Step 1 – Open a browser and navigate to:  [https://myphoto.humber.ca](https://myphoto.humber.ca)

Step 2 – Log in using your Humber or Guelph-Humber credentials (username and password).
Step 3 – Enter your Password.

Step 4 – Please read and click Next.
Step 5 – Agree to the Privacy Policy.

Step 6 – Once you have logged in, follow the on-screen instructions to upload or capture a picture of your government-issued photo identification. As per the Photo Identification Policy, the following documents are acceptable: driver’s licenses, passports, military identification cards, citizenship cards, and permanent resident cards. Note that photos of government-issued identification are immediately and permanently deleted after being used to validate one’s uploaded photo for photo identification purposes. Please DO NOT upload a photo of your health card.
Step 7 – Upload Or Capture and Click Next.

Step 8 – Click Submit
Step 9 – Review and Click Next.

Step 10 – Continue by uploading the photo you would like to use for photo identification purposes. Follow the on-screen instructions to upload your picture. Note that photos must satisfy specific quality, framing, lighting, position, background, glasses, facial appearance, and expression requirements just like passport photos. Please consult the Photo Identification Policy for more details.
Step 11 – Upload Or Capture and Click Next.

Step 12 – Review and Click Submit.
Step 13 – Review and Click Next.
Step 14 – You will then see a screen advising you that will be notified by e-mail of either the approval of your photo OR further instructions on how to resubmit your photo. Click the “FINISH” button.

Step 15 - Your photo is now “PENDING APPROVAL” status. Please wait for up to 24 hours, Once approved you will receive an email notifying you that “Your Photo has been Accepted”.

Thank You

You will be notified by email if your photo was approved or be provided with instructions if you need to resubmit your photo.

Previous

Finish
Step 16 – Please go to Settings > Sign Out and close the browser.

Step 17 – Once approved your photo will be now be visible on the One Card /AVRO application.