

APPLICATION FOR READMISSION/REACTIVATION

To qualify for readmission, you must identify as one of the following:

1. You were required to withdraw from your program for a period of two or more semesters.
2. You were suspended from the university for academic misconduct.
3. You were registered in a program at another post-secondary institution and wish to return to the University of Guelph-Humber.
4. You have not been registered in classes at the University of Guelph-Humber for six or more consecutive semesters.
5. You are a graduate of the University of Guelph-Humber and would like to complete courses.

Readmission to a program at the University of Guelph-Humber is not automatic. Students who are required to withdraw must apply for readmission to the university after completing the minimum two semesters of rustication and may be readmitted back into the original program of study.

Complete the following steps to submit a readmission application:

1. Fill out the form below for readmission and submit to Admissions in PDF format by the deadline date specified below.
2. If you have attended another post-secondary institution since your last registration at the University of Guelph-Humber, all official transcripts and course syllabi must be submitted. The transcripts must be emailed directly from the originating institution to admissions@guelphhumber.ca.
3. Please include any official documentation to support your reapplication.

Entry Point	Winter	Summer	Fall
Application and Document Deadline	October 18	February 1	June 1

4. Provide a letter to the Admissions Committee with your application outlining the following:
 - Explanation for reapplication.
 - Statement of reasons for past academic record (if you have been required to withdraw).
 - Summary of your activities since your last registration at the University of Guelph-Humber.
 - The steps you have taken/will take to ensure academic success in the future.

UNIVERSITY OF GUELPH-HUMBER GRADUATES ONLY

If you a University of Guelph-Humber graduate who would like to take courses, complete the following steps to submit a readmission application.

1. Refer to the [semester schedule](#) to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.
2. Complete the readmission application and submit to Admission Services in PDF format by the respective deadline dates above.
3. You will be registered in the course(s) pending approval and space availability. Acceptance of your application does not guarantee you a place in the course. You are responsible for having the prerequisites required.
4. Applicants looking to repeat a course are required to complete an [Undergraduate Course Request](#) form. Documentation must be submitted to admissions@guelphhumber.ca alongside the [Undergraduate Course Request](#) form application for readmission indicating the reason for repeating a course.

Submission of Documents

Please send your completed application, letter of intent in word/PDF format and supporting documents to admissions@guelphhumber.ca. Official transcripts must be emailed directly from the originating institution to [Admission Services](#) by the deadline noted above.

When will you hear from us?

Decisions will be emailed within 2-3 weeks after the deadline date. This communication will contain important information on your next steps before starting classes. We recommend that all successful readmission applicants meet with their Academic Advisor before selecting their courses.

If you are a University of Guelph-Humber graduate, decisions will be emailed after the [course overload](#) period. This email will contain your next steps before starting classes as well as answers to frequently asked questions.

Application for Readmission

A. PERSONAL INFORMATION		
Last Name:	First Name:	Student #:
Street Address:	City:	Postal Code:
Email Address:	Telephone:	D.O.B. (YYYY/MM/DD):
Program of Study:	Anticipated Start Term: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer	
Are you a graduate of the University of Guelph-Humber? <input type="checkbox"/> Yes <input type="checkbox"/> No		
B. APPLICATION REQUIREMENTS		
<p>To process your application, we require:</p> <ul style="list-style-type: none"> Letter of intent (in PDF format) Official transcripts must be emailed directly from the originating institution to admissions@gulphhumber.ca Course syllabi for all university level courses taken since the last registration at the University of Guelph-Humber 		
C. University of Guelph-Humber graduates ONLY – COURSE REGISTRATION		
<p>Refer to the semester schedule to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.</p>		
COURSE REGISTRATION (Include your top three choices)		
Course Code	Section	Course Title

D. APPLICANTS ACKNOWLEDGEMENT

I hereby certify that all statements are correct and complete. I understand that I may have to provide documentation to substantiate the information on this application form and that any misrepresentation of this data may result in the cancellation of my admission or registration status.

Applicant Signature:

Date:

E. OFFICE USE

Request:

Granted Denied Hold

Supporting Documentation Attached:

YES NO

Admissions Signature:

Date:

Notes: