



Student Planning | Course enrolment *redefined*

WebAdvisor & Student Planning Guide

Creating a Plan

Undergraduate, diploma and graduate students can select their courses online using any computer with internet access. Please read this guide and watch the videos to help you get started.



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UNIVERSITY OF
GUELPH-HUMBER

Overview

Welcome to the Student Planning informational booklet for the University of Guelph, Ridgetown Campus and University of Guelph-Humber. Student Planning is a self-serve system available to all U of G, Ridgetown and Guelph-Humber students who are actively enrolled in a program. It combines optional degree planning with intuitive course search tools and registration in a new, easy to navigate online environment. To assist both new and returning students, a series of training videos and corresponding information sheets have been developed to help guide you through the most common features of Student Planning.

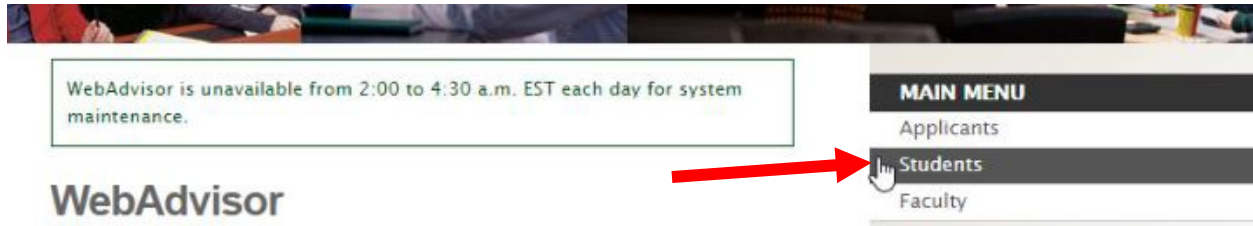
Creating a Plan

Creating a plan of your degree/diploma allows you to take a proactive step in determining the best path for completing your program requirements, all the way to graduation! This can be done by planning current and future semesters based on previous terms.

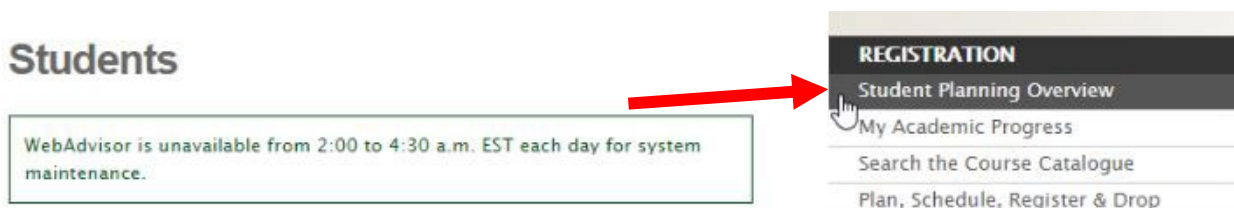
You create a plan by adding the desired courses to a “**course plan**”. It is important to understand that you have **not** registered in these courses but rather you *plan* to register for the course in the term you have added the planned course to. You are not obligated to register for a planned course nor are you billed for the planned course until you register. You can add, remove or move planned courses into any path that is suitable based on prerequisites, semester offerings and other considerations.

3.1 Using your web browser log into *WebAdvisor* at <https://webadvisor.uoguelph.ca>.

3.2 Go to the **Students** Page.



3.3 Under the Registration tab on the right-hand side, select **Student Planning Overview**.



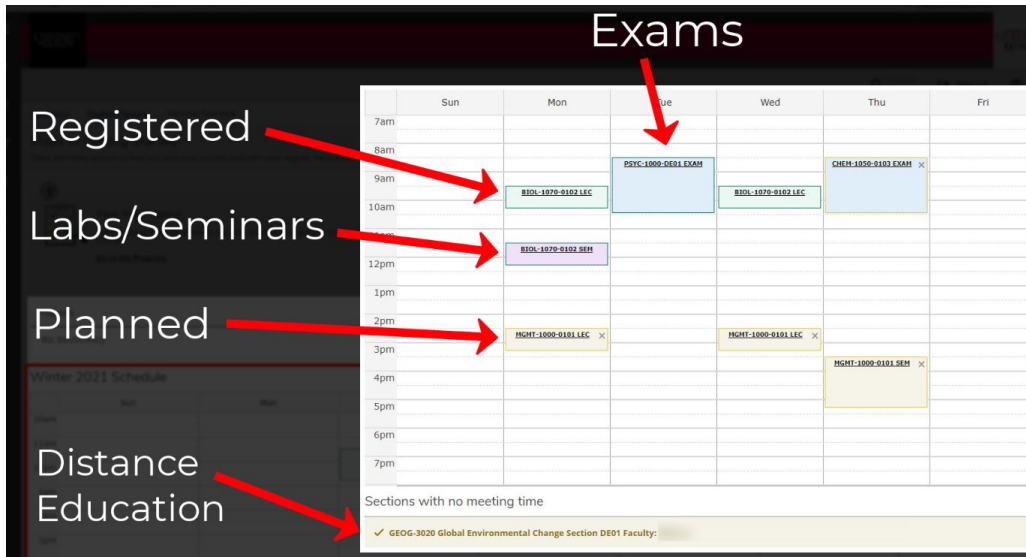
3.4 This brings us to the “*Planning Overview*” page.

The screenshot displays the 'Planning Overview' page for a student at the University of Guelph. The page includes a navigation menu on the left, a search bar for courses, and two primary steps for getting started. Step 1, 'View Your Progress', encourages users to check their academic progress. Step 2, 'Plan your Degree & Register for Classes', prompts users to review their plan and register for remaining classes. Below the steps, a progress bar indicates the student's cumulative GPA of 80.089 for the BSc Biochemistry program. The bottom section shows a 'Winter 2021 Schedule' table with columns for days of the week and rows for time slots from 10am to 1pm. Two course sections, 'IDEV-3400-01', are shown in green boxes on Tuesday and Thursday at 11am.

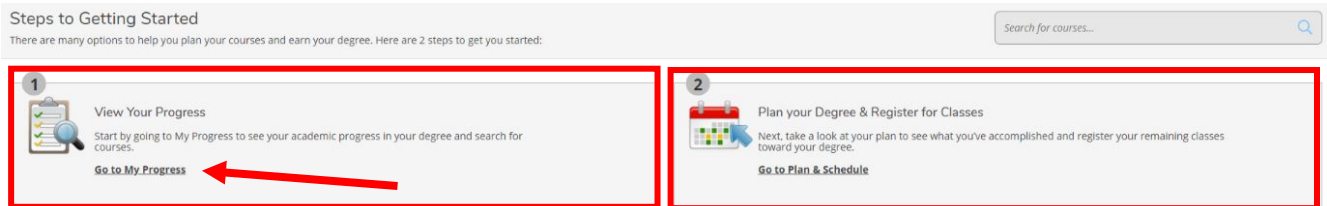
3.5 At a glance, you will find a variety of features which may be helpful for planning your degree. Such features include your *overall cumulative average*, your **approximate overall progress towards your degree completion** and your *program and major*, if applicable. Additional majors, minors and areas of specialization are not displayed here.

Programs	Cumulative GPA	Progress
BSc Biochemistry	80.089	<div style="width: 80%; background-color: green;"></div>

3.6 This page also shows your current semester’s timetable. Lectures for registered courses are represented in green, and labs and seminars are shown in purple. Planned courses are shown in yellow. Don’t forget to register in your planned courses! Distance Education courses that do not have scheduled lectures, labs or seminars will be listed below the table. For students on the Guelph campus, final exams will also show in this timetable in blue once the schedule has been posted. Because exams are generally spread out over multiple weeks and this schedule shows a single week, you may see overlap in your exams. We recommend going to the “*Plan your Degree & Register for Classes*” page for full exam details.



3.7 Aside from the helpful information, this page has two main options - (1) **View Your Progress** where the most powerful planning features are located and (2) **Plan your Degree & Register for Classes**. Click on **Go to My Progress**.



3.8 The **My Progress** page shows all the degree requirements for your program including up-to-date information about what requirements have been completed, what requirements remain and what requirements are currently planned. Scrolling down on this page, you will find more in-depth requirements related to the types of courses that must be completed and the number of credits for each one.

Requirements Expand All

BSc 1000 Level Limit
Complete the following item. ✓ 1 of 1 Completed. [Show Details](#)

BSCB Science Distribution
Complete all of the following items. ⚠ 1 of 2 Completed. [Show Details](#)

BSCB 3000/4000 Level Requirement
Complete the following item. ⚠ 0 of 1 Completed. [Show Details](#)

BSc 1.00 Credit Arts/Social Science
Complete the following item. ✓ 1 of 1 Completed. [Show Details](#)

BSc Biochemistry Required Courses
Complete the following item. ⚠ 0 of 1 Completed. [Hide Details](#)

A. Required Courses
Complete all of the following items. ⚠ 0 of 4 Completed. [Hide Details](#)

1. Take courses: BIOC-2580, BIOC-3560, BIOC-3570, BIOC-4540, BIOL-1070, BIOL-1080, BIOL-1090, CHEM-1040, CHEM-1050, CHEM-2480, CHEM-2700, CHEM-2880, CHEM-3750, MATH-1080, MATH-2080, MBG-2040, MBG-3350, MCB-2050, MICR-2420, MICR-2430, PHYS-1070, PHYS-1080, STAT-2040. ⚠ 4 of 23 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
✓ Completed	MATH*1080 Elements of Calculus I	085	F15	0.5
✓ Completed	CHEM*1040 General Chemistry I	076	F15	0.5
✓ Completed	BIOL*1080 Biological Concepts of Health	078	F15	0.5
✓ Completed	STAT*2040 Statistics I	071	F16	0.5
🕒 Planned	CHEM-1050 General Chemistry II		F21	0.5
🕒 Planned	BIOL-1070 Discovering Biodiversity		F21	0.5
🛑 Not Started	BIOC-2580 Introduction to Biochemistry			

3.9 On the **My Progress** page, there are key course search and planning features available within the Requirements section. To plan for courses in bulk, go to a requirement with courses that have a status of **“Not Started”**. For this section, click on the **“Search”** button towards the top. This performs a custom search, loading only the courses listed under that requirement section.

A. Required Courses

Complete all of the following items. 0 of 4 Completed. [Hide Details](#)

1. Take courses BIOC-2580, BIOC-3560, BIOC-3570, BIOC-4540, BIOL-1070, BIOL-1080, BIOL-1090, CHEM-1040, CHEM-1050, CHEM-2480, CHEM-2700, CHEM-2880, CHEM-3750, MATH-1080, MATH-2080, MBG-2040, MBG-3350, MCB-2050, MICR-2420, MICR-2430, PHYS-1070, PHYS-1080, STAT-2040. 4 of 23 Courses Completed. [Hide Details](#)

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✓ Completed	STAT*2040 Statistics I	071	F16	0.5
🕒 Planned	CHEM-1050 General Chemistry II		F21	0.5
🕒 Planned	BIOL-1070 Discovering Biodiversity		F21	0.5
Not Started	BIOC-2580 Introduction to Biochemistry			
Not Started	BIOC-3560 Structure & Function in Bioche			
Not Started	BIOC-3570 Analytical Biochemistry			
Not Started	BIOC-4540 Enzymology			

3.10 To add an *unplanned course*, simply click on the **“Add Course to Plan”** button.

PHYS-1070 Physics for Life Sciences II (0.5 Credits)

This course discusses physics of matter and energy at the macroscopic and microscopic levels, with special emphasis on topics of importance to the biological sciences. Topics include properties of waves, acoustics and hearing, optical systems and vision, quantum nature of radiation and its interaction with biomolecules, electricity, high energy radiation and radioactivity. [Restriction(s): IP5*1510, PHYS*1130, PHYS*1300. This is a Priority Access Course. Enrolment may be restricted to particular programs, specializations or semester levels during certain periods. Please see the departmental website for more information.][Department(s): Department of Physics]

Requisites:
(4U Physics or PHYS*1020), 4U Mathematics - Must be completed prior to taking this course.

Locations:
Guelph

Offered:
Winter Only, All Years

[Add Course to Plan](#)

3.11 In the Course Details pop-up, from the dropdown select the **Term** you want to add the planned course to and then click the **“Add Course to Plan”** button.

Course Details

PHYS-1070 Physics for Life Sciences II

This course discusses physics of matter and energy at the macroscopic and microscopic levels, with special emphasis on topics of importance to the biological sciences. Topics include properties of waves, acoustics and hearing, optical systems and vision, quantum nature of radiation and its interaction with biomolecules, electricity, high energy radiation and radioactivity. [Restriction(s): IP5*1510, PHYS*1130, PHYS*1300. This is a Priority Access Course. Enrolment may be restricted to particular programs, specializations or semester levels during certain periods. Please see the departmental website for more information.][Department(s): Department of Physics]

Credits: 0.5

Locations Offered: Guelph

Requisites

- (4U Physics or PHYS*1020), 4U Mathematics - Must be completed prior to taking this course.
- This course is typically offered: Winter Only
- This course is typically offered: All Years

Term: Winter 2022

[Add Course to Plan](#)

3.12 Once you are done, you can view all updated changes by clicking on the **“Back to My Progress”** towards the top left of the page.

3.13 To plan for a single course at a time, scroll down to a requirement that has several unplanned courses and click on the course code of a desired unplanned course. By clicking the **course code**, this will perform a custom search with results only for that course.

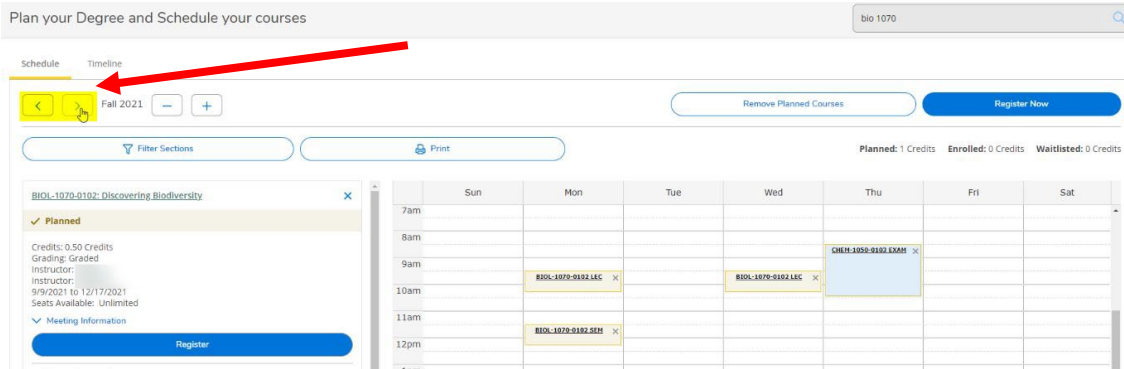
Planned	BIOL-1070	Discovering Biodiversity
Not Started	BIOC-2580	Introduction to Biochemistry
Not Started	BIOC-3560	Structure & Function in Bioche

3.14 You can add this course to your plan by clicking the **“Add Course to Plan”** button.

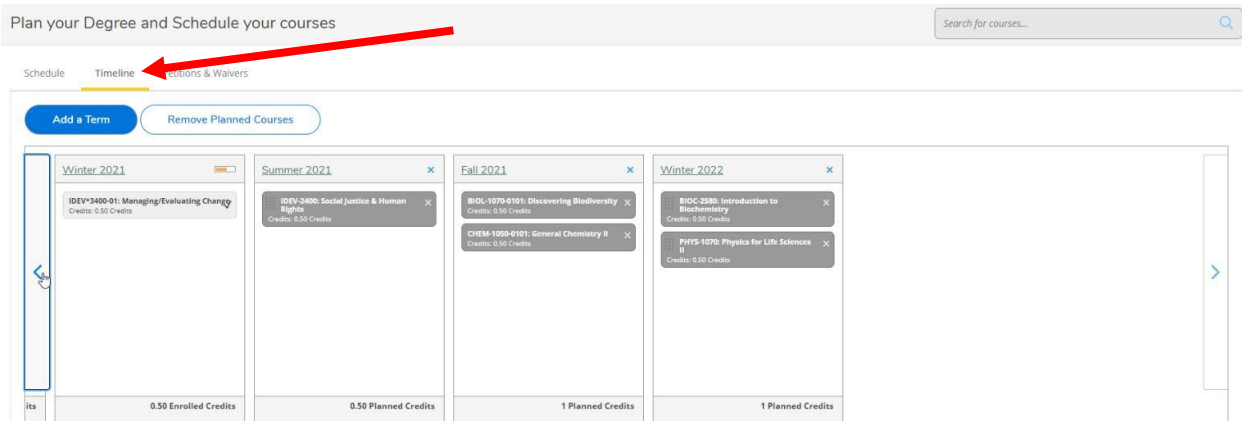
Once you have planned your required courses, you can search and plan electives and make modifications based on your major, minor, specialization or overall progression. We recommend that you review the Schedule of Studies or program requirements for your program in the Academic Calendar to ensure your plan meets all of the requirements for completing your degree.

3.15 You can navigate to the **Plan and Schedule** page by clicking on Student Planning in the top left-hand corner and selecting Plan & Schedule from the dropdown.

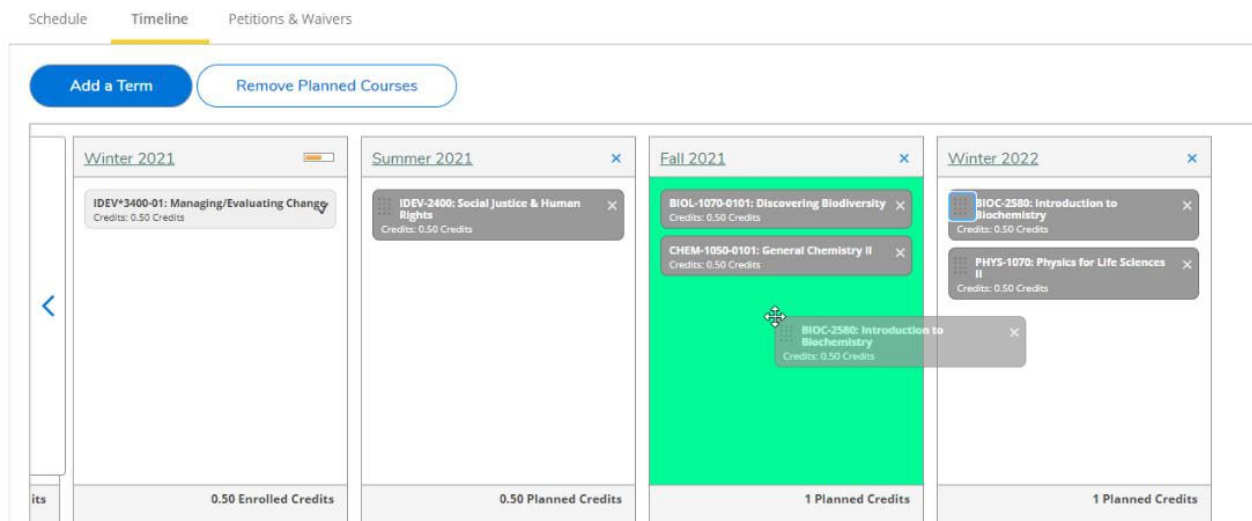
3.16 In the **Plan and Schedule** page you can navigate among terms using the arrows on the left-hand side.



3.17 To receive a greater view of your degree, click the **Timeline** tab. The timeline displays *completed courses, in-progress courses and courses planned in the future* for each term you add to the view.



3.18 Here, you can easily rearrange your planned courses by term using the drag and drop feature. You can move any course you have not completed or have not registered for.



Add a Term Remove Planned Courses

Winter 2021	Summer 2021	Fall 2021	Winter 2022
<p>IDEV*3400-01: Managing/Evaluating Change Credits: 0.50 Credits</p>	<p>IDEV*2400: Social Justice & Human Rights Credits: 0.50 Credits</p>	<p>BIOC-2580: Introduction to Biochemistry Credits: 0.50 Credits</p> <p>⚠️ CHEM*1050 - Must be completed prior to taking this course.</p> <p>BIOL-1070-0101: Discovering Biodiversity Credits: 0.50 Credits</p> <p>CHEM-1050-0101: General Chemistry II Credits: 0.50 Credits</p>	<p>PHYS-1070: Physics for Life Sciences II Credits: 0.50 Credits</p>
0.50 Enrolled Credits	0.50 Planned Credits	1.50 Planned Credits	0.50 Planned Credits

Please note that most courses are not offered every term. If you drag a course into a term that it is not usually offered in, a message will appear below the course title. If a course is missing a prerequisite, a warning message will also appear below the course title. It is the student's responsibility to ensure that prerequisites are planned accordingly to avoid scheduling complications in future terms.

Fall 2021

BIOL-1070-0101: Discovering Biodiversity
Credits: 0.50 Credits

CHEM-1050-0101: General Chemistry II
Credits: 0.50 Credits

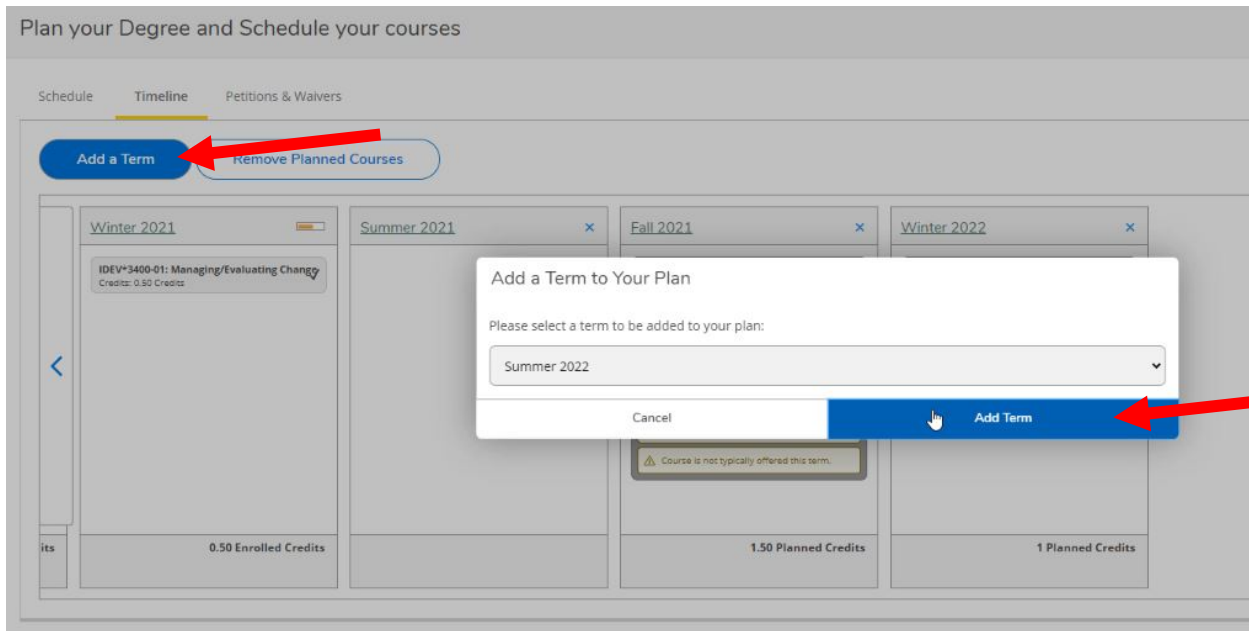
IDEV-2400: Social Justice & Human Rights
Credits: 0.50 Credits

⚠️ IDEV*1000 or JLS*1000 - Must be completed prior to taking this course.

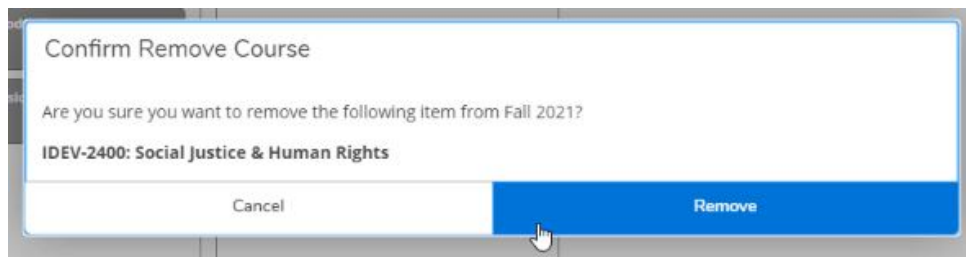
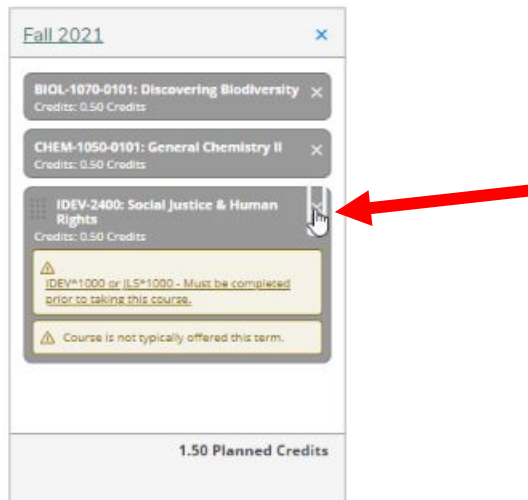
⚠️ Course is not typically offered this term.

1.50 Planned Credits

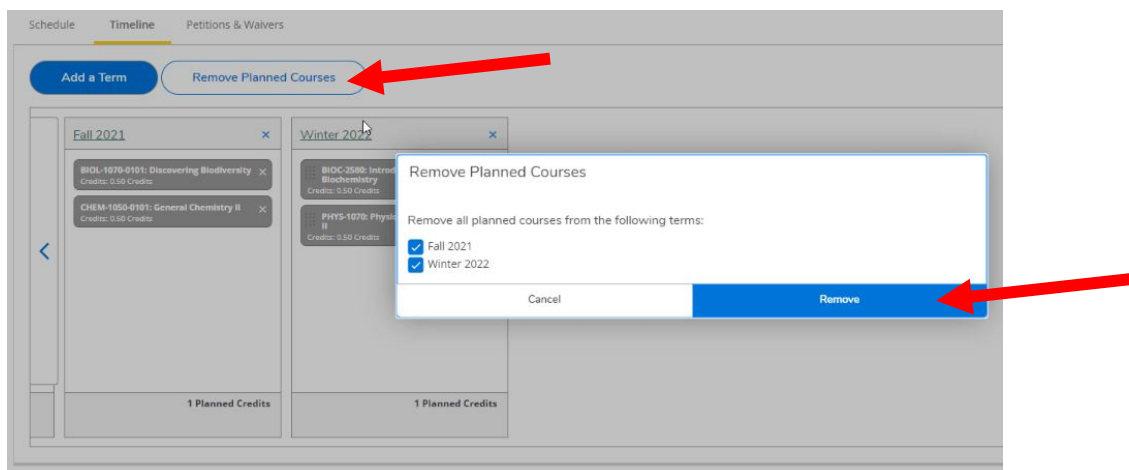
3.19 To add more terms to your plan, simply press the **“Add a term”** button and select the desired term.



3.20 If you wish to discard a course or an entire term, hit the **X** located next to each one.

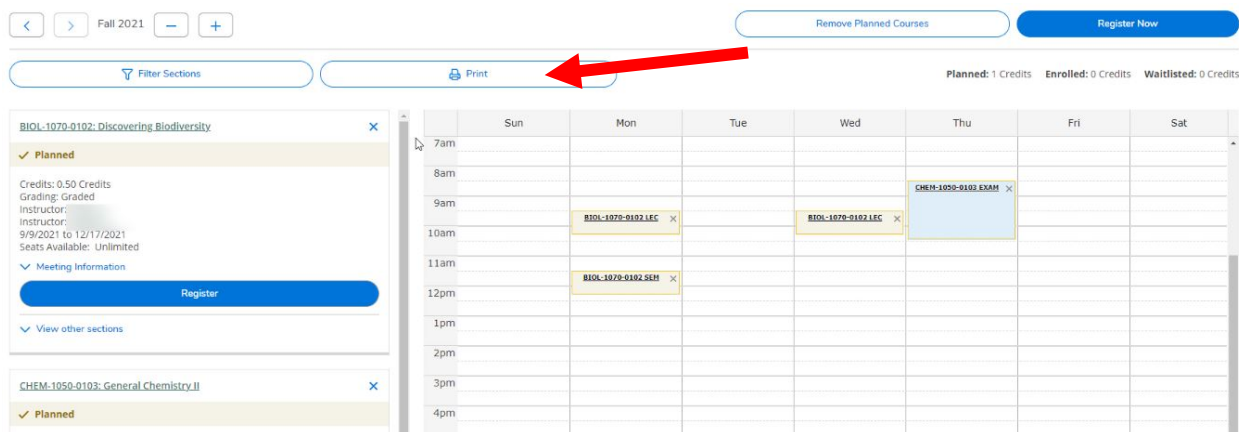


3.21 To discard all planned courses, hit the **“Remove Planned Courses”** button.



You can register for courses in the **“Schedule”** tab if you’re within the course enrolment period for one of the terms.

3.22 You can also print your planned schedule using the **“Print”** button on the page.



Questions?

Watch our Student Planning videos and read the FAQs on your campus's Student Planning website for more information about degree planning and course enrolment at the University of Guelph, Ridgetown campus and University of Guelph-Humber.

- [Student Planning website for Guelph and Ridgetown students](#)
- [Student Planning website for Guelph-Humber students](#)