Fall, and Winter, All Years	
View Available Sections for IDEV-1000	~

Completed Course:

CIS-1500 Introduction to Programming (0.5 Credits) Add Course to Plan This course introduces problem-solving, programming and data organization techniques required for applications using a general purpose programming language. Topics include control structures, data representation and manipulation, program logic, development and testing. This course is intended for students who do not intend to enroll in further CIS courses. If your degree requires further CIS courses, CIS*1300, is required. [Restriction(s): CIS*1300. Not available to students registered in a BCOMP degree, a CIS minor, BENG.CENG or BENG.ESC.][Department(s): School of Computer Science]
This course was attempted or already completed. Requisites: None Locations: Guelph Offered: Fall and Winter, All Years
View Available Sections for CIS-1500

In-Progress Course:

IDEV-3400 Managing/Evaluating Change (0.5 Credits)	Add Course to Plan
This course explores the key practical skills required by those engaged in the implementation of development policy and practice in	duding logical frameworks, theories of change, impact assessment,
and project management. It aims to equip students with an understanding of the nature of these techniques, and how and where ti	ey are employed. The strengths and weaknesses of these techniques
and their implications for development policy and practice are explored. [Department(s): Dean's Office, College of Social and Applied	I Human Sciences]
This course is in progress. Requisites: 7.50 credits including 1.00 credit in IDEV courses at the 2000 level - Must be completed prior to taking this course. Locations: Guelph Offered: Winter Only, All Years	

Filters

4.12 To narrow down your search results, you can use the filter options found on the left-hand side.



You can search for courses taught by a specific professor, courses offered in a specific term (such as Fall 2021, Winter 2022), specific course levels (such as 1st year, 2nd year, etc.) and more. By selecting any of the filters, the results will automatically update to reflect your request.

Advanced Search Tab

4.15 If you wish to search for courses directly using the course code or certain filters, you can use the Advanced Search tab. In this tab, you have many search criteria options to narrow down your search.



As an example, we will search for a course with the code "MGMT 1000" in the term "Fall 2021". Select "Section Listing" under "Results View" and click the "Search" button. You will receive the results in a format that makes it easy to compare details about course sections, including seat availability, meeting times and instructors.

erm	Meeting Start Date	Meeting End Date
Fall 2021	► M/d/yyyy	M/d/yyyy
Courses And Sections		
Management	✓ 1000	Section
Subject	← Course number	Section
Subject	✓ Course number	Section
+ Add More		
Days Of Week Sunday Monday	Tuesday	Wednesday
Thursday Friday	Saturday	
ocation		
Select Location	~	
Academic Level		
Select Academic Level	~	
Time Of Day	Time Starts by	Time Ends by
Select Time Of Day	✓ hh:mm AM/PM	hh:mm AM/PM



4.16 Again, the filter options are available on the left-hand side, and you can further refine or revise your search.

Alternatively, if you select "Catalog Listing" under "Results View" in the Advanced Search, the search results will be laid out in the same format as the "Subject Search" tab, but the filters are already applied.

	Meeting Start Date	Meeting End Date
Fall 2021	✓ M/d/yyyy	M/d/yyyy
ourses And Sections		
Management	∽ 1000	Section
Subject	✓ Course number	Section
Subject	✓ Course number	Section
Sunday Monday Thursday Friday ocation	Saturday	wednesday
	~	
Select Location		
Select Location		
Select Location cademic Level Select Academic Level	~	
Select Location cademic Level Select Academic Level ime Of Day	▼ Time Starts by	Time Ends by

Adding a Course

Now that you know how to find a course using either the *"Subject Search"* or the *"Advanced Search"* options, we can look at adding a desired course. There are two ways you can add a course. You can add it to your plan or directly to your schedule if course offerings for the semester have been posted. Course offerings for the semester are usually posted about two weeks before the course enrolment period.

4.19 Let's begin by looking at how to add a course to your plan. Once you have found the course that you are interested in, click the *"Add Course to Plan"* button.

			_
MGMT-1000 Introduction to Bu	usiness (1 Credits)	Add Course to	o Plan
This course is intended for B.Comm. stude development. The main focus is on curren and the concept of sustainability are esser BCOMM and fewer than 7.50 credits.][Dep	ents in semester one. It pro- t economic, social and envi ntial components. Students artment(s): School of Hosp	wides students with an understanding of the evolution of forms of business organization and their role in social and econom irronmental issues that impact business organizations and which, in turn, are impacted by business decisions. Ethical conside develop oral and written communication skills in small seminar groups. [Restriction(s): CME*1000, MGMT*2150. Registration bitality. Food and Tourism Management]	rations in in
Requisites: None Locations: Guelph Offered: Fall Only, All Years			
View Available Sections for MGM	T-1000		~
	Course Details MGMT-1000 Introducti This course is intended the evolution of forms of components. Students of CME*1000, MGMT*21S(Hospitality, Food and To Credits Locations Offered Requisites	ion to Business for B.Comm. students in semester one. It provides students with an understanding of of business organization and their role in social and economic development. The main nomic, social and environmental issues that impact business organizations and which, in usiness decisions. Ethical considerations and the concept of sustainability are essential develop oral and written communication shills in small seminar groups. [Restriction(s): 0. Registration in BCOMM and fewer than 7.50 credits.][Department(s): School of ourism Management] 1 1 Guelph None 1 Image: This course is typically offered: Fall Only This course is typically offered: All Years Fall 2021	
		Close Add Course to Plan	

4.20 A confirmation message will immediately pop up towards the top right notifications.

≡				A C→ Sign out ⑦	Help 1
A	Academics · Course Catalog			MGMT-1000 has been added to plan.	
ŧ	Search for Courses and Course < Back to Course Catalog	e Sections		Search for courses	٩
Ó	Filter Results	Hide	Advanced Search Selection: MGMT-1000 Filters Applied: [Fail 2021 x]		
5	Availability	^			
•	Open and Waitlisted Sections Open Sections Only		MGMT-1000 Introduction to Business (1 Credits) This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in	Add Cou business organization and their role in social and eco n turn, are impacted by business decisions. Ethical co	onomic onsiderations
•	Subjects	*	and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar gr BCOMM and fewer than 7.50 credits.][Department(s): School of Hospitality, Food and Tourism Management]	oups. (Restriction(s): CME*1000, MGMT*2150, Regist	tration in
	Management (1)		Requisites: None Locations:		

Add Section to Schedule

4.21 To add a course to your planned schedule, find a course that you are interested in. Once you have found that course, click the drop-down menu entitled "View available sections".



4.22 Here you can browse the available sections. If the course timetable has not yet been posted for the semester, section information will not be available. Once you have found the section that you would like, click on the *"Add Section to Schedule"* button towards the top right-hand corner.

opment. The main focus	omm. students in semester one. It provides st is on current economic, social and environmen	udents with an understanding of the evolution of ital issues that impact business organizations and	forms of business organization and their role in socia which, in turn, are impacted by business decisions. E	and economic thical considerat
e concept of sustainabil M and fewer than 7.50 (redits.][Department(s): School of Hospitality, F	o orai and written communication skills in small se ood and Tourism Management]	eminar groups. [Restriction(s): CME*1000, MGM1*215	0. Registration i
sites:				
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view Available Section	s for MGMT-1000			
2021				
IGMT-1000-0101			Add Sactio	e to Schedule
ntroduction to Business			Add Sector	in to schedule
ieats	Times	Locations	Instructors	
Unlimited	Times M/W 2:30 PM - 3:20 PM	Guelph	Instructors	
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Unlimited	Times M/W 2:30 PM - 3:20 PM 9/9/2021 - 12/17/2021 Th 3:30 PM - 5:20 PM	Locations Guelph LEC Guelph	Instructors	
Unlimited	Times M/W 2:30 PM - 3:20 PM 9/9/2021 - 12/17/2021 Th 3:30 PM - 5:20 PM 9/9/2021 - 12/17/2021	Locations Guelph LEC Guelph SEM	Instructors	
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Unlimited Unlimited AGMT-1000-0102 Itroduction to Business	Times M/W 2:30 PM - 3:20 PM 9/9/2021 - 12/17/2021 Th 3:30 PM - 5:20 PM 9/9/2021 - 12/17/2021	Locations Guelph LEC Guelph SEM	Add Section	n to Schedule
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Days of Week	MGMT-1000-0101 Introduction to Busin	es	Add Section to Schedule
United States (1) United State	Section Details		Instructors
Friday (1)	MGMT-1000-0102 Int Fall 2021	roduction to Business	
	Instructors		
Select time range Starts by Ends by bitmm AMVPM bitmm AMVPM	Meeting Information	M, W 2:30 PM 3:20 PM 9/i/2021 - 12/17/2021 Guelph, TB0 (LKC) W 3:30 PM 5:20 PM 9/i/2021 - 12/17/2021	Add Section to Schedule
		Guelph, TBD (SEM)	Instructors
Instructors	∧ Dates	9/9/2021 - 12/17/2021	
Dedenburg K (1)	Seats Available	Unlimited	
Kodelibulg, K(I)	Credits	1	
Academic Levels	Grading	Graded	
Undergraduate (1)	Requisites	None	Add Section to Schedule
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First Year (1)		with an understanding of the evolution of forms of obsides organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business organizations and which, in	Instructors
		turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components. Students develop oral and written communication skills in small seminar groups. (Restrictions): CME*1000, MGM*72150. Resistration in BCOMM and fewer than 7.50 credits. I/Departmentsk:	
	Books Total	School of Hospitality. Food and Tourism Management]	
		Close Add Section	Add Section to Schedule
	Seats	Times	Instructors

4.23 Another way to add sections directly to your schedule is through the "*Section Listing*" view in the Advanced Search. In your search results, click on the "*Add*" button in the first column of the table for the course section you would like to add to your schedule.

Filter Results	Hide	Advanced Searc Filters Applied:	h Selection: Fall 2021 ×	MGMT-10	00									
Subjects	^	Add To	Term	Status 🔨	Section Name 🔥	Title	Planned	Dates	Location	Meeting	Faculty	Availability	Credits	Academic
Management (20)		Schedule	5-11-00004				Status					•	1.0.0	Level
Locations			Fall 2021	Open	MGM1-1000-0101	introduction to business		9/9/2021-12/1//2021	Gueiph	M, W 2130-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC)		07070	1 Credits	Undergraduate
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Terms	~									TBD (SEM)				
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Eilten Desuite		Advanced Coards Coloction MC	AT 1000						
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Subjects	^	Adc MGMT-1000-0101 Introd	luction to Business	ion Ç	Meeting	Faculty	Availability	Credits	Academic
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Wednesday (20)		Requisites	None		TBD (LEC)				
Friday (4)		Course Description	This course is intended for B.Comm. students in semester one. It provides students with an understanding of the evolution of forms of business		9/9/2021 - 12/17/2021 TBD (SEM)				
Time of Day	^		organization and their role in social and economic development. The main focus is on current economic, social and environmental issues that impact business	əh	M, W 2:30-3:20 PM		0/0/0	1 Credits	Undergraduate
[organizations and which, in turn, are impacted by business decisions. Ethical considerations and the concept of sustainability are essential components.		TBD (LEC)				
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Starts by Ends by			Restriction(s): CME*1000_MGMT*2150_Registration in BCOMM and fewer than 7.50 credits		TBD (SEM)				
hh:mm.AM/PM hh:mm.AM/PM			Department(s): School of Hospitality, Food and Tourism Management	əh	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021		0/0/0	1 Credits	Undergraduate
Instructors	^	Books Total			Th 9:30-11:20 AM 9/9/2021 - 12/17/2021				
C Rodenburg, K (20)			Close Add Section	ah	M. W 2:30-3:20 PM		0/0/0	1 Credits	Undergraduate
Academic Levels	~				9/9/2021 - 12/17/2021				

4.24 Review the details in the pop-up window and then click on "Add Section."

4.25 The Planned Status column will now show as "*Planned*" for that section.

Academics · Course Catalog									MGMT-1000	0101 has beer	n planned on th	e schedule	
Search for Courses and Course Sections									earch for courses			Q	
Filter Results Hide	Advanced Sear Filters Applied:	ch Selection: Fall 2021 ×	MGMT-10	00									
Subjects	Add To	Term	Status	Section Name	Title	Planned Status	Dates	Location	Meeting	Faculty	Availability	Credits	Acc
Management (20)	Schedule								Information		U I		Lev
Locations		Fall 2021	Open	MGMT-1000-0-	Hon to Bulless	Planned	9/9/2021-12/17/2021	Guelph	M, W 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC)		0/0/0	1 Credits	Un
Guelph (20)	A						1		Th 3:30-5:20 PM 9/9/2021 - 12/17/2021 TBD (SFM)				
Fall 2021 (20)		Fall 2021	Open	MGMT-1000-0102	introduction to Business		9/9/2021-12/17/2021	Guelph	T, Th 2:30-3:20 PM 9/9/2021 - 12/17/2021 TBD (LEC)		0/0/0	1 Credits	Un
Days of Week	Add								W 3:30-5:20 PM 9/9/2021 - 12/17/2021				

Whether you added a course to your plan or to your schedule, these changes will be reflected in the Plan & Schedule section.

Section 5: Registering for Courses

This document will cover how to register for courses using Student Planning. For information about **when** you can register for courses, visit your campus's course selection webpage.

5.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.



- 5.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 5.3 Expand the menu on the left-hand side and select "*Academics*". Under *Student Planning*, click on "*Plan, Schedule, Register & Drop*".



5.4 The "Plan, Schedule, Register & Drop" page will load the current plan and course registration of the current semester. To view and register another term, please use the navigation arrows to navigate to the desired term. *For this example, we wish to register for courses for the Fall 2021 semester.*

Plan your Degree and Schedule your courses						Search for course	S	
Schedule Timeline								
Fall 2021 - +					Remove Planned (Courses	Regist	ter Now
▼ Filter Sections		Print				Planned: 3 Credi	ts Enrolled: 0 Credit	ts Waitlist
BIOL-1070: Discovering Biodiversity	×	Sun	Mon	Tue	Wed	Thu	Fri	Sa
BIOL-1070: Discovering Biodiversity	×	Sun 7am 8am	Mon	Tue	Wed	Thu	Fri	St
BIGL-1020: Discovering Biodiversity View other sections CHEM-1050-0100: General Elemistry II	×	Sun 7am 8am 9am	Mon	Tue	Wed	Thu CHEM-1050-0102 EXAM ×	Fri	Si
BIOL-1070: Discovering Biodiversity View other sections CHEM-1050-0103: General Chemistry II V Planned	×	Sun 7am 8am 9am	Mon	Tue	Wed	Thu Снан-1050-0103 (ХАМ — Х	Fri	Si
BIGL-1070: Discovering Biothersity View other sections CHEM-1050-0103: General Chemistry II V Planned Credits: 0.50 Credits Grading: Graded	×	Sun 7am 8am 9am 10am 11am	Mon	Tue	Wed	Thu	Fri	5

5.5 To register for a course, a course or section must have already been added to the term plan. If this has not already been done, you can use the convenient search option towards the top right.

Academics Student Planning Plan & Schedule								
Plan your Degree and Schedule your cou	rses					Search for courses		Q
Schedule Timeline						13		
Fall 2021 — +				\square	Remove Planned Co	urses	Register	Now
↓ Filter Sections	$) \subset$	😝 Print				Planned: 3 Credits	Enrolled: 0 Credits	Waitlisted: 0 Credits
BIOL-1070: Discovering Biodiversity	×	Sun	Mon	Tue	Wed	Thu	Fri	Sat

Once the course has been added to your term plan, you must select a section and then register for the course. There are two ways to register: (1) Register by an individual course at a time, or (2) Register for all courses at once.

Single Course Registration and Adding a Section

5.6 First, we will look at how to register for a single course. To do this, you must find the individual course section that fits in your schedule. All course sections of a planned course will show as **yellow** in the timetable; this includes their lecture, lab and seminar times.

< > Fall 2021 - +					\square	Remove Planned Co	urses	Register	Now
Filter Sections		Prir	nt				Planned: 3 Credit	5 Enrolled: 0 Credits	Waitlisted: 0 Credits
BIOL-1070: Discovering Biodiversity	×		Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ View other sections		7am 8am							
		9am			PSYC-1000-DE01 EXAM ×		CHEM-1050-0103 EXAM ×		
CHEM-1050-0103: General Chemistry II	×	N 10am							
V Planned		6						()))))))))))))))))))))))))))))))))))))	
Credits: 0.50 Credits Grading: Graded Instructor: 9/9/2021 to 12/17/2021		11am 12pm							
Seats Available: Unlimited		1pm							
V Meeting Information		2pm							
Register		Зрт		THEFT TOTO TOT LEC. X		MGHT-1000-9101 LEC X	MGHT-1000-0101 SEM ×		
View other sections		4pm							
		5pm							

5.7 In the panel on the left, you can view details about the available sections, such as number of seats available, times, location, instructor, etc. by clicking and expanding the *"View other sections"* on the course of interest.



Note that hovering over a specific section will make that section bold in the timetable on the right. The timetable is useful for determining whether multiple courses are scheduled for the same time. If the lecture, lab or seminar of a course section overlaps with another course, both courses will show as **red** in the timetable. You will also receive a warning message if you try to register for overlapping courses.

If you are a Guelph-campus student and you are making changes to your course registrations after the final exam schedule has been posted on WebAdvisor, you also need to make sure there is not a direct final exam conflict. The final exam schedule is usually posted about a month before the semester begins. Final exams will show on the timetable in blue. Please keep in mind that the timetable represents a single week, and your final exams may be spread over multiple weeks. You may see overlap of exams that are actually taking place on separate weeks. To ensure that there is not an exam conflict, click on the "Print" button above the timetable for full exam details for your registered courses in a list format. Guelph-Humber students can find final exam information on the Guelph-Humber Exams and Grades webpage.

5.8 To add a desired section to your timetable, click on the section. This will open the *"Section Details,"* and you may add the section by clicking the *"Add Section"* button towards the bottom right.



The timetable to the right will be updated, and the status of adding the section will be displayed from the notifications. If there are any errors or issues with adding the course section, it will be displayed here.

						8	〔→ Sign out	Help
mics · Student Planning · Plan & Schedule						BIOL-	1070-0103 has been p	lanned on the schedu
n your Degree and Schedule your courses	S					BIOL-	1070 is already enroll	ed in this term.
redule Timeline								
< > Fall 2021 - +				\subset	Remove Planned Co	urses	Registe	er Now
↓ Filter Sections	a	Print				Planned: 3 Credit	5 Enrolled: 0 Credit	s Waitlisted 0 Crer
	<u> </u>						-	a multilited. o cice
IOL-1070-0103: Discovering Biodiversity	×	Sun	Mon	Tue	Wed	Thu	Fri	Sat
OL-1070-0103: Discovering Biodiversity Planned	X Tam	Sun	Mon	Tue	Wed	Thu	Fri	Sat
OL-1070-0103: Discovering Biodiversity Planned entrs: 0.50 credits	X Tam 8am	Sun	Mon	Tue	Wed	Thu	Fri	Sat
OL-1070-0103: Discovering Biodiversity Planned edits 0.50 credits ading: Graded	X 7am 8am 9am	Sun	Mon	Tue PSYC-1000-DE01.DXAM ×	Wed	Thu CHEM-1050-9102 LXAM ×	Fri	Sat
IGL-1070-0103: Discovering Biodiversity	X 7am 8am 9am 10am	Sun	Mon 5201-1970-9393 LEC X	Tue	Wed	Thu	Fri	Sat
IOL-1070-0103: Discovering Biodiversity Planned redits: 0.50 Credits rading: Graded structor: structor: structor: MarkedDisformation Keeting Information	X 7am 8am 9am 10am 11am	Sun	Mon 8301-1970-9192.LEC ×	Tue	Wed	Thu OHEN 1952-2102 EXAM ×	Fri	Sat

5.9 Now that the desired section has been added to the term plan, you can register for the course. To do so, click on the *"Register"* button for the course section.

BIOL-1070-0103: Discovering Biodiversity	×		Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Planned		7am							
Credits: 0.50 Credits	_	8am			PSYC-1000-DE01 EXAM ×		CHEM-1050-0103 EXAM ×		10
Grading: Graded Instructor:		9am		8101-1070-0107 LEC		8101-1020-0102150			
Instructor: 9/9/2021 to 12/17/2021 Seats Available: Unlimited		10		MOLTOTE MILLING					-
V Meeting Information		11am							
Register		12pm							
 View other sections 		1pm							
		2pm		BIOL-1070-0103 SEM ×					

Again, the timetable to the right will be updated, and a status message will be displayed in the notifications.

BIOL*1070-0103: Discovering Biodiversity	<u> </u>	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
✓ Registered, but not started	7am								*
	8am								
Grading: Graded				PSYC-1000-DE01 EXAM ×		CHEM-1050-0103 EXAM ×		-	
Instructor:	9am		BIOL-1070-0103 LEC	1 1	BIOL-1070-0103 LEC	1			
9/9/2021 to 12/17/2021	10am			J[
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Drop									1
յիսլ	12pm								
View other sections	1pm							1	1
			BIOL-1070-0103 SEM						
	2pm								

5.10 You have registered for a course! The lecture for the registered course will now show in **green** and, if the course has a lab or seminar, it will show in **purple**. A Distance Education course without scheduled lectures, labs or seminars will be noted below the timetable in **green**.

	ii stea								۷.
Registered	7am	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Lecture	8am			PSYC-1000-DE01 EXAM		CHEM-1050-0103 EXAM			
	10am	~	BIOL-1070-0103 LEC		BIOL-1070-0103 LEC	- - 			
	11am								
Registered	12pm								l
Lab/Sominar	2pm		BIOL-1070-0103 SEM						
Lab/Serrinal	3000		MGMT-1000-0101 LEC ×		MGMT-1000-0101 LEC ×				l
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Distance	6pm								
- Passed	7pm								
Education	Sections	with no meetir	ig time						20
Version and the second se	✓ GEOG*	3020 Global Environm	ental Change Section DE01	Faculty:					

Register for All Courses

5.11 You may prefer to plan and add all your sections at once before registering. This is recommended as it reduces time to add and remove registered courses that may cause a conflict. In such scenarios, you may find it useful to register for all your courses at once. You can register for all courses currently added to your term plan by clicking on the **"Register Now"** button towards the top right.

Schedule Timeline								
< > Fall 2021 +						Re	ister Now	
Filter Sections	₽ P	rint				Planned: 2.50 Credits	Enrolled: 0.50 Credits	Waitlisted: 0 Credits
BIOL*1070-0103: Discovering Biodiversity	- G	Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Registered, but not started	7am							
Credits: 0.50 Credits Grading: Graded	8am			PSYC-1000-DE01 EXAM ×		CHEM-1050-0103 EXAM ×		
Instructor: Instructor:	Juin		BIOL-1070-0103 LEC		BIOL-1070-0103 LEC	1		

5.12 You have now registered for all your term courses! Note that if any courses have an issue (e.g., missing prerequisite, course conflict, etc.), an error message will be provided. You will still be registered in the remaining, error-free courses.

cademics · Student Planning · Plan & Schedule					-	A MGM	MT*1000*0101 - Registra er than 7.50 credits	tion in B.Comm. and
lan your Degree and Schedule your courses				_			/T*1000*0101 - MGMT*'	1000*0101: Failed
Schedule Timeline						A Sect	ion registration restricti	on rules.
Fall 2021 +						Re	gister Now	
Filter Sections	🔒 Pri	nt				Planned: 1 Cred	its Enrolled: 2 Credits	Waitlisted: 0 Credits
BIOL*1070-0103: Discovering Biodiversity	-	Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Registered, but not started	Zam							
Credits: 0.50 Credits Grading: Graded	8am			PSYC-1000-DE01 EXAM		CHEM-1050-0103 EXAM		
Instructor: Instructor: 9/9/2021 to 12/17/2021	10am		BIOL-1070-0103 LEC		BIOL-1070-0103 LEC			
Meeting Information	11am							
Блор	12pm							
View other sections	1pm		BIOL-1070-0103 SEM					
CHEM*1050-0103: General Chemistry II	2pm		MGNT-1000-0101 LEC ×		MGMT-1000-0101 LEC ×			
✓ Registered, but not started	3pm					MGMT-1000-0101 SEM ×		
Condity: 0.50 Condity	4pm							
Grading: Graded Instructor:	5pm							
Meeting Information	6pm							
Drop	7pm							

5.13 If you would like to remove a planned course from your schedule, click the **X** beside the course name in the left panel and then click the **"Remove"** button in the pop-up window to confirm.

Register	
 Meeting Information 	
Grading: Gradeo Instructor: 9/9/2021 to 12/17/2021 Seats Available: Unlimited	
Credits: 1 Credits	
✓ Planned	
	2

Credits: 0.50 Credits				PSYC-1000-DE01 EXAM		CHEM-1050-0103 EXAM	
Grading: Graded Instructor: 9/9/2021 to 12/17/2021		9am	BIOL-1070-0103 LEC		BIOL-1070-0103 LEC		
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MGMT-1000-0101: Introduction to Business		Count	0.	Description of the second	LEC ×		
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		4pm					
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Instructor:		5pm					
9/9/2021 to 12/17/2021							
Seats Available: Unlimited		6pm					
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Instructor: Instructor: 9/9/2021 to 12/17/2021	1	9am 0am		BIOL-1070-0103 LEC		BIOL-1070-0103 LEC			
V Meeting Information	1	1am							
Drop	1	2pm							
View other sections		1pm							
		2pm		BIOL-1070-0103 SEM					
CHEM*1050-0103: General Chemistry II	4	3pm							
✓ Registered, but not started	Q .	4pm							
Credits: 0.50 Credits Grading: Graded Instructor:	3	5pm							
9/9/2021 to 12/17/2021 Meeting Information		6pm							
Drop		7pm							-
View other sections	Se		with no mee	eting time	Faculty				

Section 6: Dropping Courses and Changing Sections

This document will cover how to drop a course or change sections using Student Planning.

6.1 Using your web browser, go to *WebAdvisor* at <u>https://www.uoguelph.ca/webadvisor</u> and click the "Access WebAdvisor" button.



- 6.2 Log in with your Central Login ID and Password. If you are already logged in to Gryph Mail or CourseLink, you will not need to re-enter your login credentials.
- 6.3 Expand the menu on the left-hand side and select "*Academics*". Under *Student Planning*, click on "*Plan, Schedule, Register & Drop*".



6.4 The "*Plan, Schedule, Register & Drop*" page will load the current plan and courses registered for the current semester. If the course you wish to remove is in the upcoming term, please use the navigation arrows to navigate to the desired term. *For this example, we wish to drop a course from the Fall 2021 semester. We will use the navigation arrows to navigate to this term.*

i lan your begree and benedale your course									
Schedule Timeline									
< > Fall 2021 +		De la					Re	gister Now	
	\square	🔒 P	int				Planned: 0.50 Crec	its Enrolled: 2 Credit:	s Waitlisted: 0 Cr
BIOL-1070-0103: Discovering Biodiversity	×		Sun	Mon	Tue	Wed	Thu	Fri	Sat
V Planned		sam							
Credits: 0.50 Credits		9am		BIOL-1070-0103 LEC ×		BIOL-1070-0103 LEC ×			
Grading: Graded Instructor:		10am			GEOG-2460-0102 LEC		GEOG-2460-0102 LEC		
Instructor: 9/9/2021 to 12/17/2021		11am							
Seats Available: Unlimited		1200						GEOG-1200-0104 LAB	
Meeting Information		Tripin							
Register		1pm		BIOI -1070-0103 SEM V					
		2		ALC: ANY CASE SETS					

Dropping a Course

6.7 Once you have navigated to the desired semester, you will see all the courses you have planned or are registered in.

	🔒 Prin	t				Planned: 0.50 Credit	s Enrolled: 2 Credits	Waitlisted: 0 Cred
IIOL-1070-0103: Discovering Biodiversity ×	-	Sun	Mon	Tue	Wed	Thu	Fri	Sat
/ Planned	8am							
redits: 0.50 Credits	9am		B101-1070-0103 LFC V		BIOI-1070-0103 LEC Y			
rading: Graded Istructoi	10am			GEOG-2460-0102 LEC		GEOG-2460-0102 LEC		
structoi 19/2021 to 12/17/2021	11am							
ats Available: Unlimited	12pm						GEOG-1200-0104 LAB	
Register	Iom							
			BIOL-1070-0103 SEM ×					
View other sections	2pm							
	3pm							
EOG*1200-0104: Society and Space	4pm		GEOG-1350-01 LEC	GEOG-2460-0102 LAB	GEOG-1350-01 LEC		GEOG-1350-01 LEC	
Registered, but not started	5pm							
edits: 0.50 Credits	6pm							
ading: Graded structor:	7pm							
Meeting Information	80m							

6.8 To drop a course, simply find the course you wish to drop in the left-hand panel and click the **"Drop"** button.



6.9 The *"Register and Drop Sections"* window will open. You can also select other courses you wish to drop or add/register. Use the *checkbox* to select which courses to drop or add. Click the *"Update"* button to finalize the action.

▼ Filter Sections	Print)		Planned: 0.50 Cre	dits Enrolled: 2
	Register and Drop Sections				
scovering Biodiversity	You have elected to drop: GEOG*1200-01	04 (0.50 Credits)		Thu	Fri
s	Select sections to drop:		LEC ×		
	EOG*1200-0104 (0.50 Credits)			GEOG-2460-0102 LEC	
2021 limited	CEOG*1350-01 (0.50 Credits)		······		GEOG-1200-0104
rtion Register	G [:] OG*2460-0102 (0.50 Credits)				
ons	G OG*3020-DE01 (0.50 Credits)				
	Select sections to add:				GEOG-1350-01 I
Society and Space					
not started	Cancel	Update			
s	6pm				

6.10 Always double-check that you have dropped your course successfully. The course should now say "Planned" instead of "Registered" in your term plan. To remove the course altogether from your plan, click on the "X" towards the top right of the course.

/ Planned	
Credits: 0.50 Credits Grading: Graded Instructo Instructoi 9/9/2021 to 12/17/2021 Seats Available: Unlimited	
 Meeting Information 	
Register	



Changing Sections

6.13 *Please note that you can only change sections during the course enrolment period*. Before you can change the section of your course, you must first add the new section to your term plan. If you do not already have this added to your plan, navigate to the course. Click on the **"View other sections"** drop down and click on the course section you wish to add.

 Meeting Information 		•	Sun	Mo	n	Tue	W	/ed	Thu	Fri	Sat
C P		9am									
View other sections		10am				GEOG- GEOG- GEOG- GEOG- 2460: 2460: 2460: 2460:			CEOG- CEOG- CEOG- CEOG- 2460: 2460: 2460: 2460:		
		11am				0102 0101 0103 0104			0102 0101 0103 0104		
NNNNN		12pm									
GEOG-2460-0101 Analysis in Geography Seats Available: Unlimited Instructor: Times: The 1											
Time: TTh 10.00 Am - 11.20 Am Dates: 9/9/2021 - 12/17/2021		2pm					CEOC. 2460.	1			
Location: Guelph TBD (LEC) Time: M 3:30 PM - 5:20 PM		3pm					0104 LAB				
Dates: 9/9/2021 - 12/17/2021	, Phy		G	EOG-2460-	GEOG-1350-	GEOG-2460-0102 LAB		GEOG-1350-		GEOG-1350-01 LEC	
		4pm			<u>or ce</u>			1 91.000			
GEOG-2460-0103 Analysis in Geography Seats Available: Unlimited		Spm									
Instructor: Time: TTh 10:00 AM - 11:20 AM Dates: 9/9/2021 - 12:17/2021		6pm									
Location: Guelph TBD (LEC) Time: W 8:30 AM - 10:30 AM		7pm									
Dates: 9/9/2021 - 12/17/2021 Location: Guelph TBD (LAB)		8pm									
GEOG-2460-0104 Analysis in Geography Seats Available: Unlimited		9pm									
Instructor: Time: TTh 10:00 AM - 11:20 AM		Sections	with no meeting	time		,					



6.14 Once the desired section is added, the steps for changing your section is very similar to dropping a course. First find the course section for which you are currently registered. Once you have found the course, click the *"Drop"* button.

< > Fall 2021 +								Register Now			
Titler Sections	🔒 Pr	int	\supset				Planned	0.50 Credits	Enrolled: 1.50 Credits	Waitlisted: 0 Credit	
GEOG*2460-0102: Analysis in Geography	•	Sun	Mon	т	ıe	Wed	т	hu	Fri	Sat	
✓ Registered, but not started	7am									•••••••••••••••••••••••••	
Credits: 0.50 Credits Grading: Graded Instructor:	8am 9an					GEOG-2460-0103 LAB ×					
Meeting Information	10am			GE0G-2460- 0102 LEC	<u>GEOG:</u> × 2460-0103		GEOG-2460- 0102 LEC	<u>GEOG-</u> × 2460-0103			
Drop	11am				LEC			LEC			
View other sections	1pm	· · · · · · · · · · · · · · · · · · ·									
GEOG-2460-0103: Analysis in Geography	2pm										
✓ Planned	3pm		GEOG-1350-01 LEC	GEOG-246	0-0102 LAB	GEOG-1350-01 LEC			GEOG-1350-01 LEC		
Credits: 0.50 Credits	4pm										
9/9/2021 to 12/17/2021	5pm										
Seats Available: Unlimited	6pm										
Conflicting section with GEOG-2460-0102	7pm										
Register	Sections	with no meeting	time								
	✓ GEOG	*3020 Global Environmen	tal Change Section DEC	1 Faculty:							

6.15 This will open the *"Register and Drop Sections"* window. Select the course section you wish to drop. Select the replacement course section. Once this is complete, click the *"Update"* button to finalize the action and change your section.

IMPORTANT NOTE: if there is a registration issue with the course section you're trying to add (e.g., no seats available), you will not be successfully registered in it **BUT** your current course section will still be dropped.

	7am				
	8am			-	
Register	and Drop Sections			LAB ×	
You have	e elected to drop: GEOG*2	460-0102 (0.50 Cre	dits)		GE
Select sec	tions to drop:				-
GEOG	*1350-01 (0.50 Credits)				
GEOG	*2460-0102 (0.50 Credits)				
GEOG	*3020-DE01 (0.50 Credits)				
Select sec	tions to add:				
GEOG	-2460-0103 (0.50 Credits)				
	Cancel		Update		
	7pm				

6.16 You're now registered in the new section.

< > Fall 2021 +		Register Now						
∀ Filter Sections	🔒 Pr	nt				Planned: 0 Credits	Enrolled: 1.50 Credits	Waitlisted: 0 Cred
GEOG*1350-01: Earth: Hazards & Global Change	*	Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Registered, but not started	7am							
redits: 0.50 Credits Grading: Graded nstructor: 19/2021 to 12/17/2021	8am 9am				GEOG-2460-0103 LAB			
V Meeting Information	10am			GEOG-2460-0103 LEC		GEOG-2460-0103 LEC		
Drop	11am							
 View other sections 	12pm							
	1pm							
EOG*2460-0103: Analysis in Geography	2pm							
✓ Registered, but not started	Зрт		GEOG-1350-01 LEC		GE0G-1350-01 LEC		GEOG-1350-01 LEC	
redits: 0.50 Credits	4pm							
nstructor My/2021 to 12/1/2021	5pm							
 Meeting Information 	6pm							
Drop	7pm		(
View other sections	Sections	with no mee	ting time					
5 2552 2 53	↓ GEOG	3020 Global Enviro	nmental Change Section DE0	l Faculty				

Questions?

Watch our Student Planning videos and read the FAQs for more information about degree planning and course enrolment at the University of Guelph, Ridgetown campus and University of Guelph-Humber. If you have any questions, visit your campus's Student Planning website.

- <u>Student Planning website for Guelph and Ridgetown students</u>
- <u>Student Planning website for Guelph-Humber students</u>