At almost age 50, and 30 years into my policing career, completing my BAA was not really on my bucket list, but I knew it would be instrumental to my leadership success. The UofGH program offered me a flexible but structured adult learning environment that made reaching this goal a reality.

— Tom Hickey
Inspector Operations
City of Kawartha Lakes Police
Part-time Online Study

All of your courses are online. The majority of courses are six weeks long and most semesters you take one course at a time for a total of two per semester. You complete six courses over three semesters in one calendar year.

To earn your degree, you must complete 12 to 16 courses dependent on your transfer credit assessment. Applicants who receive transfer credit for previous training can earn their degree in two calendar years.

Courses include Ethics, Human Resources Management and Conflict Resolution. You can review a list of all the courses in the current Program Overview at guelphhumber.ca/futurestudents/jps.

Build on Your Experience

This program is designed for you to start with transfer credit towards your degree requirements. Your transfer credit will be assessed on an individual basis. An official Transfer Credit Assessment will be included with your offer of admission. All successful applicants receive either 7.0 or 9.0 credits based on previous postsecondary education, work experience and professional training. See breakdown below.

Previous postsecondary education (required)
Successful applicants who have met the admission requirements receive 5.0 transfer credits for their postsecondary coursework, which is equivalent to one year of full-time study.

Work experience (required)
Successful applicants who have met the admission requirements receive 2.0 transfer credits for three years of full-time work experience in a related field.

Specific professional training (not required)
If you have completed recruit/induction training at any of the facilities below, you may receive 2.0 additional credits:*
- Ontario Police College
- Military Police Depot
- RCMP Depot
- Corrections Canada Training Program at the RCMP Depot
- Ontario Correctional Services College
- Canada Border Services Agency’s (CBSA) Officer Induction Training

OR

If you have completed one of the trainings listed below, you may receive 2.0 additional credits:*
- An Advanced Care Paramedic Certificate
- Successful completion of a one-year Ontario public college Pre-Service Firefighter Program (or equivalent)
- Certification at the National Fire Protection Association 1001 Firefighter and 1021 Fire Officer levels (or equivalent)
- NFPA 1031 (Fire Inspector)
- NFPA 1033 (Fire Investigator)
- NFPA 1035 (Fire and Life Safety Educator, Public Information Officer)
- Fire Services Executive Management Certificate from Humber

*If you have completed more than one of the accepted training options listed above, you cannot receive more than 2.0 credits for professional training towards your degree.
Admission Requirements

Postsecondary education
You must have a recognized college diploma in an academic field with a minimum 70% cumulative average, or you must have completed at least 10 university level courses with a minimum 70% cumulative average. Completed courses from the Public Administration and Governance Certificate at Ryerson University are considered university level for admission consideration.

+ Work experience
You must have a minimum of three years of full-time work experience in a related field. Meeting all admission requirements does not guarantee admission.

How to Apply

Application
You must apply through the Ontario Universities’ Application Centre (OUAC) using the 105 application found at ouac.on.ca. All University of Guelph-Humber programs are listed under the University of Guelph. The program code to select when applying is “GMU”.

Application fees
You will pay an OUAC application fee of $156 for your first three program choices and an assessment fee of $80.

Deadline to apply
Applications for September 2022 entry must be received by June 1, 2022 for full consideration.

Submit required documents
You must submit the following documents by June 15, 2022.
- Official transcripts
- Professional cover letter and detailed resumé
- Letter of employment
- Professional training documentation (if applicable)

Full document details available at guelphhumber.ca/futurestudents/jps.

Tracking your application

Once we’ve received your application, we will mail and email you your login and password to WebAdvisor. This online system allows you to see what documents are required and if they have been received by the University.

Admission decision

Upon receipt of all required documents, your file will be reviewed for admission. A minimum of three weeks is required for an admission decision. If you receive an offer it will be posted to your OUAC and WebAdvisor accounts, and a formal package will be sent in the mail.
Scholarships & Tuition

As an applicant, you are automatically considered for our Entrance Scholarship for Part-time Programs.

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Final Cumulative Admission Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,000</td>
<td>90% or above</td>
</tr>
<tr>
<td>$1,500</td>
<td>80-89.9%</td>
</tr>
<tr>
<td>$1,000</td>
<td>75-79.9%</td>
</tr>
</tbody>
</table>

Each semester, tuition is approximately $1,217 with student fees of $159. Tuition is paid near the start of each semester.

For more information visit guelphhumber.ca/sfs.

All dollar values are estimates based on 2021-22 domestic tuition and compulsory fees. Additional fees and course material costs may apply.

Your Support

Getting started
Online orientation takes place before classes start to help acquaint you with the network of academic and health services available and introduce you to Program Heads, your Academic Advisor and peers. Use this time to order your student ID, learn about campus support services and get familiar with WebAdvisor, our online student system used for payments and course selection. Attendance is required as part of the program.

As a student
You will be supported throughout your studies by an Academic Advisor focused on your success who works with you to help reach your academic goals. Career Service Coordinators can help you build your resumé and interview skills, and assist with your employment search.

After graduation
Alumni can continue to rely on our Career Services for support in career growth.

More Information

Attend a Webinar
Watch one of our online live presentations:
- December 2, 2021
- February 27, 2022
- May 5, 2022

Get full details and sign up at: guelphhumber.ca/visitus

One-on-one appointments
Book an appointment to speak with an Admissions Coordinator by phone or online.
admissions@guelphhumber.ca
guelphhumber.ca/visitus

This document is available in an alternative format upon request.