

Psychology
Cover Letter Sample

YOUR NAME

TORONTO, ON L3N 3K2 | (416) 245-5552 | YOURNAME@GUELPHHUMBER.CA

Spectra Community Support Services
7700 Hurontario Street
Brampton, ON L6Y 4M3

September 30, 2018

Dear Hiring Manager,

Helplines such as Spectra Community Support Services require people who are passionate in helping others through impartial, non-judgemental listening. My altruistic nature combined with my collaborative approach would help contribute to Spectra's longstanding history of support services.

As a 3rd year University of Guelph-Humber Student, I will be graduating with a Bachelor of Applied Science in Psychology and a Certificate in Intercultural Relations. My hands-on education has provided me with knowledge in Ethics in Psychology, Social Psychology, Developmental Psychology, Personality, Cognitive Psychology and Abnormal Psychology.

I possess the following skills, which will ensure I am a successful member of your team:

- Empathizing through active listening to ensure the client is heard and feels understood
- Knowledge of ethical codes and framework to guide practice in psychology
- Building rapport to create a safe and trusting environment

I look forward to meeting with you and further discussing my qualifications. You can reach me at 555-222-5897. Thank you for your time and consideration.

Sincerely,

Your Name

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