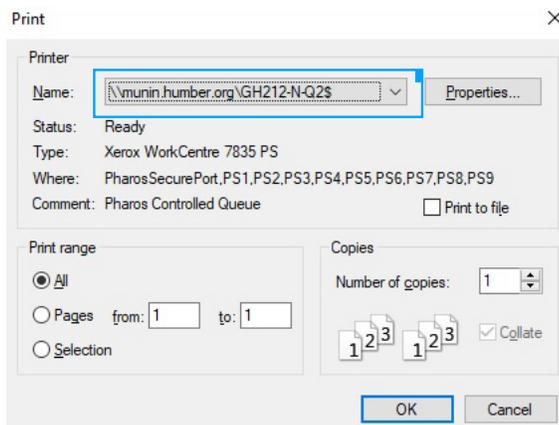


Using the Colour Printer/Copier in the Guelph-Humber Learning Commons



- 1 To print to the colour printer from the Learning Commons computers, select the proper printer – GH212-N-Q2 then go to the colour printer release station



- 2 Select either "printing" or "copying" by pressing the option you want.

- Enter your Humber login (n#) and password
- For printing, select the job you want to print by touching it on the screen and the job will print
- For copying, once you have entered your credentials, insert the documents you want copied and press the green start button on the copier and your documents will be copied.

The Colour Printer Release Station



** all colour prints/copies are charged 75 credits per page **