

**To qualify for readmission, you must identify as one of the following:**

1. You were required to withdraw from your program for a period of two or more semesters.
2. You were suspended from the university for academic misconduct.
3. You were registered in a program at another post-secondary institution and wish to return to the University of Guelph-Humber.
4. You have not been registered in classes at the University of Guelph-Humber for six or more consecutive semesters.
5. You are a graduate of the University of Guelph-Humber and would like to complete courses.

Readmission to a program at the University of Guelph-Humber is not automatic. Students who are required to withdraw must apply for readmission to the university after completing the minimum two semesters of rustication and may be readmitted back into the original program of study. If you are unsure if you need to apply for readmission please contact Admissions at 416-798-1331 ext. 6332 or at [admissions@guelphhumber.ca](mailto:admissions@guelphhumber.ca).

**Complete the following steps to submit a readmission application:**

1. Fill out the form below for readmission and submit to Admissions by the deadline date specified below.
2. If you have attended another post-secondary institution since your last registration at the University of Guelph-Humber, all official transcripts and course syllabi must be submitted. The transcripts must be in a sealed envelope from the originating institution.
3. Please include any official documentation to support your reapplication

Entry Point	Winter	Summer	Fall
Application and Document Deadline	November 1	February 1	June 1

4. Provide a letter to the Admissions Committee outlining the following:
  - Explanation for reapplication.
  - Statement of reasons for past academic record (if you have been required to withdraw).
  - Summary of your activities since your last registration at the University of Guelph-Humber.
  - The steps you have taken/will take to ensure academic success in the future.

**If you a University of Guelph-Humber graduate who would like to take courses, complete the following steps to submit a readmission application.**

1. Refer to the [semester schedule](#) to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.
2. Complete the readmission application and submit to Admission Services by the respective deadline dates above.
3. You will be registered in the course(s) pending approval and space availability. Acceptance of your application does not guarantee you a place in the course. You are responsible for having the prerequisites required.
4. If you are wishing to repeat a course, please email [admissions@guelphhumber.ca](mailto:admissions@guelphhumber.ca) to request an Undergraduate Course Request form. Documentation must be submitted indicating the reason for repeating a course.

## Submission of Documents

If you are only submitting the completed application and letter of intent, please e-mail to [admissions@guelphhumber.ca](mailto:admissions@guelphhumber.ca)  
If you are submitting the completed application, letter of intent and official supporting documents send to:

University of Guelph-Humber  
Admission Services – GH 103  
207 Humber College Blvd.  
Toronto, ON M9W 5L7

Please note that all academic supporting documentation, including transcripts and other supporting documentation, must be official originals sent directly from the issuing institution in an institutionally sealed envelope (that remains unopened), carrying an official stamp, seal and/or authorizing signature of the issuing institution. Materials submitted become the property of the University and will not be returned.

## When will you hear from us?

Decisions will be made a couple of weeks after the deadline date. We will send you an email and letter when a decision on your application has been made. This communication will contain important information on your next steps before starting classes. We recommend that all successful readmission applicants meet with their academic advisor before selecting their courses.

If you are a University of Guelph-Humber graduate, decisions will be made a couple of weeks prior to the start of the semester. We will send you an email when a decision on your application has been made. This email will contain next steps before starting classes as well as answers to frequently asked questions.

If you have any questions about applying for readmission, please contact the Admission Services at 416-798-1331, ext. 6332 or [admissions@guelphhumber.ca](mailto:admissions@guelphhumber.ca).

**Readmission Application**

<b>A. PERSONAL INFORMATION</b>		
Last Name:	First Name:	Student #:
Email Address:	Telephone:	D.O.B. (YYYY/MM/DD):
Program of Study: (ex. Business)		
Are you a graduate of the University of Guelph-Humber? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Anticipated Start Term <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer		Anticipated Start Year (ie. 2019):
<b>B. APPLICATION REQUIREMENTS</b>		
<b>To process your application, we require:</b> <ul style="list-style-type: none"> <li>○ Letter of intent</li> <li>○ Official transcripts in a sealed envelope directly from all institutions attended since the last registration at the University of Guelph-Humber. Course syllabi for all university level courses taken since the last registration at the University of Guelph-Humber</li> </ul>		
<b>C. COURSE REGISTRATION (University of Guelph-Humber graduates ONLY)</b>		
Refer to the <a href="#">semester schedule</a> to determine which course and section you would like to take. Semester schedules are published in the semester prior. Please include your top three choices for course sections, as we cannot guarantee that there will be space in your first section choice.		
<b>COURSE REGISTRATION (Include Your Top Three Choices)</b>		
<b>Course Code</b>	<b>Section(s)</b>	<b>Course Title</b>
<b>D. APPLICANTS ACKNOWLEDGEMENT</b>		
I hereby certify that all statements are correct and complete. I understand that I may have to provide documentation to substantiate the information on this application form and that any misrepresentation of this data may result in the cancellation of my admission or registration status.		
Applicant Signature:		Date:
<b>E. OFFICE USE</b>		
Request: <input type="checkbox"/> Granted <input type="checkbox"/> Denied <input type="checkbox"/> Hold		Supporting Documentation Attached: <input type="checkbox"/> YES <input type="checkbox"/> NO
Admissions Signature		Date: