

## JUSTICE STUDIES SAMPLE RESUME - Community & Justice Services

# My Name

Toronto, Ontario (416) 222-5252 FutureCJS@guelphhumber.ca LinkedIn

## HIGHLIGHT OF QUALIFICATIONS

- Over 300 hours of experience in community agencies working adjacent to the law
- Knowledge of current mental health legislation and relevant community resources
- Provide support to community members through empathy and a high degree of confidentiality
- Sensitive to contemporary social issues ranging from abuse and violence to welfare
- Fluent in Punjabi and Urdu

### **EDUCATION**

## **University of Guelph-Humber**

Anticipated Completion April 2021 Toronto, Ontario

University of Guelph

Honours Bachelor of Applied Science in Justice Studies

Humber Institute of Technology and Advanced Learning

• Diploma in Community and Justice Services

Key Courses: Counselling: Theory & Practice, Community Service, Health & Wellness, Community Building Practices, Inclusive Community Practices, Issues in Ethnicity & Class

Field Placement:

Intern Seva Food Bank January 2020 – April 2020

Malton, Ontario

- Working directly with individuals and families as a personal shopper
- Completed 120 hours
- Assisted in shipping and receiving food and other items
- Maintained Inventory and replenished items when needed

Campus Walk Volunteer

January 2019 – April 2019

Humber College Campus Walk

Etobicoke, Ontario

- Worked in part of a 20 member team
- Completed 180 hours
- Worked with Toronto Police, and Garda World Security for the safety of all students

# **Certifications**

Non Violent Crisis Prevention Intervention, Crisis Prevention Intervention Certified

September 2019

**ASIST Certification**, Applied Suicide Intervention Skills Training

March 2018

CPR Level A Certification, St. John Ambulance

April 2018



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#### RELEVANT EXPERIENCE

# Residential Program Placement

Humewood House

September 2017 – March 2019 Toronto, Ontario

- Advised young mothers with limited support on issues surrounding transitioning to parenthood, providing daily childcare and community childcare resources
- Operated from a trauma informed care model when providing services and assessing needs related to health and social problems of the young women
- Facilitated groups for young women and their babies, to support life-skills training
- Completed daily residential tasks such as cooking meals and cleaning

## **Social Services Intern**

**Turning Point** 

January 2015 - April 2015 Mississauga, Ontario

- Provided emotional support, information and referrals to female, male and transgendered survivors of sexual violence: rape, childhood sexual abuse, incest, sex trafficking
- Developed and facilitated public education and workshops on pertinent issues in violence against women
- Created and led programming such as support groups for adult survivors from an anti-oppressive framework
- Advocated for survivors within the criminal justice and social services system including helping with writing of Victim Impact Statements
- Organized community outreach and social justice events such as Take Back The Night

### **COMMUNITY INVOLVEMENT**

#### **Unit Office Assistant**

Salvation Army

May 2016 - Present Toronto, Ontario

- Answered the telephone and assisted with walk-in inquiries in a courteous and informed manner
- Handled incoming and outgoing mail using established procedures
- Distributed brochures and other marketing materials as necessary

## **Youth Mentor**

Salvation Army

Sept 2016 - Present Toronto, Ontario

- Mentored 7 youth aged 12 to 17 through weekly meet-ups, and being a positive role model
- Promoted a healthy and active lifestyle through an emphasis on fitness and healthy eating
- Programmed 13 weekly sessions for the group ensuring interactive and inclusive activities

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