

This form can be used to appeal late payment and late application to graduate fees. Appeals must be made within the semester the fee was applied to your account. **Incomplete requests will not be considered for appeal.**

A. PERSONAL INFORMATION		
Last Name	First Name	Student Number
Phone Number	University of Guelph-Humber E-mail _____@guelphhumber.ca	
Program	Academic Year <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th	

B. Brief Explanation
What is the reason or circumstance surrounding this appeal request? (Attach a separate letter if necessary).

C. Additional Information	
Appeal For	Late Payment Fee (Paid \$ _____) Late Application to Graduate Fee (Paid \$ _____)
Fee Paid In	<input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer Year: 20_____
Select Which Applies To You	<input type="checkbox"/> This is my FIRST semester at the University of Guelph-Humber <input type="checkbox"/> I have registered in a previous semester at the University of Guelph-Humber <input type="checkbox"/> I have completed my degree/diploma at the University of Guelph-Humber
Documentation Attached	<input type="checkbox"/> Yes – Documents will NOT be returned <input type="checkbox"/> No

Student's Signature

Date

FOR OFFICE USE ONLY			
Date Received	Request Status	Financial Advisor's Signature	Date
	<input type="checkbox"/> Granted <input type="checkbox"/> Denied <input type="checkbox"/> Partial <input type="checkbox"/> Pending		