

APPLICATION PROCEDURES FOR VISITING STUDENTS

To qualify as a visiting student, you must identify as one of the following:

1. You are currently enrolled at a university and want to take University of Guelph-Humber courses on Letter of Permission.
 - You will need to have the necessary prerequisites. Please refer to the respective [program plan](#) for course prerequisites.
 - Submit and official copy of your Letter of Permission from your home institution to Admission Services.
2. You would like to enroll in University of Guelph-Humber courses to fulfill the requirements of a professional designation.
 - Submit official transcripts of all your post-secondary education to Admission Services.
 - Submit proof of membership (including full, associate or student memberships) in an approved association.

If you are a graduate of the University of Guelph-Humber and:

1. Would like to complete courses, please fill out the [Application for Readmission](#). You are not considered a visiting student.
2. If you are a soon to be graduate and would like to take courses after convocation, please complete an Application for Readmission. If you wish to repeat a course, please also complete the [Undergraduate Course Request](#) form. All visiting students have a non-degree status which means they are not working towards a University of Guelph-Humber degree.

Complete the following steps to submit an application for visiting student:

1. Refer to the [semester schedule](#) to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.
2. Complete the visiting student application and submit all official documents to admissions by the respective deadline dates listed below.

Entry Point	Winter	Summer	Fall
Application and Document Deadline	December 1	April 1	August 1

3. You will be registered in the course(s) pending approval and space availability. Acceptance of your application does not guarantee you a place in the course(s). A visiting student is responsible for having the prerequisites required.

Submission of Documents

Please note that all academic supporting documentation, including transcripts and Letters of Permission, must be official and emailed directly from the issuing institution to admissions@guelphhumber.ca. Materials submitted become the property of the University and will not be returned.

Your application will not be processed until all documents are received.

When will you hear from us?

Decisions will be emailed within 2-3 weeks, prior to the start of the semester you wish to enroll in. Admitted students can expect to receive information regarding course selection, fee payment and more.

If you have any questions about applying as a visiting student, please contact Admission Services at 416-798-1331, ext. 6332 or admissions@guelphhumber.ca.

APPLICATION FOR VISITING STUDENTS (NON-DEGREE STUDENTS)

A. PERSONAL INFORMATION

Title: Last Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	First Name:	Student #/ Employee #: (if applicable)
Email Address:	Telephone:	D.O.B. (YYYY/MM/DD):
Permanent Address (Street, Apt.#):	City, Province:	Postal Code:

Have you ever applied or are planning on applying as a full-time student to the University of Guelph-Humber?
 YES NO
 If yes, when? _____ (MM/YYYY)

CITIZENSHIP STATUS IN CANADA

Please identify your citizenship status in Canada:
 Canadian Citizenship/Landed Immigrant SIN Number _____
 Student Visa
 Other _____

B. APPLICATION REQUEST (Please select one)

Undergraduate students from other universities wishing to complete a course(s) at the University of Guelph-Humber to be applied toward their program of study at their home institution.

If you are currently attending another university, we require:

- Letter of Permission from your home institution
- Official post-secondary transcripts

Individuals who are taking course(s) for personal interest, or to meet the requirements of a professional designation.

If you are fulfilling the requirements for a professional designation or personal interest, we require:

- Proof of membership (includes full, associate or student memberships) in an approved professional association AND/OR
- All official post-secondary transcripts

Refer to the [semester schedule](#) to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.

C. COURSE REGISTRATION (Include your top three section choices)

Course Code	Section(s)	Course Title

D. POST-SECONDARY SCHOOLS ATTENDED

Term (MM/YYYY)	Name of Institution	Country	Program / Major	Degree Awarded
From: To:				<input type="checkbox"/> YES <input type="checkbox"/> NO
From: To:				<input type="checkbox"/> YES <input type="checkbox"/> NO

E. APPLICANTS ACKNOWLEDGEMENT

I certify that the personal information and documents submitted in this application, or to be submitted (all of which constitutes the application), are true, complete and correct in all respects, including my declarations as to citizenship and immigration status in Canada, and that all information requested in this application has been disclosed. I understand that it is my responsibility to keep Admission Services, University of Guelph-Humber, informed of any changes to the information on my application and I agree to do so in writing immediately after any such change occurs.

Applicant Signature:

Date:

F. OFFICE USERequest: Granted Denied HoldWritten Documentation Attached: YES NO

Added Courses:

Course Code	Section	Course Title

Notes:

Admissions Signature:

Date: