Continuity of Education Plan (CEP)

Overview of the Continuity Education Plan

Humber College and the University of Guelph Humber have developed the CEP in response to the Ministry of Colleges and Universities (MCU) request to provide a one-stop resource for students to obtain relevant information as it relates to their studies at Humber College and the University of Guelph-Humber (Humber). This document provides staff, faculty and students with information related to operations and can be used should the campus be required to close on-campus operations due to the COVID-19 pandemic.

The plan provides information on how to access details about the protocols and practices Humber and the University of Guelph Humber has in place regarding the continuity of teaching, learning, and service operations and, in the event of a campus closure, answers the following questions:

- What is the emergency planning procedure? How will I know what I need to do?
- How do I access program information?
- What emergency contact information and/or resources are available?

Emergency Response Plan

In the event of a campus emergency closure, such as a COVID-19 outbreak, Humber is committed to safely and appropriately taking every reasonable precaution to protect the campus community and facilitate the continuity of teaching and learning and the availability of student services.

Humber will continue to monitor the COVID-19 pandemic and work in collaboration with our partners at Toronto Public Health. Should an emergency arise, the Humber Critical Incident Response Team (CIRT) will activate the college's Emergency Response Plan (ERP) accordingly. The CIRT is on call 24/7 and is closely connected with Toronto Public Health, the City of Toronto's Office of Emergency Management and municipal first responders who may assist in our response activities. Humber's Covid-19 Safety Plan outlines current safety protocols in place as required by Toronto Public Health.

Students are advised to follow directions and remain up to date on information provided through the college's official communications channels, including:

ON THE WEB

- Humber's main webpage and humber.ca/updates
- Humber's COVID-19 return to campus microsite
- University of Guelph-Humber's main webpage and guelphhumber.ca/covid-info
- University of Guelph-Humber's COVID-19 return to campus microsite

BY EMAIL

- Students will receive instructions and information through Humber's or the University of Guelph-Humber's email system

Through APPS and SOCIAL MEDIA

- Humber College's Humber Guardian App
- Humber's social media accounts – Twitter: @humbercollege, Instagram: humbercollege, Facebook
- University of Guelph-Humber's social media accounts – Twitter: @guelphhumberuni, Instagram: @guelphhumberuni
- Humber Alert Emergency Notification App

In the event of a disruption to on-campus classes, each Faculty will provide specific direction to staff and students on the continuation of academic programming on the Humber or Guelph-Humber website, through email communication and through Blackboard, the college's learning management system or CourseLink the University of Guelph-Humber's learning management system. The Registrar's Office may issue central communication and updates as well to all students.

Mental health supports will continue to be available to students who may be experiencing personal challenges. Services can be accessed through the SWAC (Student Wellness and Accessibility Centre) and many services will be offered virtually in the event of a closure. Students are encouraged to reach out for assistance. The college shares information about external mental health resources and services available to students, such as Good2Talk on an ongoing basis.

Accessing program delivery information

Student health, well-being, and continuity of education are paramount in determining academic contingencies in the event of a campus closure. Where possible and if resources are available, continuation of programming will be facilitated through independent course work and remote instruction.

Decisions on teaching and learning are the responsibility of the Senior Vice President Academic, in consultation with relevant academic teams and the Humber College Executive Team.

Humber has established the fall 2021 semester as a transition semester, - whereby academic programing and student services are being delivered both virtually and on campus. However, there is the possibility that the college may have to revert to full remote delivery, based on the overall situation and/or direction of public health and government authorities.

Pivoting to remote delivery may require the resequencing of course content in-semester, revisions to assessment deadlines, changes to a program of study to defer courses with considerable hands-on instruction to future semesters, and/or an extension of an academic term. Delivery of experiential learning that can be safely completed off-site or remotely may be continued. Changes to program delivery and course recovery plans will be determined in the academic faculties and communicated to students in a variety of ways including email, course outline addenda, and updates on the college's dedicated webpage for current students.
https://humber.ca/current-students/resources/program-information.html?_ga=2.76378908.805350980.1630346385-355107199.1580752508

Students experiencing barriers to learning in a remote delivery mode are supported through a variety of measures and a full range of support services such as tutoring, academic advising, Indigenous coaching, learning accommodations and mental health supports. These would be made available to students through telephone or video-conferencing appointments. In some cases, in-person appointments may be accommodated. The college also offers students IT support and temporary loans of technology devices to assist with a transition to remote learning.

Communication

During the COVID-19 pandemic, Humber will continue provide the community with timely and relevant information on the following:

- Humber's course and program delivery modes and any impacts on these due to the pandemic
- COVID-19 Vaccination Policy and protocols
- Public health directives and the college's health and safety protocols
- Case management as it pertains to the Humber community
- Illness reporting measures through covidreporting@humber.ca
- Student service information and amendments
- Access to campus facilities by students, staff and third parties

The Government Relations, Marketing and Communications department is responsible for all ongoing communications regarding college operations. It oversees the distribution of information to students through the following communications channels outlined above.

Below is a list of important contact for students.

- Academic faculty offices
- Student services
- Residence: 416-765-6622, ext. 77201 OR resmail@humber.ca
- Student Wellness and Accessibility Centre: please visit website for specific needs-based contact information https://humber.ca/student-life/swac/contact-us
- Department of Public Safety: 416-675-6622, ext. 4000 (Emergencies) OR 416-675-8500 (General Inquiries)
- IGNITE: 416-675-5051 OR info@ignitestudentlife.com
- General inquires: 416-675-3111 OR enquiry@humber.ca
- Remote learning resources https://humber.ca/future-students/guide-to-humber/experience-humber/online-learning-resources.html, https://humber.ca/learningresources/

- University of Guelph-Humber
- For University of Guelph-Humber, the following contact information is available for each of the programs:

Program Head	Program	Email	Extension
Justin Medak	Business	justin.medak@guelphhumber.ca	6045
Matthew LaGrone	Liberal Studies	matthew.lagrone@guelphhumber.ca	6231
Paul Sherman	Community Social Services	paul.sherman@guelphhumber.ca	6348
Nikki Martyn	Early Childhood Studies	nikki.martyn@guelphhumber.ca	6349
Gary Ellis	Justice Studies	gary.ellis@guelphhumber.ca	6317
Leslie Auger	Kinesiology	leslie.auger@guelphhumber.ca	6315
Kathy Ullyott	Media Studies	kathy.ullyott@guelphhumber.ca	6238
David Danto	Psychology	david.danto@guelphhumber.ca	6086

External Resources:

- Toronto Public Health: Telephone: 416-338-7600, press 8
  TTY: 416-392-0658
  Email: PublicHealth@toronto.ca
- Government of Canada COVID-19 information line: 1.833.784.4397
- Government of Ontario's online self-assessment

COVID-19 related links:

- Toronto Public Health
- Province of Ontario
- Public Health Ontario
- Government of Canada
- Public Health Agency of Canada
- World Health Organization