

Early Childhood Sample Resume

SHANNON SIMMONS

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PROFILE

- Self-directed, resourceful and enthusiastic student with a genuine interest in fostering students' cognitive and social growth
- Skilled in the design of developmentally-appropriate, enriching, innovative and handson activities and lessons to meet social and emotional needs of students
- Strong passion for literacy, motivation and inspiration to create a fun and challenging learning environment with strong connections to community
- Ability to actively communicate and collaborate with all levels of staff to ensure an optimum environment for students
- Capability to adapt to children with special needs within the classroom and curriculum

EDUCATION

University of Guelph-Humber

Toronto, Ontario 2010- Present

University of Guelph

- Honours Bachelor of Applied Science in Early Childhood Humber Institute of Technology and Advanced Learning
 - Diploma in Early Childhood Education

CERTIFICATIONS

St. John Ambulance

Toronto, Ontario

Standard First Aid (AED) and CPR Level C

January 2012

FIELD PLACEMENT EXPERIENCE

T. Herald Secondary School

Mississauga, Ontario January 2012-April 2012

Student Assistant

- Worked alongside several kindergarten teachers supervising and engaging children ages
 5-6
- Attained experience writing weekly newsletters to provide information for the parents
- Assisted teachers with the implementation of activities and daily routines as well the preparation of materials
- Established and maintained a safe and nurturing environment for the children by overseeing activities and providing structural guidance when needed

EMPLOYMENT EXPERIENCE

Barrington Elementary School

Scarborough, Ontario

Teaching Assistant

September 2011- January 2012

- Responsible for helping to develop, plan and implement weekly lesson plans with the teacher's guidance
- Created and fostered a child-centered, literacy rich environment
- Developed home-school relationships with communication through weekly newsletters and grading period conferences
- Utilized a variety of teaching methods including guided imagery, process drama, and hands-on sensory activities to facilitate learning processes

Ladybug Day Care

Etobicoke, Ontario

Day Care Assistant

May 2011-August 2011 (Summer Position)

- Assisted in planning and development of child care and nursery school programs
- Provided supervision and guidance of daily activities as needed
- Prepared craft materials
- Maintained day care supplies and equipment

Caregiver

Toronto, Ontario October 2010- January 2011

- Cared for two children ages 3 and 5
- Planned engaging and educational activities for the children
- Assisted the children with homework when needed
- Planned and cooked meals and cleaned up after children

VOLUNTEER EXPERIENCE

Brentwood Public Library

Toronto, Ontario

Kids@Computers Volunteer

March 2012- April 2012

- Assisted children and their families with the library computers
- Answered inquiries regarding the computers as necessary
- Provided instructions to children and their families with how to use the computer program software

AWARDS AND ACCOMPLISHMENTS

Early Childhood Education (ECE) Award

Toronto, Ontario

June 2012

 Awarded the Early Childhood Education Award for outstanding dedication to the co-op placement at T. Herald Secondary School

Source Adapted from:

Yate, Martin. "Education." *Knock 'em Dead Résumés: Smart Advice to Make Your Online and Paper Résumés More Productive*. 8th ed. Avon, MA: Adams Media, 2008. 134-35. Print.