

FREQUENTLY ASKED QUESTIONS

What courses do I need to complete in order to graduate?

You must complete 20 credits (40 courses), including the following:

- 13.5 credits (27 courses) - Core Courses
- 4.5 credits (9 courses) - From the approved list of Restricted Business Electives
- 2.0 credits (4 courses) - General Electives (non business courses)

(Each course in the Business Program has a credit value of 0.5)

What general electives should I take and when should I take them?

Choose general electives from the subjects that interest you the most. Different electives are offered in different semesters and these will be noted in time for course selection. Students must incorporate four general electives (2.0 credits), into their program plan. According to the schedule of studies, students should complete their general elective credits in semesters 3, 4, 5 & 6. However, circumstances sometimes occur which may prevent this. If you are unsure of when to complete a specific course, please see your Academic Advisor for clarification as soon as possible.

Can I take a business course as a general elective?

No. General electives are designed to give students depth and breadth in their studies and provide an opportunity for Business students to take courses with students in other programs.

Am I required to take my general electives at Guelph-Humber?

Letters of Permission may be available in order to for you to take your general electives at another institution. Please see one of the Learning Support Peers for details.

I am a transfer student. How do I know which courses I can select?

Transfer Students should use this document, in conjunction with their official credit assessment to determine which courses they have the required pre-requisites to select. Transfer students should meet with their Academic Advisor to confirm the schedule they have developed in advance of the course selection dates.

Is there Co-op in the Business Program?

No. However, students will receive workplace experience in their last semester in BADM*4400, the Applied Business Study.

Will my degree and/or diploma note my area of emphases?

Upon successful completion of 2.5 credits (5 courses) in a specific subject area, students may request to receive a notation on their Humber College diploma. Students may only declare ONE area of emphases. Students are not required to declare an emphasis and may choose to take courses from several different subject areas.

Where can I go for more information?

Visit your Academic Advisor, Joe Varamo in GH 108, or call 416.798.1331, ext 6089 to book an appointment. Visit the LSP's in the Learning Commons and in GH 210B. You can also email them at lsp@guelphhumber.ca

NOTE: This program plan has been designed to assist you with course selection and program planning. In the case of any discrepancies between this document and the approved schedule of studies, the schedule of studies (as found in the Undergraduate Calendar at www.guelphhumber.ca/calendar), will serve as the official record.

| SEMESTER | | | | |
|----------|-----------|--|--|--|
| | AHSS*1000 | Microeconomics | | |
| | BADM*1000 | Introduction to Business | | |
| | BADM*1010 | Business Law | | |
| | BADM*1030 | Accounting I | | |
| | BADM*1040 | Marketing | | |
| | AHSS*1010 | Macroeconomics | • AHSS*1000 | |
| | AHSS*1030 | Introduction to Organizational Behaviour | | |
| | BADM*1020 | Business Information Systems | | |
| | BADM*1060 | Accounting II | • BADM*1030 | |
| | SCMA*1000 | Business Statistics | | |
| | BADM*2000 | Human Resources Management | | |
| | BADM*2010 | Managerial Accounting | • BADM*1060 | |
| | BADM*2020 | Consumer Behaviour | • BADM*1040 | |
| | SCMA*2000 | Quantitative Methods in Business | • SCMA*1000 | |
| | | General Elective | | |
| | BADM*2030 | Advertising in Business | 5.0 credits, including: • BADM*1040 | |
| | BADM*2040 | Customer Service | 5.0 credits, including: • BADM*1040 | |
| | BADM*2050 | Ethics & Values in Business | 5.0 credits, including: • BADM*1000 | |
| | BADM*2060 | Business Logistics | 5.0 credits, including: • SCMA*1000 | |
| | | General Elective | | |
| | BADM*3000 | Finance | 7.5 credits, including: • BADM*1030 • BADM*1060 | |
| | BADM*3110 | Entrepreneurial Studies | • 7.5 credits | |
| | SCMA*3010 | Research Methods in Business | 7.5 credits including: • SCMA*1000 | |
| | | General Elective | | |
| | | Restricted Elective | | |
| | BADM*3160 | Corporate Finance | • SCMA*1000 • BADM*3000 | |
| | BADM*4360 | Negotiation in Business | 10.0 credits including: • BADM*1000 | |
| | | General Elective | | |
| | | Restricted Elective | | |
| | | Restricted Elective | | |

| SEMESTER | COURSE CODE | COURSE TITLE | PREREQUISITES | SEM |
|----------|-------------|------------------------|--|-----|
| 7 | BADM*4000 | Business Policy | • 13.0 credits | F |
| | BADM*4200 | Project Management | 13.0 credits including: •BADM*2060 | F |
| | | Restricted Elective | | F |
| | | Restricted Elective | | F |
| | | Restricted Elective | | F |
| | BADM*4340 | Leadership in Business | 15.0 credits including: • AHSS*1030 • BADM*2050 | W |
| 8 | BADM*4400 | Applied Business Study | •15.0 credits | W |
| | | Restricted Elective | | W |
| | | Restricted Elective | | W |
| | | Restricted Elective | | W |

****Students are strongly encouraged to plan out their entire schedule before selecting any courses to ensure all requirements will be met at the end of their studies. This is especially important for transfer students.**

AREA OF EMPHASIS COURSES / RESTRICTED BUSINESS ELECTIVES

| SEMESTER | | | | |
|----------|--------------|---|--|------------|
| | BADM*3060 | International Law | 7.5 credits including: •BADM*1010 | |
| | BADM*3080 | Professional Selling | •BADM*1010 •BADM*1040 | |
| | BADM*3200 | Business and Government | 7.5 credits including: •AHSS*1010 | |
| | BADM*4140 | Event Management I | •BADM*1010 •BADM*2030 | |
| | BADM*4370 | History of Business | 7.5 credits | |
| | BADM*4390 | Relationship Marketing | •BADM*1040 •BADM*2020 | |
| | BADM*3030 | Direct Marketing | •BADM*1040 | •BADM*2020 |
| | BADM*3090 | Money, Banking & Finance | •BADM*1010 •BADM*3000 | |
| | BADM*3140 | International Trade | 10.0 credits including: •AHSS*1000 •AHSS*1010 •BADM*3000 | |
| | BADM*4120 | Business Consulting | 10.0 credits including: •BADM*1000 | |
| | BADM*4140 | Event Management I | •BADM*1010 •BADM*2030 | |
| | BADM*4160 | Event Management II | •BADM*4140 | |
| | BADM*3040 | International Finance | 10.0 credits including: •AHSS*1000 •AHSS*1010 •BADM*3000 | |
| | BADM*4040 | E-Commerce | 10.0 credits including: •BADM*1020 •BADM*1040 | |
| | BADM*4060 | Investment Finance | •SCMA*1000 •BADM*3160 | |
| | BADM*4070 DE | Personal Financial Planning | •BADM*3000 | |
| | BADM*4100 | Small Business Management | •BADM*3110 | |
| | BADM*4130 | Board, Community & Government Relations | •AHSS*1030 •BADM*1010 •BADM*2050 | |
| | BADM*4160 | Event Management II | •BADM*4140 | |
| | BADM*4170 | Asia Pacific Regional | •10.0 credits | |
| | BADM*4050 | Marketing Research Project | 10.0 credits including: •BADM*1040 •SCMA*3010 | |
| | BADM*4080 | Insurance & Risk Management | •10.0 credits | |
| | BADM*4090 | Portfolio Management | •BADM*3160 •BADM*4060 | |
| | BADM*4110 | Planning a Small Business | •BADM 3110 | |
| | BADM*4150 | Fundraising | 7.5 credits including: •BADM*2030 | |
| | BADM*4180 | Latin America Regional | •10.0 credits | |
| | BADM*4190 | Europe Regional | •10.0 credits | |

AREA OF EMPHASIS COURSES / RESTRICTED BUSINESS ELECTIVES

Completion at least 2.5 credits (5 courses) from one specific area will allow a student to declare an Area of Emphasis. This would be noted on the Humber Parchment and the University of Guelph-Humber Transcript. An Area of Emphasis Declaration form must be submitted to the Academic Advisor prior to your 7th semester.

Finance – 2.5 credits (5 courses)

- BADM*3040 International Finance
- BADM*3090 Money, Banking & Finance
- BADM*3200 Business and Government
- BADM*4060 Investment Finance
- BADM*4070 Personal Financial Planning
- BADM*4080 Insurance & Risk Management
- BADM*4090 Portfolio Management
- BADM*4120 Business Consulting
- BADM*4370 History of Business
- BADM*4360 Negotiations in Business (Valid for Academic Calendars prior to 2010-11)*

Marketing – 2.5 credits (5 courses)

- BADM*3030 Direct Marketing
- BADM*3080 Professional Selling
- BADM*3200 Business and Government
- BADM*4040 E-Commerce
- BADM*4050 Marketing Research Project
- BADM*4120 Business Consulting
- BADM*4140 Event Management I
- BADM*4160 Event Management II
- BADM*4370 History of Business
- BADM*4390 Relationship Marketing
- BADM*3070 Sales, Promotion and Relationship Marketing (Not offered after W09)*
- BADM*4360 Negotiations in Business (Valid for Academic Calendars prior to 2010-11)*

Not-For-Profit Management – 2.5 credits (5 courses)

- BADM*3200 Business and Government
- BADM*4120 Business Consulting
- BADM*4130 Board, Community & Gov't Relations
- BADM*4140 Event Management I
- BADM*4150 Fundraising
- BADM*4160 Event Management II
- BADM*4370 History of Business
- BADM*4360 Negotiations in Business (Valid for Academic Calendars prior to 2010-11)*

International Business – 2.5 credits (5 courses)

- BADM*3040 International Finance
- BADM*3060 International Law
- BADM*3200 Business and Government
- BADM*3140 International Trade
- BADM*4120 Business Consulting
- BADM*4170 Asia Pacific – Regional
- BADM*4180 Latin America – Regional
- BADM*4190 Europe – Regional
- BADM*4370 History of Business
- BADM*4360 Negotiations in Business (Valid for Academic Calendars prior to 2010-11)*

Small Business Management – 2.5 credits (5 courses)

- BADM*3080 Professional Selling
- BADM*3200 Business and Government
- BADM*4100 Small Business Management
- BADM*4110 Planning a Small Business
- BADM*4120 Business Consulting
- BADM*4140 Event Management I
- BADM*4160 Event Management II
- BADM*4370 History of Business
- BADM*4390 Relationship Marketing
- BADM*3070 Sales, Promotion and Relationship Marketing (Not offered after W09)*
- BADM*4360 Negotiations in Business (Valid for Academic Calendars prior to 2010-11)*

Accounting – 2.5 credits (5 courses)

- BADM*3120 Intermediate Accounting I
- BADM*3130 Intermediate Accounting II
- BADM*3150 Managerial Accounting II
- BADM*4210 Advanced Financial Accounting
- BADM*4220 Taxation I
- BADM*4230 Taxation II
- BADM*4240 Auditing I
- BADM*4250 Accounting Theory
- BADM*4260 Auditing II
- BADM*4270 Auditing III
- BADM*4280 Advanced Managerial Accounting
- BADM*4380 Internal Control